

# SNOW REMOVAL POLICY

**POLICY NUMBER:** D001-2024

**POLICY PURPOSE:** To provide for the efficient and safe movement of vehicular and pedestrian traffic along municipal roadways and sidewalks during the winter period.

## **MUNICIPAL ROADWAYS**

### **A. Snow Clearing and Removal:**

1. Snow will be cleared according to the priorities outlined in Schedule A.
2. Roadways are to be brought to a driveable condition for vehicles equipped with suitable tires when the depth of freshly fallen or drifting snow exceeds the depth and within the timeframe as specified in Schedule A.
3. Roadways are to be cleared of snow when two-lane traffic cannot be safely maintained for Priorities 1 and 2 (see Schedule A).
4. Windrows/piles on both sides of the street and avenue adjacent to the school property will be removed within one week, in ordinary circumstances.
5. Snow will be removed up to the curbs on residential roadways as required.
6. The Village will contract snow clearing services if required, after a substantial snowfall and wherein the Village equipment is unable to clear the areas in order of priority.
7. If the contracted snow clearing service leaves a windrow/pile in front of a residential driveway or around a parked vehicle on the street or avenue, Public Works staff will **assist** the homeowner with removing the windrow/pile.
8. Residential driveways will only be cleared in the event of an emergency.
9. If residential vehicles remain on the roadway when snow clearing is in progress, it is the responsibility of the resident to clear the snow around their vehicle and not the responsibility of Public Works.

### **B. Sanding:**

1. In order to provide for the safe movement of vehicular and pedestrian traffic, sanding will occur on roadway intersections if required, as soon as possible after snow clearing and will be dependent road and weather conditions.
2. Sanding will occur according to priorities set out in Schedule A.
3. The sanding material will consist of two percent calcium chloride (so the sand stockpile does not freeze), and ten percent salt (to melt the snow and ice on roadways).

**C. Sidewalks:**

1. All owners of property are asked to remove snow and ice from the sidewalk(s) adjacent to their property within 48 hours for residential and 24 hours for commercial properties after the cessation of a snowfall (excluding Sundays and holidays)..

**Notice to Residents**

1. Whenever possible, residents will be notified in advance when snow clearing will be expected to occur in their area, allowing time to move vehicles off the road when possible. Such notification will be posted on the Village of Big Valley website, Village of Big Valley Facebook page, and on the local public bulletin boards 12 – 24 hours prior to the commencement of clearing. On extraordinary occasions, notification in advance may not be possible.
2. If residents moving snow from their property alter or create issues to existing roadways or other residents, they will become responsible for any costs incurred to correct the issue.

Dated this 15<sup>th</sup> day of January, 2024

  
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Eugene Sobolewski, Appointed Official Administrator

  
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Colleen Mayne, Chief Administrative Officer

## Schedule A

Snow clearing and sanding on municipal roadways will be carried out in the priorities described below. During unusual snowfall events, it may not be possible to achieve the levels of service stated in this Schedule.

Snow Clearing Priority	Roadway Description	Depth of snow (prior to plowing)	Plowing to occur within "X" hours of snowfall
1	Railway Avenue and Main Street (East to West) and Bus Route	3 inches (7.6 cm)	12 – 18 hours
2	Fire Hall and Commercial Lanes	3 inches (7.6 cm)	18 hours
3	Residential Streets	3 to 6 inches (7.6-15.24 cm)	24 - 48 hours
4	Residential Lanes	See **	See***

Sanding Priority	Roadway Description
1	Railway Avenue and Main Street (East to West) and Bus Route
2	Fire Hall and Commercial Lanes
3	All intersections
4	Residential Streets

\*Staging area for snow piles and removal will be as follows and done in such a way as to be done efficiently and without excess moving of piles off streets:

- South of the grain elevator
- North to rodeo grounds
- 5<sup>th</sup> Avenue snow removal to the south end and into the lot east of 4<sup>th</sup> Ave.

\*\*Depending on the day of the week, lanes may be raised to a higher priority at the Foreman's discretion to clear a route for garbage pick-up.

\*\*\*Sanding in Residential Lanes will only be performed if needed as deemed by the Public Works Foreman, or in their absence, the Chief Administrative Officer.