

VILLAGE OF BIG VALLEY
ORGANIZATIONAL COUNCIL MEETING MINUTES
Thursday, October 28, 2021 @ 1:00 p.m.
Village Office, 29 1st Avenue South, Big Valley, Alberta
Via ZOOM Meeting

Present Councillors Dan Houle, Amber Hoogenberg, Gail Knudson
CAO/Recording Secretary Tracy Mindus
Members of the Public

Call to Order CAO Tracy Mindus called the meeting to order at 1:04 p.m.

CAO Mindus informed that the Councillors Oaths of Office were previously done by a Commissioner for Oaths, Sandra Schell, due to the Covid restrictions.

Agenda Moved by Councillor Knudson
RES 21-11-240 That the Organizational meeting agenda be approved with the following addition:
6. Email from County of Stettler – Orientation Training

CARRIED

Appointment of Mayor Moved by Councillor Knudson
RES 21-11-241 That Councillor Dan Houle be appointed Mayor to serve from October 2021 to October 2022.

CARRIED

The Commissioner for Oaths, Sandra Schell attended Councillor Houle's residence to administer the Oath of Office for Mayor.

CAO Mindus turned the Chair over to Mayor Houle.

Appointment of Deputy Mayor Moved by Mayor Houle
RES 21-11-242 That Councillor Amber Hoogenberg be appointed Deputy Mayor to serve from October 2021 to October 2022.

CARRIED

The Commissioner for Oaths, Sandra Schell attended Councillor Hoogenberg's residence to administer the Oath of Office for Deputy Mayor.

Board and Committee Appointments The Village belongs to the following, however, their boards appoint the members, this is the current list that the CAO has, no other notifications have been found of being different:
RES 21-11-243

Fire Chief	Jeff Klassen
Stettler Board of Trade	Ann Muhlbach
Director of Emergency Management	Director Clint Sime
	Deputy Director, Aislinn Reule
	Deputy Director, Chase Comaniuk
Assessment Review Board	County of Stettler Partnership

Subdivision & Development Appeal Board Partnership	County of Stettler SDAB
Jubilee Hall Board	Scott Schell
Weed Inspector	No appointed
Weed Appeal Board	County of Stettler Partnership
Municipal Property Assessors	Village Bylaw 857

The following Societies and Organizations have not been assigned a representative. Council will be in contact through a liaison:

Big Valley Agricultural Society; Big Valley Historical Society; Central Alberta Economic Partnership (CAEP); Red Deer Watershed Alliance; Red Deer Water Users Group (RDRMUG); East Central Alberta Heritage Society; Parkland Regional Library Board; Destination Stettler.

Council appointed Boards and Committees

County of Stettler Housing Authority

(1 appointed, 1 alternate)
 Mayor Houle – appointed
 Councillor Knudson - alternate

County of Stettler Regional Recreation Board

(1 appointed, 1 alternate)
 Mayor Houle – appointed
 Deputy Mayor Hoogenberg – alternate

Stettler District Ambulance Association

(1 appointed, 1 alternate)
 Deputy Mayor Hoogenberg – appointed
 Councillor Knudson – alternate

Emergency Advisory Committee

(1 appointed)
 Councillor Knudson – appointed

Stettler Regional Fire Authority

(1 appointed, 1 alternate)
 Deputy Mayor Hoogenberg – appointed
 Councillor Knudson – alternate

Big Valley Municipal Library

(1 appointed)
 Councillor Knudson - appointed
 Council appoints the Library Board Members, the following were appointed and their terms end on December 31, 2021: Marion Annable; Joan Grover; Valerie Hallet; Barb Skocdopole; Allan Clark, Jan Boice.

Parkland Community Planning Services (PCPS)

(1 appointed, 1 alternate)
Councillor Knudson – appointed
Mayor Houle - alternate

Stettler Waste Management Authority

(1 appointed, 1 alternate)
Deputy Mayor Hoogenberg – appointed
Mayor Houle – alternate

Shirley McClellan Regional Water Service Commission

(1 appointed, 1 alternate)
Mayor Houle – appointed
Deputy Mayor Hoogenberg – alternate

Village of Big Valley Recreation Committee

(1 appointed)
Deputy Mayor Hoogenberg – appointed

Moved by Mayor Houle
That the above appointments be approved as listed.

CARRIED

**Scheduling of Regular
Council Meetings
RES 21-11-244**

Moved by Mayor Houle
That the Village of Big Valley Regular Council meetings will take place on the 2nd Thursday of every month commencing at 6:30 p.m. at the Jubilee Hall located at 36 Main Street (Big Valley), to allow for in-person Council meetings, following the Alberta Health Services COVID-19 health restrictions and maintaining the ZOOM options currently offered through Meeting ID 682 734 4432 Passcode: bwa2E9.

CARRIED

**Orientation Training
RES 21-11-245**

Moved by Councillor Knudson
That Council authorize all Council members and CAO Mindus to attend both sessions of the Council Orientation being held on November 5, 2021 commencing at 9:00 a.m. at the Stettler Community Hall.

CARRIED

**Council Remuneration
and Policy Review 11-
20
RES 21-11-246**

Moved by Mayor Houle
That the Village of Big Valley approve the remuneration rates as follows:

Annual fee for Councillors (stipend)	\$1250.00
Meetings	
Full Day	\$ 90.00
Half Day	\$ 60.00
Mileage	\$.50 per kilometer

And further that Policy 11-20 be brought to a future meeting for consideration.

CARRIED

Signing Authority
RES 21-11-247

Moved by Mayor Houle
That the Village of Big Valley Council authorize Mayor Daniel Houle, Deputy Mayor Amber Hoogenberg, or Councillor Gail Knudson plus CAO Tracy Mindus signing authority for the Village of Big Valley.

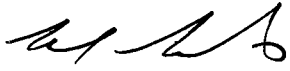
CARRIED

Adjournment
RES 21 -11-248

Moved by Deputy Mayor Hoogenberg
That the organizational meeting adjourn at 1:50 p.m.

CARRIED

These organizational meeting minutes were approved on the 18th day of November, 2021.



Mayor



CAO

