

**VILLAGE OF BIG VALLEY  
REGULAR COUNCIL MEETING MINUTES  
Thursday, September 14, 2023 @ 7:00 p.m.  
29, 1<sup>st</sup> Avenue South, Big Valley, Alberta**

**PRESENT:** Mayor Daniel Houle, Deputy Mayor Amber Hoogenberg, Councillor Clark German  
Recording Secretary Elaine Macdonald  
Colleen Mayne  
Members of the Public

**CALL TO ORDER:** Mayor Daniel Houle called the meeting to order at 7:01 p.m.

**AGENDA:**

**RES 23-11-141** Moved by Mayor Houle that the meeting agenda be accepted as amended:  
ADD: 6k. FCSS Application - Legion  
6l. Campground Access for Winter Months  
11b. Closed Session pursuant to Section 17 FOIPPA

**CARRIED**

**MINUTES:**

Regular Meeting Minutes  
July 13, 2023

**RES 23-11-142** Moved by Councillor German that the July 13, 2023, Regular Meeting minutes be approved as presented.

**CARRIED**

Special Meeting Minutes  
July 27, 2023

**RES 23-11-143** Moved by Councillor German that the July 27, 2023, Special Meeting minutes be approved as presented.

**CARRIED**

Special Meeting Minutes  
August 9, 2023

**RES 23-11-144** Moved by Councillor German that the August 9, 2023, Special Meeting minutes be approved as presented.

**CARRIED**

**VISITORS AND  
DELEGATIONS**

**OLD BUSINESS**

Sidewalk Replacement  
Program

**RES 23-11-145** Moved by Councillor German that Administration be directed to start working on a sidewalk replacement/repair plan and identify areas where the sidewalks are degraded to the point they are beyond repair and move towards sidewalks on one side of the street only; with the exception of Main Street where sidewalks will continue to be on both sides.

**CARRIED**

**NEW BUSINESS**

Bust-Out Rodeo Donation  
Request

**RES 23-11-146**

Moved by Councillor German that Council respectfully declines the request for a financial donation to the Bust-Out Rodeo as we would any other group coming to the table requesting donations.

**CARRIED**

FCSS Funding Request-  
Kids Christmas

**RES 23-11-147**

Moved by Councillor German that Council approves funding of \$1500 from the FCSS funding for Kids Christmas.

**CARRIED**

ATCO Electric Franchise  
Fees 2024

**RES 23-11-148**

Moved by Deputy Mayor Hoogenberg that Council maintains the ATCO Electric Franchise Fees at 2% for 2024.

**CARRIED**

ATCO Gas Franchise Fees  
2024

**RES 23-11-149**

Moved by Councillor German that Council maintains the ATCO Gas Franchise Fees at 12% for 2024.

**CARRIED**

Appointment of CAO

**RES 23-11-150**

Moved by Mayor Houle that Council appoints Colleen Mayne as CAO for the Village.

**CARRIED**

Signing Authority

**RES 23-11-151**

Moved by Deputy Mayor Hoogenberg that Council designates Colleen Mayne as a signing authority for the Village.

**CARRIED**

**RES 23-11-152**

Moved by Deputy Mayor Hoogenberg that Elaine Macdonald is removed as signing authority for the Village.

**CARRIED**

Purchase of Replacement  
for Tractor

**RES 23-11-153**

Moved by Mayor Houle that Administration be directed to get an independent inspection of the tractor to see what the expected life expectancy of it is before committing to purchasing anything.

**CARRIED**

Bearspaw Rental Review

**RES 23-11-154**

Moved by Councillor German that Council approves the continuation of the rental of land to Bearspaw for the lands described as 15-26-35-20 W4M Wellsite for the sum of \$1550/annum for the next five years.

**CARRIED**

CAO Retirement  
**RES 23-11-155**

Moved by Deputy Mayor Hoogenberg that Council accepts the proposal of the retirement date for the outgoing CAO, Elaine Macdonald, and the offer of assistance until the end of 2023; and as required after that if needed with Council approval.

**CARRIED**

Resident Request  
**RES 23-11-156**

Moved by Mayor Houle that Council grants the extension for the fence replacement as requested. The remainder of the items are to be done now as per the conversations with Administration.

**CARRIED**

FCSS Funding Request –  
Legion  
**RES 23-11-157**

Moved by Mayor Houle that Council approves funding of \$1,000 from the FCSS funding for the Legion's Senior's Event.

**CARRIED**

**RES 23-11-158**

Moved by Mayor Houle that Council approves Administration drafting an agreement letter with the groups that apply annually for the same events year after year and that the funding will be the same as was approved in 2023. The length of the agreement will be aligned with the length of the agreement between the Province and the Village.

**CARRIED**

Campground Access for  
the Winter Months  
**RES 23-11-159**

Moved by Deputy Mayor Hoogenberg that Council denies the request to have the campground available for the winter.

**CARRIED**

**REPORTS**

CAO Written Report  
Public Works Written  
Report

Council Report

Councillor German attended the Parkland Regional Library Board meeting held Sept. 14, 2023.

**RES 23-11-160**

Moved by Mayor Houle that Council accepts all reports as information.

**CARRIED**

**FINANCIAL STATEMENTS**

Utility Financials

**RES 23-11-161**

Moved by Mayor Houle that Council accepts the Utility Financials as information.

**CARRIED**

**CORRESPONDENCE**

Quarterly Policing Report  
April – June

**RES 23-11-162**

Moved by Mayor Houle that Council accepts the Quarterly Policing Report as information.

**CARRIED**

**CLOSED SESSION**

**RES 23-11-163**

Moved by Deputy Mayor Hoogenberg that Council adjourns to a Closed Session meeting at 8:28 p.m. for two personnel matters pursuant to Section 17 of the FOIPPA.

**CARRIED**

**RES 23-11-164**

Moved by Deputy Mayor Hoogenberg that Council comes out of the Closed Session meeting at 9:07 p.m.

**CARRIED**

**OUT OF CLOSED SESSION**

**MOTION**

**ADJOURNMENT**

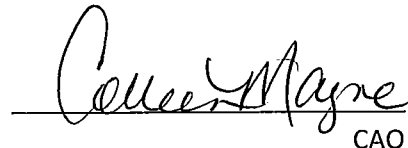
**RES 23-11-165**

Moved by Mayor Houle that the meeting be adjourned at 9:08 p.m.

**CARRIED**



Mayor



CAO