

**VILLAGE OF BIG VALLEY**  
**REGULAR COUNCIL MEETING MINUTES**  
April 2, 2020, 4:00 p.m.  
Village Office, 29 1<sup>st</sup> Avenue South, Big Valley, Alberta

**PRESENT:** **VIA TELECONFERENCE**  
Mayor Harry Nibourg, Councillors Clark German and Art Tizzard  
CAO Sandra Schell

**CALL TO ORDER:** Mayor Nibourg called the meeting to order at 4:13 p.m.

**AGENDA:**

**RES 20-11-047** **Moved by Councillor German**  
That the meeting agenda be approved as presented.  
**CARRIED**

**MINUTES:**

**RES 20-11-048** **Moved by Councillor Tizzard**  
That the following council meeting minutes be adopted as presented:

- February 27, 2020 Regular Council meeting
- March 4, 2020 Council meeting
- March 18, 2020 Special Meeting
- March 23, 2020 Special Meeting

**CARRIED**

**VISITORS AND DELEGATIONS:**

**OLD BUSINESS:**

**RES 20-12-049** **Bylaw 837 – Traffic Bylaw**  
**Moved by Councillor Tizzard**  
That Council gives second reading to Bylaw 837 – Traffic Bylaw for the regulation and control of vehicle, animal and pedestrian traffic.  
**CARRIED**

**RES 20-12-050** **Bylaw 837 – Traffic Bylaw**  
**Moved by Councillor Tizzard**  
That Council directs Administration to make proposed addition to Part 2, s. 5 (g) to update Bylaw 837 and present at next meeting for possible third reading.  
**CARRIED**

**RES 20-12-051** **Snow Removal Policy**  
**Moved by Mayor Nibourg**

That Council directs Administration to develop a new Snow Plow Policy and bring back to Council for perusal.

**CARRIED**

**RES 20-12-052**

**Continuous Improvement Workshop**

**Moved by Councillor German**

That Administration will work on, in collaboration with Council, a template for documenting framework for continuous improvement.

**CARRIED**

**RES 20-12-053**

**Management of Delinquent Utility Accounts**

**Moved by German**

That Council directs Administration to amend Bylaw 797-11 Fees as well as ByLaw 801 Water and Sewer to reflect the Council recommendations of monthly penalty increases; 30 days past due 2%, 60 days past due 4% and 90 days past due 6% penalty charges as well as transfer utilities to taxes after 90 days and a water shut off notice, and bring forward to the next meeting.

Recorded Vote: Councillor German - yes, Councillor Tizzard - yes.

Opposed – Mayor Nibourg

**CARRIED**

**NEW BUSINESS**

**RES 20-32-054**

**Road Ban**

**Moved by Councillor Tizzard**

That Council directs Administration, in accordance with Municipal Bylaw 653, s.6(e), makes an Order to set out the maximum allowable weights permitted on the entire length of Railway Avenue at ninety percent (90%).

**CARRIED**

**RES 20-12-055**

**Alberta Prairies – Train Car Storage**

**Moved by Councillor German**

The Council directs Administration to negotiate a 3 month agreement for the storage of train cars that can be reviewed after that time.

**CARRIED**

**RES 20-41-056**

**Utilities Transferred to Taxes**

**Moved by Councillor German**

That Council directs administration to implement a utility deferral process for residents on a case by case basis. Residents must contact Administration to discuss the deferral criteria and process. Criteria would be as follows:

\*Maximum three month deferral with no late payment penalty

\*Deferral request must be associated to Covid-19 and subsequent government actions (ie. Job loss due to business closure)

\*Repayment schedule to be coordinated by administration, with full repayment by year end 2020.

\*Deferral document generated with the above points and signed by the resident.



**CARRIED**

**STAFF REPORTS**

**RES 20-12-057**

**Moved by Mayor Nibourg**

That the following monthly staff reports be received as information:

- Sandra Schell, CAO written report
- Melwood Dods, Public Works Foreman written report

**CARRIED**

**COMMITTEE BOARD REPORTS**

**RES 20-11-058**

**Moved by Councillor Tizzard**

That the following Committee and Board Reports be accepted as presented:

- Mayor Nibourg – Stettler Regional Fire Authority, SMRWSC
- Councillor German – SWMA

**CARRIED**

**FINANCIAL STATEMENTS:**

**RES 20-11-059**

**Moved by Councillor German**

That the financial statements provided for:

- January 30, 2020
- February 29, 2020

be received as information.

**CARRIED**

**Parkland Library Board**

**RES 20-11-060**

**Moved by Mayor Nibourg**

That Council appoints Councillor German and Councillor Tizzard as the alternate to the Parkland Regional Library Board.

**CARRIED**

**INFORMATION ITEMS:** The information items were received and filed.

**NEXT MEETING:**

The next meeting is scheduled for Thursday, April 23, 2020 at 1:00 p.m.

**ADJOURNMENT:**

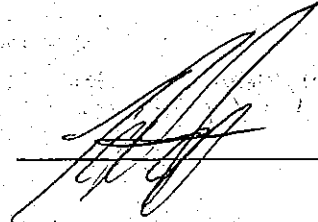
**RES 20-11-061**

**Moved by Councillor German**

That the meeting be adjourned at 6:34 p.m.

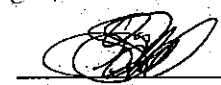
**CARRIED**

These council meeting minutes were approved on the 23rd day of April, 2020.



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Mayor



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Chief Executive Officer