

VILLAGE OF BIG VALLEY
REGULAR COUNCIL MEETING MINUTES
April 22, 2021 @ 1:00 p.m.
Village Office, 29 1st Avenue South, Big Valley, Alberta
Via ZOOM Meeting

PRESENT: Mayor Clark German, Councillors Art Tizzard, Harry Nibourg and CAO/Recording Secretary Tracy Mindus

CALL TO ORDER: Mayor German called the meeting to order at 1:13 p.m.

AGENDA:
RES 21-11-061 Moved by Councillor Nibourg
That the meeting agenda be approved with the following additions:
8.d – Closure of Office
8.e – Hiring Seasonal Public Works Staff

CARRIED

MINUTES:
RES 21-11-062 Moved by Councillor Tizzard
That the March 25, 2021 regular council meeting minutes be approved as presented.

CARRIED

OLD BUSINES:

MOST Grant
RES 21-23-063 Moved by Councillor Nibourg
That by at least 2/3rd of Council, the Village of Big Valley Council rescind RES 21-23-052 and move the \$9,449.32 to the Tax Revenue account and further that new flooring for the Administration office be considered pending budget discussions.

CARRIED

MOST Grant
RES 21-23-064 Moved by Councillor Nibourg
That the Village of Big Valley Council receive the letters of concerns from ratepayers and non-profit organizations regarding MOST Grant allocations, for information.

CARRIED

Election 2021
Substitute Returning
Officer Appt.
RES 21-11-065 Moved by Councillor Nibourg
That the Village of Big Valley Council appoint Ms. Tammy Rotvik as Substitute Returning officer for the 2021 Village of Big Valley Election.

CARRIED

Municipal
Accountability
Program Status
RES 21-11-066 Moved by Councillor Tizzard
That the Village of Big Valley Council receive the update regarding the Municipal Accountability program (MAP), for information.

CARRIED



**Land Use Bylaw
Changes Status
RES 21-61-067**

Moved by Mayor German
That the Village of Big Valley Council receive the status of potential changes to the Land Use Bylaw (LUB) for information.

CARRIED

**Bylaw Officer Options
RES 21-26-068**

Moved by Councillor Nibourg
That the Village of Big Valley Council appoint Chief Administrative Officer, Tracy Mindus, as the Bylaw Enforcement Officer for the Village of Big Valley.

CARRIED

NEW BUSINESS:

**Library Board
Appointments
RES 21-74-069**

Moved by Councillor Nibourg
That the Village of Big Valley Council appoint the following members of the public to the Village of Big Valley Library Board with a term expiring on December 31, 2021:

Marion Annable;
Joan Grover; and
Valerie Hallet

And further that Administration look further into developing a more defined Bylaw or Policy regarding the Library Board and bring back to a future meeting.

CARRIED

**Social Media Policy
12-01-21
RES 21-12-070**

Moved by Councillor Nibourg
That the Village of Big Valley Council approve Social Media Policy 12-01-21, effective immediately, with the appropriate clerical clean-up, and authorize Administration to implement same in the Policy Handbook.

CARRIED

**VBV Public
Washrooms
RES 21-12 -071**

Moved by Councillor Nibourg
That the Village of Big Valley Council direct Administration to keep the Village of Big Valley Public Washrooms closed until further notice.

CARRIED

**Office Closure
RES 21-11-072**

Moved by Councillor Nibourg
That the Village of Big Valley ratify the emergent decision to close the Village of Big Valley Administration Office from April 19, 2021 to April 26, 2021, due to a positive COVID-19 test result, and with following Alberta Health Services regulations and direction.

CARRIED

**Hiring Seasonal PW
Staff
RES 21-32-073**

Moved by Mayor German
That the Village of Big Valley Council authorize the Chief Administrative Officer to hire a temporary public works employee to help with the current identified peak load until the finalization of the 2021 budget.

CARRIED

**REPORTS:
RES 21-12-074**

Moved by Councillor Nibourg
That the following staff and committee reports be received for information:

- CAO Mindus Report;



- Public Works Interim Foreman Report, Tammy Rotvik
- Water Committee Report;
- Council Committee Reports:
Mayor German - Shirley meeting; and
Councillor Tizzard - Stettler Housing meeting.

CARRIED

FINANCE:

RES 21-12-075

Moved by Councillor Tizzard
That the Financial Information for the period of March 1 - 31, 2021 be accepted as presented.

CARRIED

ITEMS OF INFORMATION:

RES 21-11-076

Moved by Councillor Nibourg
That Council receives the following items for information:

- Community Economic Development for Municipal Leaders;
- ATCO Gas And Pipelines Ltd. – 2021 Franchise Fee Distribution Revenue Forecast;
- APWA – National Public Works Week; and
- Parkland Regional Library System – Population List.

CARRIED

Public Comment

Mr. Dennis Kyncl brought forward an opportunity for the Village to generate revenue from Village property that is currently being used by residents for gardening. He owns one of the properties in this area and is disappointed that he pays a minimum tax levy to garden his vacant property when the other residents are not paying any fees for use of the Village owned property.

Council asked Administration to investigate this further and bring back findings to a future meeting.

Recess

Recess from 3:14 p.m. to 3:19 p.m.

Closed Session

RES 21-12-077

Moved by Councillor Nibourg
That the Village of Big Valley go into closed session pursuant to Section 197(2) of the *Municipal Government Act* at 3:20 p.m., to discuss:
FOIP – Section 19 – Confidential Evaluations: Human Resources

CARRIED

RES 21-12-078

Moved by Councillor Nibourg
That the Village of Big Valley Council come out of closed session at 5:05 p.m.

CARRIED



**CAO Employment
Agreement
RES 21-12-079**

Moved by Mayor German
That the Village of Big Valley Council and the Chief Administrative officer
sign the Chief Administrative Officer Agreement with amendments as
agreed.

CARRIED

**Adjournment
RES 21 -11-080**

Moved by Councillor Tizzard
That the regular meeting of Council adjourn at 5:06 p.m.

CARRIED

These council meeting minutes were approved on the 27TH day of May, 2021.



Mayor



CAO