

**VILLAGE OF BIG VALLEY**  
**REGULAR COUNCIL MEETING MINUTES**  
**Thursday, October 28, 2021 commencing after the**  
**Organizational Meeting being held at 1:00 p.m.**  
**Village Office, 29 1<sup>st</sup> Avenue South, Big Valley, Alberta**  
**Via ZOOM Meeting**

**PRESENT:** Mayor Dan Houle, Deputy Mayor Amber Hoogenberg, Councillor Gail Knudson and CAO/Recording Secretary Tracy Mindus  
Members of the Public

**CALL TO ORDER:** Mayor Houle called the meeting to order at 1:51 p.m.

CAO Mindus presented an addition to the Agenda under 8.g – Canadian Northern Society.

Council declined the addition at this time due to the agenda length.

**AGENDA:**  
**RES 21-11-249**

Moved by Mayor Houle  
That the meeting agenda be approved as presented.

**CARRIED**

**MINUTES:**  
**RES 21-11-250**

Moved by Councillor Knudson  
That the following council meeting minutes be approved as presented:

- September 23, 2021 Regular Council Meeting minutes;
- October 14, 2021 Special Council meeting minutes;
- October 15, 2021 Special Council Meeting minutes.

**CARRIED**

**OLD BUSINESS:**  
**Cemetery Bylaw 859**  
**RES 21-56-251**

Moved by Councillor Knudson  
That the Village of Big Valley Council give 1<sup>st</sup> reading to Bylaw 859 – being the Cemetery Bylaw

**CARRIED**

**Audit 2020**  
**RES 21-12-252**

Moved by Deputy Mayor Hoogenberg  
That the Village of Big Valley Council table Audit 2020 to the next regular Council meeting and further that Administration contact Gitzel & Company to attend the next meeting for further discussion.

**CARRIED**

**NEW BUSINESS:**  
**Procedure Bylaw 852**  
**Review**  
**RES 21-11-253**

Moved by Councillor Knudson  
That the Village of Big Valley Council table the Procedure Bylaw 852 Review to the next regular Council meeting, pending further investigation with the *Municipal Government Act* regarding the agenda cover pages release.

**CARRIED**

**Public Participation**  
**Policy 14-18 Review**  
**RES 21-11-254**

Moved by Mayor Houle  
That the Village of Big Valley Council table the Public Participation Policy 14-18 review to the January 2022 regular Council meeting.

**CARRIED**



**Strategic Planning Dates**  
**RES 21-11-255** Moved by Mayor Houle  
That the Village of Big Valley Council direct Administration to investigate Strategic Planning Facilitator options and costs and further that the Strategic Planning dates be tabled to a future regular Council meeting in the Spring of 2022.

**CARRIED**

**Budget Planning Dates**  
**RES 21-11-256** Moved by Deputy Mayor Hoogenberg  
That the Village of Big Valley receive budget planning dates for information.

**CARRIED**

Mayor Houle declared a pecuniary interest to Volunteer Firefighter Gym Memberships due to being a volunteer firefighter and left the meeting at 2:35 p.m.

**Volunteer Firefighter Gym Memberships**  
**RES 21-23-257** Moved by Deputy Mayor Hoogenberg  
That the Village of Big Valley Council direct Administration to contact Prairie Fitness regarding special rates and check the availability of funding in the Village's FCSS account and bring back to the next regular council meeting.

**CARRIED**

Mayor Houle returned to the meeting at 2:38 p.m.

**PRLS 2022 Proposed Budget**  
**RES 21-74-258** Moved by Councillor Knudson  
That Council receive the Parkland Regional Library Services (PRLS) 2022 proposed budget for information.

**CARRIED**

**REPORTS:**  
**RES 21-12-259** Moved by Councillor Knudson  
That Council direct Administration to present the Water Consumption Worksheet to Council quarterly and the Water Consumption Chart be presented to Council monthly at the regular scheduled Council meetings.

**CARRIED**

**Receive for Information**  
**RES 21-12-260** Moved by Mayor Houle  
That the following staff and committee reports be received for information:

- CAO Mindus Report;
- Public Works Foreman Report, Nick Dubitz
- Council Committee Report; (none at this time)
- Water Committee Report;

**CARRIED**

**FINANCE:**  
**Finance Info.**  
**RES 21-12-261** Moved by Councillor Knudson  
That Council direct Administration to provide more detail on the monthly cheque list.

**CARRIED**

**ITEMS OF INFORMATION**  
**RES 21-12-262** Moved by Councillor Knudson  
That the items of information be received for information.

**CARRIED**



**Closed Session**  
**RES 21-12-263**

Moved by Deputy Mayor Hoogenberg  
That the Village of Big Valley Council go into Closed session pursuant to Section 197(2) of the *Municipal Government Act* and Section 17 (4)(d) of the *Freedom of Information and Protection of Privacy Act* at 3:40 p.m. to discuss Human Resources.

**CARRIED**

**Closed Session**  
**RES 21-12-264**

Moved by Deputy Mayor Hoogenberg  
That the Village of Big Valley Council come out of closed session at 4:15 p.m.

**CARRIED**

Mayor Houle identified that at the Organizational Meeting the next regular scheduled council meeting would be on Remembrance Day.

**Next Meeting Date**

Moved by Mayor Houle  
That the next Regular Council meeting date scheduled for Thursday, November 11, 2021 be cancelled and re-scheduled to Thursday, November 18, 2021 commencing at 6:30 p.m. at the Jubilee Hall located at 36 Main Street (Big Valley), to allow for in-person Council meeting, following the Alberta Health Services COVID-19 health restrictions and maintaining the ZOOM options currently offered through Meeting ID 682 734 4432 Passcode: bwa2E9.

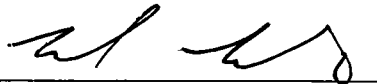
**CARRIED**

**Adjournment**  
**RES 21 -11-265**

Moved by Mayor Houle  
That the regular meeting of Council adjourn at 4:18 p.m.

**CARRIED**

These council meeting minutes were approved on the 18<sup>th</sup> day of November, 2021.

  
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Mayor

  
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CAO

