

**VILLAGE OF BIG VALLEY  
REGULAR COUNCIL MEETING MINUTES  
Monday, January 15, 2024 @ 7:00 p.m.  
29, 1<sup>st</sup> Avenue South, Big Valley, Alberta**

**PRESENT:** Eugene Sobolewski, Appointed Official Administrator, by signed Ministerial Order No MSD-079/23  
CAO/Recording Secretary Colleen Mayne  
Members of the Public

**CALL TO ORDER:** Official Administrator Sobolewski called the meeting to order at 7:00 p.m.

**AGENDA:**  
**RES 24-01-01** **MOVED** by Official Administrator Sobolewski to adopt the meeting agenda as presented.

**CARRIED**

**ADOPTION OF MINUTES**

Special Meeting Minutes  
– December 19, 2023

**RES 24-01-02** **MOVED** by Official Administrator Sobolewski to adopt the December 19, 2023 Special Meeting Minutes as presented.

**CARRIED**

**VISITORS AND  
DELEGATIONS**

N/A

**OLD BUSINESS**

Correction of By-Election  
Date

**RES 24-01-03** **MOVED** by Official Administrator Sobolewski that Council acknowledge the incorrect By-Election date as reported by the media following the Regular Council Meeting held on December 18, 2023, and which has been confirmed for Tuesday, February 20, 2024.

**CARRIED**

By-Election Appointment  
Of Deputy Returning  
Officer

**RES 24-01-04** **MOVED** by Official Administrator Sobolewski to appoint Cheryl Bartley, Administrative Assistant as Deputy Returning Officer for the Council By-Election to be held on February 20, 2024.

**CARRIED**

Snow Removal Policy  
D001-2023

**RES 24-01-05**

**MOVED** by Official Administrator Sobolewski to approve Snow Removal Policy D001-2023 as presented.

**CARRIED**

FCSS Funding

**RES 24-01-06**

**MOVED** by Official Administrator Sobolewski to approve payment of \$2,000 to the 2023 Big Valley Ag. Society application for their Community Enrichment Public Skating Program which commenced on November 1, 2023, as provided through FCSS program funding.

**CARRIED**

**NEW BUSINESS**

Planning Services  
Agreement

**RES 24-01-07**

**MOVED** by Official Administrator Sobolewski, the CAO execute the Agreement between the Village of Big Valley and Parkland Community Planning Services for the period of January 1, 2024, up to and including March 31, 2027.

**CARRIED**

**REPORT**

CAO Report

**RES 24-01-08**

**MOVED** by Official Administrator Sobolewski to accept the Chief Administrative Officer report for information.

**CARRIED**

**FINANCIAL STATEMENTS**

ATB Bank Statement –  
December, 2023

**RES 24-01-09**

**MOVED** by Official Administrator Sobolewski to accept the December, 2023 ATB Bank Statement as information.

**CARRIED**

Cheque Register for  
December, 2023

**RES 24-01-10**

**MOVED** by Official Administrator Sobolewski to accept the December, 2023 ATB Cheque Register as information.

**CARRIED**

Budget Variance Report  
as of November 30, 2023

**RES 24-01-11** **MOVED** by Official Administrator Sobolewski to accept the December 31, 2023 Budget Variance Report as information.

**CARRIED**

**CORRESPONDENCE**

- SMRWSC Bylaw 26-23 – 2024 System Rates & Fees
- Letter from Alberta Municipal Affairs  
re: Regulatory Property Assessments, dated December 22, 2023

**RES 24-01-12** **MOVED** by Official Administrator Sobolewski to accept the Correspondence as information.

**CARRIED**

**PUBLIC COMMENTS**

A member of the public inquired about the 2024 Census, which every municipality is mandated to hold, with dates to be confirmed by Council once further information has been received.

**NEXT REGULAR COUNCIL MEETING DATE**

**RES 24-01-13** **MOVED** by Official Administrator Sobolewski the next Village of Big Valley Regular Council Meeting will be rescheduled due to the Family Day Statutory Holiday, and will be held on February 12, 2024 at 7:00 pm.

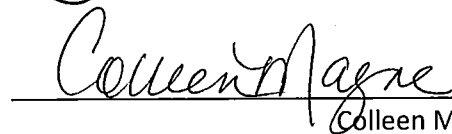
**CARRIED**

**ADJOURNMENT**

**RES 24-01-14** **MOVED** by Official Administrator Sobolewski to adjourn the meeting at 7:46 pm.

**CARRIED**

  
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Gene Sobolewski, Official Administrator

  
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Colleen Mayne, CAO