

**VILLAGE OF BIG VALLEY
REGULAR COUNCIL MEETING MINUTES
Monday, December 18, 2023 @ 7:00 p.m.
29, 1st Avenue South, Big Valley, Alberta**

PRESENT: Eugene Sobolewski, Appointed Official Administrator, by signed Ministerial Order No MSD-079/23
CAO/Recording Secretary Colleen Mayne
Public Works Foreman Amanda Valente
Members of the Public

CALL TO ORDER: Official Administrator Sobolewski called the meeting to order at 7:01 p.m.

AGENDA:
RES 23-12-218 **MOVED** by Official Administrator Sobolewski to adopt the meeting agenda as presented.

CARRIED

Regular Meeting Minutes
– November 20, 2023

RES 23-12-219 **MOVED** by Official Administrator Sobolewski to adopt the November 20, 2023 Regular Meeting Minutes as presented.

CARRIED

**VISITORS AND
DELEGATIONS**

N/A

OLD BUSINESS

Council Remuneration
Policy – A001-2023

RES 23-12-220 **MOVED** by Official Administrator Sobolewski to defer the Council Remuneration Policy – A001-2023 discussions following quorum being restored, after the Council By-Election to be held in early 2024.

CARRIED

Snow Removal Policy
D001-2023

RES 23-12-221 **MOVED** by Official Administrator Sobolewski to defer review of the Snow Removal Policy D001-2023 until the next Regular Council Meeting on January 15, 2024

CARRIED

FCSS FUNDING – Big Valley Ag. Society

RES 23-12-222 **MOVED** by Official Administrator Sobolewski to defer the FCSS Funding Request from Big Valley Ag. Society until the next Regular Council Meeting on January 15, 2024. **CARRIED**

NEW BUSINESS

Signing Authority

RES 23-12-223 **MOVED** by Official Administrator Sobolewski grant Alberta Treasury Branch Signing Authority to the Alberta Municipal Affairs Appointed Official Administrator, Eugene Sobolewski, in accordance with the Municipal Government Act, Section 213. **CARRIED**

Removal of Signing Authority

RES 23-11-224 **MOVED** by Official Administrator Sobolewski to remove Alberta Treasury Branch Signing Authority from Clark German and Amber Hoogenburg having resigned from their elected official positions on November 21 and 22nd respectfully, in accordance with the Municipal Government Act, Section 213. **CARRIED**

Approval of 2024 Interim Operating and Capital Budgets

RES 23-12-225 **MOVED** by Official Administrator Sobolewski to adopt the 2023 Approved Operating & Capital Budget as an Interim Budget for 2024, to satisfy requirements of the MGA, Sections 242 and 245. **CARRIED**

Council By-Election

RES 23-12-226 **MOVED** by Official Administrator Sobolewski to set the By-Election date for the Village of Big Valley on February 20, 2024. **CARRIED**

Appointment of Returning Officer

RES 23-12-227 **MOVED** by Official Administrator Sobolewski to appoint Colleen Mayne, Chief Administrative Officer as Returning Officer for the Village of Big Valley By-Election to be held February 20, 2024. **CARRIED**

Advertisement for
Alternate Returning
Officer

RES 23-12-228

MOVED by Official Administrator Sobolewski to direct the CAO to advertise for the position of Alternate Returning Officer.

CARRIED

Netago Colocation
Agreement – Transfer to
Telus

RES 23-12-229

MOVED by Official Administrator Sobolewski, the CAO execute the agreement between the Village of Big Valley and Telus for transfer of the Agreement from Netago, effective January 1, 2024.

CARRIED

REPORT

CAO Report

RES 23-12-230

MOVED by Official Administrator Sobolewski to accept the CAO report for information.

CARRIED

FINANCIAL STATEMENTS

ATB Bank Statement –
November, 2024

RES 23-12-231

MOVED by Official Administrator Sobolewski to accept the November ATB Bank Statement as information.

CARRIED

Budget Variance Report
as of November 30, 2023

RES 23-12-232

MOVED by Official Administrator Sobolewski to accept the November 30, 2023 Budget Variance Report as information.

CARRIED

Special Meeting –
December 19, 2023

RES 23-12-233

MOVED by Official Administrator Sobolewski to hold a Special Meeting on December 19, 2023 at 3:00 pm to approve the December 18, 2023 meeting minutes to expediate ATB Signing Authority.

CARRIED

Next Regular Council
Meeting Date

RES 23-12-234

MOVED by Official Administrator Sobolewski the next Village of Big Valley
Regular Council Meeting will be held on January 15, 2024 at 7:00 pm.

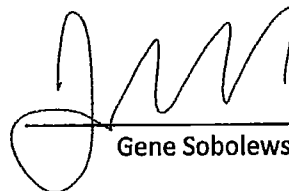
CARRIED

ADJOURNMENT

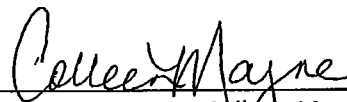
RES 23-12-235

MÓVED by Official Administrator Sobolewski to adjourn the meeting at 7:38
pm.

CARRIED



Gene Sobolewski, Official Administrator



Colleen Mayne, CAO

Village of Big Valley

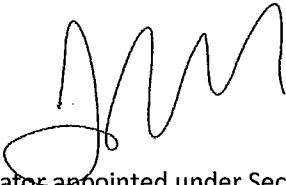
VILLAGE OF BIG VALLEY WAIVER NOTICE of a Special Meeting of the Village of Big Valley Council called under authority of Section 194 of the Municipal Government Act

We, the undersigned members of the Village of Big Valley Council, hereby Waive Notice of a Special Meeting of the Village Council meeting.

And in the Village Council Chambers on December 19, 2023, commencing at 3:00 P.M., to hold a Special Council Meeting for the purpose of discussing and acting on:

1. Adoption of the Minutes from the Village Council Meeting held on December 18, 2023.

SIGNATURE:



Gene Sobolewski

March 4, 2021

(Official Administrator appointed under Section 168 of the MGA)