

**VILLAGE OF BIG VALLEY  
REGULAR COUNCIL MEETING MINUTES  
January 28, 2021, 1:00 p.m.  
Village Office, 29 1<sup>st</sup> Avenue South, Big Valley, Alberta**

**PRESENT:** VIA Zoom meeting  
Mayor Clark German, Councillors, Art Tizzard and Harry Nibourg &  
Interim CAO Gail Knudson

**CALL TO ORDER:** Mayor German called the meeting to order at 1:00 p.m.

**AGENDA:**

**RES 21-11-006** **Moved by Councillor Tizzard**  
That the meeting agenda be approved as amended—**New Business**  
8 b. Appointment of new CAO - **Items of Information** 11d Regional Partnership  
& Collaboration course  
**CARRIED**

**MINUTES:**

**RES 21-11-007** **Moved by Mayor German**  
That the following council meeting minutes be adopted as presented:  

- December 30,2020 Regular Council Meeting
- January 13, 2021 Special Council meeting

**CARRIED**

**VISITORS AND DELEGATIONS:**

**OLD BUSINESS:**

**RES 21-11-008** **Moved by Councillor Nibourg**  
That administration move forward with suggested changes to Land Use Bylaws  
with draft wording for RV parking, accessory buildings, sea cans, & max of 2  
unregistered vehicles. **CARRIED**

**RES 21-41- 009** **Moved by Councillor Nibourg**  
That Council gives 1<sup>st</sup> reading to  
Bylaw 853 regulating and providing for the terms, conditions, rates and charges  
for the supply and use of water and waste water services provided by the  
Village of Big Valley. **CARRIED**

**RES 21-41-010**            **Moved by Councillor Tizzard**  
That Council gives 2<sup>nd</sup> reading to  
Bylaw 853 regulating and providing for the terms, conditions, rates and charges  
for the supply and use of water and waste water services provided by the  
Village of Big Valley. **CARRIED**

**RES 21-41-011**            **Moved by Mayor German**  
That Council gives consent for 3<sup>rd</sup> reading  
Bylaw 853 regulating and providing for the terms, conditions, rates and charges  
for the supply and use of water and waste water services provided by the  
Village of Big Valley. **CARRIED**

**RES 21-41-012**            **Moved by Councillor Tizzard**  
That Council gives 3<sup>rd</sup> and final reading to  
Bylaw 853 regulating and providing for the terms, conditions, rates and charges  
for the supply and use of water and waste water services provided by the  
Village of Big Valley. **CARRIED**

**Appointment of Director of Emergency Management:**

**RES 21-13-013**            **Moved by Councillor Nibourg**  
That Council appoint Clinton Sime as Director of Emergency Management  
and confirm the appointment of Chad Jackson as a Deputy Director of  
Emergency Management. **CARRIED**

**RES 21 -12-014**            **Moved by Councillor Tizzard**  
That Big Valley Village Council hereby appoints Tracy Mindus as Chief  
Administrative Officer for the Village of Big Valley with all the powers, duties  
and functions of the position of Chief Administrative Officer for the  
Municipality pursuant to the Municipal Government Act, Chapter M-26,  
Section 205(2). Effective February 15, 2021. **CARRIED**

**RES 21-12-015**            **Moved by Councillor Nibourg**  
That the signing Authority for the Village of Big Valley shall be Mayor Clark  
German, or Councilor Art Tizzard or Councillor Harry Nibourg plus  
CAO Tracy Mindus, Effective February 15, 2021. **CARRIED**

**RES 21-12-016**            **Moved by Councillor Nibourg**  
That the Village of Big Valley appoint Tracy Mindus as FOIP Officer  
and Development Permit Officer. **CARRIED**

**Staff & Committee Board Reports**

**RES 21-11-017**

**Moved by Councillor NIBOURG**

That the following monthly staff reports be received as information:

- Gail Knudson, Interim CAO written report
- Melwood Dods, Public Works Foreman written report
- Water committee report
- Council Committee Board Reports
- Councillor Tizzard – County of Stettler Housing Authority
- Mayor German – Shirley Water Commission

**CARRIED**

**FINANCIAL STATEMENTS:**

**RES 21-11-018**

**Moved by Mayor German**

That the financial information provided for:

- December 30, 2020 be accepted as presented.

**CARRIED**

**ITEMS FOR INFORMATION:**

**RES 21-11-019**

**Moved by Councillor Nibourg**

That administration summarize a request for change to have AUMA see about changing of the cemetery perpetual fund. **CARRIED**

**RES 21 –11-020**

**Moved by Mayor German**

That Council at their own discretion with no expectation of remuneration attend the AUMA President's Summit on Policing and bring back report to Council. **CARRIED**

**RES 21-11-021**

**Moved by Councillor Nibourg**

To have CAO Mindus attend the Regional Partnerships and Collaboration Course via Zoom with the Village of Big Valley covering the \$200.00 cost if she feels it will benefit her. **CARRIED**

**CLOSED SESSION**

**RES 21-11-022**

**Moved by Mayor German**

FOIP – Section 17 – Disclosure harmful to personal privacy – Human Resources. That Council move into a Closed Session at 2:36 p.m.

**CARRIED**

**Recess 2:37 – 2:45**

Interim CAO Gail Knudson left meeting at 2:46 p.m. Returned to meeting at 3:00 p.m.

**RES 21-11-023**

**Moved by Mayor German**

That Council move out of Closed Session at 4:56 p.m.

**CARRIED**

**RES 21-11-024**

**Moved by Mayor German**

That Council will give interim CAO Gail Knudson a \$700.00 bonus for the filling in as position of Interim CAO.

**CARRIED**

**NEXT MEETING:**

The next meeting is scheduled for Thursday, February 26, 2021 at 1:00 p.m.

**ADJOURNMENT:**

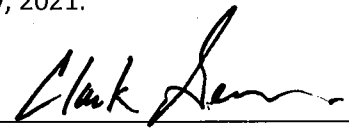
**RES 21-11-025**

**Moved by Councillor Tizzard**

That the meeting be adjourned at 5: 03 p.m.

**CARRIED**

These council meeting minutes were approved on the 24<sup>th</sup> day of February, 2021.



Mayor



CAO