

**VILLAGE OF BIG VALLEY**  
**REGULAR COUNCIL MEETING MINUTES**  
**May 27, 2021 @ 1:00 p.m.**  
**Village Office, 29 1<sup>st</sup> Avenue South, Big Valley, Alberta**  
**Via ZOOM Meeting**

**PRESENT:** Mayor Clark German, Councillors Art Tizzard, Harry Nibourg and  
CAO/Recording Secretary Tracy Mindus

**CALL TO ORDER:** Mayor German called the meeting to order at 1:05 p.m.

**AGENDA:**  
**RES 21-11-111** Moved by Councillor Tizzard  
That the meeting agenda be approved as presented.

**CARRIED**

**MINUTES:**  
**RES 21-11-112** Moved by Councillor Nibourg  
That the following council meeting minutes be approved as presented:

- April 22, 2021 Regular Council Meeting Minutes;
- April 29, 2021 Special Council Meeting Minutes;
- May 04, 2021 Special Council Meeting Minutes;
- May 06, 2021 Special Council Meeting Minutes;
- May 13, 2021 Special Council Meeting Minutes; and
- May 20, 2021 Special Council Meeting Minutes.

**CARRIED**

**OLD BUSINESS:**

**Potential Community Garden Area**  
**RES 21-72-113** Moved by Mayor German  
That the Village of Big Valley Council direct Administration to respond to the ratepayer letter and further that Council will consider a Committee proposal for Community Gardens for the 2022 growing season, if one comes forward.

**CARRIED**

**Ratepayer Letter**  
**RES 21-11-114** Moved by Councillor Nibourg  
That the Village of Big Valley Council direct Administration to reply to the ratepayer letter and further receive the letter for information.

**CARRIED**

**NEW BUSINESS:**

**Appointment of EM Deputy Directors**  
**RES 21-24-115** Moved by Councillor Nibourg  
That the Village of Big Valley Council appoint Chase Comaniuk and Aislinn Reule as Deputy Director of Emergency Management.

**CARRIED**

**2021 Public Auction**  
**RES 21-12-116** Moved by Mayor German



That the Village of Big Valley Council resolve that the presented Terms and Conditions of Sale for the 2021 Public Auction are hereby approved and further that the reserve bids for properties being offered for sale at the 2021 Public Auction be established as presented.

**CARRIED**

**NETAGO Fiber Optic  
RES 21-12-117**

Moved by Councillor Nibourg  
That the Village of Big Valley Council enter into the following agreements with NETAGO, effective upon endorsement:

- Telecommunications Lease and Licence Agreement; and
- Municipal Access Agreement.

**CARRIED**

**Hurland –  
Reclamation at 4-26-  
35-20W4M  
RES 21-12-118**

Moved by Mayor German  
That the Village of Big Valley Council receive the notification from Hurland Resources on behalf of Strathcona Resources Ltd., for Reclamation/Remediation at 4-26-35-20 W4M (Hurland File: 15207/SRL File: S25493) for information.

**CARRIED**

**Police Funding Model  
Letter  
RES 21-21-119**

Moved by Mayor German  
That the Village of Big Valley Council receive the notification of Police Funding Model letters for information.

**CARRIED**

**Human Resource  
Policies  
RES 21-12-120**

Moved by Councillor Nibourg  
That the Village of Big Valley Council approve the following policies effective immediately and further that the policies be implemented into the Village of Big Valley Policy Manual:

- Policy 12-02-21 – Computer Security Policy; and
- Policy 12-04-21 – COVID1-19 Employee Policy.

**CARRIED**

**Fire Ban Policy  
RES 21-23-121**

Moved by Councillor Tizzard  
That the Village of Big Valley Council approve Policy 23-01-21 – Fire Ban Policy effective immediately and that the Policy be implemented into the Village of Big Valley Policy Manual.

**CARRIED**

**Proposed Alberta Coal  
Restriction Policy  
RES 21-12-122**

Moved by Mayor German  
That the Village of Big Valley Council receive the letter from the Town of High River regarding the proposed Alberta Coal Restriction Policy, for information.

**CARRIED**

**Water Tower  
Reservoir Quotes  
RES 21-41-123**

Moved by Councillor Nibourg  
That the Village of Big Valley Council award Knibb Development Ltd., the contract for the Interior Reservoir Lining for the Village of Big Valley Water Tower Reservoir in the amount of \$144,745.00 and further that Council authorizes Administration to increase the allotted amount in the Capital Budget for water tower repairs to \$150,000.00.

**CARRIED**



**Investment Income  
on Reserve Funds  
RES 21-12-124**

Moved by Mayor German  
That the Village of Big Valley Council direct Administration to investigate options for investing reserve funds and bring back findings to a future Council meeting.

**CARRIED**

**Tax Penalty Bylaw  
RES 21-12-125**

Moved by Mayor German  
That the Village of Big Valley Council receive the Tax Penalty Bylaw for information.

**CARRIED**

**REPORTS:  
RES 21-12-126**

Moved by Councillor Nibourg  
That the following staff and committee reports be received for information:

- CAO Mindus Report;
- Public Works Interim Foreman Report, Tammy Rotvik
- Water Committee Report;
- Council Committee Reports – Mayor German attended the Parkland Library Board Meeting and Councillor Tizzard attended the Stettler Housing meeting.

**CARRIED**

**FINANCE:  
RES 21-12-127**

Moved by Councillor Tizzard  
That the Financial Information for the period of April 1 - 30, 2021 be accepted as presented.

**CARRIED**

**ITEMS OF  
INFORMATION:  
RES 21-11-28**

Moved by Councillor Nibourg  
That Council receives the following items for information:

- Edmonton's Let's Cruise to Big Valley

**CARRIED**

**Closed Session  
RES 21-12-129**

Moved by Councillor Tizzard  
That the Village of Big Valley Council go into Closed session pursuant to Section 197(2) of the *Municipal Government Act* at 4:02 p.m. to discuss:  
FOIP – Section 16 – Disclosure harmful to business interests of a third party;  
FOIP – Section 19 – Confidential Evaluations: Human Resources.

**CARRIED**

**Closed Session  
RES 21-12-130**

Moved by Mayor German  
That the Village of Big Valley Council come out of closed session at 5:27 p.m.

**CARRIED**



**CAO Remote Work  
Policy and CAO  
Contract  
RES 21-12-131**

Moved by Councillor Nibourg  
That the Village of Big Valley Council approve Policy 12-03-21 – CAO Remote  
Work Policy and authorize Administration to implement in the Policy  
Handbook and further that the Mayor be authorized to sign the Chief  
Administrative Officer contract, as amended.

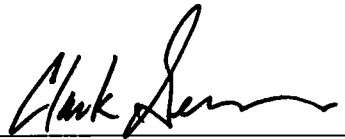
**CARRIED**

**Adjournment  
RES 21 -11-132**

Moved by Councillor Tizzard  
That the regular meeting of Council adjourn at 5:30 p.m.

**CARRIED**

These council meeting minutes were approved on the 24<sup>th</sup> day of June, 2021.

  
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Mayor

  
\_\_\_\_\_  
CAO