

VILLAGE OF BIG VALLEY
REGULAR COUNCIL MEETING MINUTES
Thursday, November 18, 2021 commencing at 6:30 p.m.
Jubilee Hall, 36 Main Street, Big Valley, Alberta
and
Via ZOOM Meeting

- PRESENT:** Mayor Dan Houle, Deputy Mayor Amber Hoogenberg, Councillor Gail Knudson and CAO/Recording Secretary Tracy Mindus
Members of the Public in person and via Zoom
- CALL TO ORDER:** Mayor Houle called the meeting to order at 6:31 p.m.
- AGENDA:** Moved by Deputy Mayor Hoogenberg
RES 21-11-266 That the meeting agenda be approved with the following addition:
8.h – Council Technology **CARRIED**
- MINUTES:** Moved by Councillor Knudson
Oct. 28/21 Org. Mtg. Minutes That the October 28, 2021, Organizational Meeting Minutes be approved with administrative amendments. **CARRIED**
RES 21-11-267
- Oct. 28/21 Reg. Mtg. Minutes** Moved by Mayor Houle
RES 21-11-268 That the October 28, 2021, Regular Council Meeting Minutes be approved as presented. **CARRIED**
- OLD BUSINESS:**
- Cemetery Bylaw 859** Moved by Councillor Knudson
2nd Reading That the Village of Big Valley Council give 2nd reading to Bylaw 859, as amended – being the Cemetery Bylaw. **CARRIED**
RES 21-56-269
- Cemetery Bylaw 859** Moved by Councillor Knudson
3rd Reading That the Village of Big Valley Council give 3rd and final reading to Bylaw 859 – Cemetery Bylaw. **CARRIED**
RES 20-56-270
- Audit 2020** Moved by Mayor Houle
RES 21-12-271 That Council table Audit 2020 to the next regular Council meeting being held on December 9, 2021. **CARRIED**
- Procedure Bylaw 852** Moved by Councillor Knudson
Review That Council direct Administration to develop a new Procedural Bylaw with the amendments discussed and bring back to the next Council meeting for consideration. **CARRIED**
RES 21-11-272

**Volunteer Firefighter
Gym Memberships
RES 21-23-273**

Mayor Houle declared a pecuniary interest to the Volunteer Firefighter Gym Memberships due to being a volunteer firefighter and left the meeting at 6:52 p.m.

Moved by Councillor Knudson

That the Village of Big Valley Council approve four (4) – six (6) month volunteer firefighter gym memberships from Prairie Fitness in Big Valley, at the total cost of \$504.00 and further that the funds be taken out of the FCSS grant funding.

CARRIED

Mayor Houle returned to the meeting at 6:64 p.m.

**PRLS BUDGET
RES 21-74-274**

Moved by Councillor Knudson

That Council rescind resolution RES21-74-258 and further that Council approve the Parkland Regional Library Services 2022 proposed budget as presented.

CARRIED

**Canadian Northern
Society
RES 21-23-275**

Moved by Mayor Houle

That the Village of Big Valley Council approve the Canadian Northern Society concept to hold their proposed Railway Days event on July 9, 2022, from 11 a.m. to 5 p.m. at the railway station, railyards and roundhouse grounds pending an agreement signed for maintenance of the event;

And further that Council table to Canadian Northern Society request for donation until the next regular Council meeting being held on December 9, 2021.

CARRIED

**Subdivision and
Development Appeal
Board
RES 21-11-276**

Moved by Mayor Houle

That the Village of Big Valley Council give 1st reading to Bylaw 860 for the purposes of a Regional Subdivision and Development Appeal Board and for the purposes of entering an Agreement with Parkland Community Planning Services for same.

CARRIED

**FCSS Grant
Application
Kids Christmas
RES 21-51-277**

Moved by Councillor Knudson

That the Village of Big Valley Council approve a donation of \$1500 to Kids Christmas to come from the FCSS Grant funding (1-2-5100-770).

CARRIED

**FCSS Grant
Application
Christmas in the
Village
RES 21-51-278**

Moved by Mayor Houle

That the Village of Big Valley Council approve Christmas in the Village event, donating \$1600 from the FCSS Grant funding (1-2-5100-770).

CARRIED

**Tax Request from
homeowner
RES 21-12-279**

Moved by Mayor Houle

That the Village of Big Valley Council deny the request for tax reduction on the property located at Lot 9, Block 6, Plan 1725AN, and further investigate the minimum tax levy when budget meetings are being discussed.

CARRIED

**Christmas
Hours/Dates
RES 21-11-280**

Moved by Deputy Mayor Hoogenberg
That the Village of Big Valley Council close the Administration office as follows:

Monday, December 27, 2021 – in lieu of Christmas Day
Tuesday, December 28, 202 – in lieu of Boxing Day; and
Monday, January 3, 2021 – in lieu of New Years Day.

CARRIED

**Appointing Council
Reps to PRLS and
FCSSAA
RES 21-11-281**

Moved by Mayor Houle
That Council appoint Councillor Knudson to the Parkland Regional Library Services Board and further that Council appoint Councillor Knudson to the Family and Community Support Services Association of Alberta with Mayor Houle as alternate.

CARRIED

**Public Auction
RES 21-11-282**

Moved by Deputy Mayor Hoogenberg
That Council table the Public Auction information to the next regular Council meeting being held on December 9, 2021, and further direction administration to obtain further information regarding the municipalities options for said property.

CARRIED

**Council Technology
RES 21-11-283**

Moved by Mayor Houle
That Council authorize the CAO to purchase three (3) equal technology devices (chromebook, tablet etc) for Council use to come from general revenue account in the total amount of \$1500.

CARRIED

**REPORTS:
RES 21-12-284**

Moved by Mayor Houle
That Council authorize the purchase of a tractor rim for the Village tractor from Cervus John Deer in Stettler in the amount of \$986 coming from the general bank account.

Moved by Deputy Mayor Hoogenberg
That Council authorizes Ponto's Patch Service to complete the welding required on the plow in the amount of \$1000.00

Moved by Mayor Houle
That the following staff and committee reports be received for information:

- CAO Mindus Report;
- Public Works Foreman Report, Nick Dubitz
- Council Committee Report; Councillor Knudson attended the PRLS Board meeting; Mayor Houle attended the Shirley McClellan Regional Water Commission; Deputy Mayor Hoogenberg attended the Stettler District Ambulance meeting.
- Water Committee Report;

CARRIED

**FINANCE:
Finance Info.
RES 21-12-285**

Moved by Mayor Houle
That Council receive the financial information presented for information.

CARRIED

**ITEMS OF
INFORMATION**
RES 21-12-286

Moved by Councillor Knudson
That the items of information be received for information.

CARRIED

Recess

Council recessed from 8:50 p.m. to 9:02 p.m.

Closed Session
RES 21-12-287

Moved by Deputy Mayor Hoogenberg
That the Village of Big Valley Council go into Closed session pursuant to Section 197(2) of the *Municipal Government Act* and Section 17 (4)(d) of the *Freedom of Information and Protection of Privacy Act* at 9:02 p.m. to discuss Human Resources.

CARRIED

Closed Session
RES 21-12-288

Moved by Deputy Mayor Hoogenberg
That the Village of Big Valley Council come out of closed session at 9:23 p.m.

CARRIED

**Assistant CAO
position**
RES 21-12-289

Moved by Deputy Mayor Hoogenberg
That Council authorizes the Chief Administrative Officer, with a Council Committee, to advertise for an Assistant Chief Administrative Officer position, with the intent of a transition period to CAO in a span of two (2) months after the date of hire.

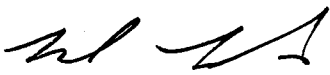
CARRIED

Adjournment
RES 21 -11-290


Moved by Deputy Mayor Hoogenberg
That the regular meeting of Council adjourn at 9:23 p.m.

CARRIED

These council meeting minutes were approved on the 9th day of December, 2021.



Mayor



CAO

