

**VILLAGE OF BIG VALLEY**  
**Council Regular Meeting Minutes**  
**Monday, March 18, 2024 @ 7:00 p.m.**  
**29, 1<sup>st</sup> Avenue South, Big Valley, Alberta**

**PRESENT:** Mayor Chantelle Janke, Deputy Mayor Timmothy Field, Councillor Daniel Houle  
Recording Secretary Colleen Mayne  
Public Works Foreman Monte DeMarco  
East Central News Correspondent, and Members of the Public

**CALL TO ORDER:** Mayor Janke called the meeting to order at 7:01 p.m.

**ADOPTION OF AGENDA:**  
**RES 24-03-06** **MOVED** by Deputy Mayor Field that the Meeting Agenda be accepted presented.  
**CARRIED**

**ADOPTION OF MINUTES:**  
**Regular Council Meeting**  
**February 12, 2024**  
**RES 24-03-07** **MOVED** by Deputy Mayor Field that the February 12, 2024 Regular Council Meeting Minutes be approved as presented.  
**CARRIED**

**VISITORS & DELEGATIONS:**  
**MPE Engineering – Infrastructure Study Status Report**  
Chris George, Taylor Sunderman and Trevor Curtis of MPE highlighted documented findings regarding the lagoon and other concerns being addressed within the Study.  
**RES 24-03-08** **MOVED** by Deputy Mayor Field to accept the MPE Engineering presentation for information.  
**CARRIED**

**OLD BUSINESS:**  
**2022 Federal & Provincial Contraventions - Lagoon**  
**RES 24-03-09** **MOVED** by Deputy Mayor Field to accept updates of the 2022 Federal and Provincial Contravention reporting for information.  
**CARRIED**

**BRIDGE REPLACEMENT  
INVOICE:**

**RES 24-03-10**                      **MOVED** by Councillor Houle to direct the CAO to contact the County of Stettler CAO to request a meeting with County of Stettler Council to discuss the Bridge Replacement, as well as of shared services agreements. **CARRIED**

**VILLAGE EQUIPMENT:**  
**John Deere Tractor**

**RES 24-03-11**                      **MOVED** by Councillor Houle to direct the CAO to arrange transport of the Public Works John Deere Tractor to Whitesands Colony for the purpose of obtaining a 3<sup>rd</sup> quote in determining the feasibility of repairing it. **CARRIED**

**REPORTS:**  
**Public Works &  
CAO Reports**

**RES 24-03-12**                      **MOVED** by Mayor Janke to direct the CAO to contact the Province of Alberta for the purpose of withdrawing from the proposed 2024 Municipal Census being held this Spring and early Summer. **CARRIED**

**RES 24-03-13**                      **MOVED** by Deputy Mayor Field to accept the Public Works & CAO Reports for information. **CARRIED**

**FINANCIAL STATEMENTS:**

**RES 24-03-14**                      **MOVED** by Mayor Janke to accept the February 2024 Financial Statements for information. **CARRIED**

**2024 SPECIAL MEETING –  
MARCH 25, 2024:**

**RES 24-03-15**                      **MOVED** by Mayor Janke to hold a Special Council Meeting on Monday, March 25, 2024 at 6:00 pm to discuss the 2024 Operational and Capital Budgets. **CARRIED**

**CLOSED SESSION:**

**RES 24-03-16**                      **MOVED** by Mayor Janke to go into Closed Session a 9:20 pm. **CARRIED**

Members of the Press, and Public left the meeting.


**RES 24-03-17**                      **MOVED** by Deputy Mayor Field to go out of Closed Session at 10:09 pm. **CARRIED**

**RES 24-03-18**                      **MOVED** by Deputy Mayor Field to honor the CAO Contract and implement a Health Benefit Plan to meet the contract offer, with the employee responsible to pay 50% of the premium, as well as offering other qualified staff to enroll with the same cost-share requirement. **CARRIED**

**RES 24-03-19**                      **MOVED** by Councillor Houle to approve the CAO's weekly working hours to increase from 28 hours to 32 hours. **CARRIED**

**NEXT REGULAR COUNCIL MEETING:**                      Monday, April 15, 2024 commencing at 7:00 pm.

**ADJOURNMENT:**                      Mayor Janke adjourned the meeting at 10:10 pm.

  
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Chantelle Janke, Mayor

  
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Colleen Mayne, Chief Administrative Officer