

VILLAGE OF BIG VALLEY
SPECIAL COUNCIL MEETING MINUTES
Tuesday, March 5 @ 6:30 p.m.
29 1st Avenue South, Big Valley, Alberta

PRESENT: Eugene Sobolewski, Appointed Official Administrator, by signed Ministerial Order No. MSD-079/23
Councillor Chantelle Janke, Councillor Timmothy Field, Councillor Daniel Houle
CAO/Recording Secretary Colleen Mayne
Members of the Public

CALL TO ORDER: Appointed Official Administrator Sobolewski called the Special Meeting to order at 6:34 p.m.

AGENDA:
RES 24-03-30 Moved by Official Administrator Sobolewski to adopt the meeting agenda as presented.

CARRIED.

BYLAWS – COUNCIL ROLES & RESPONSIBILITIES Official Administrator Sobolewski commented on Bylaw 828 – Council Code of Conduct, and Bylaw 861 – Procedural Bylaw, and how they pertain to Council’s roles & responsibilities as an elected official.

NOMINATION AND APPOINTMENT OF MAYOR Official Administrator Sobolewski called for nominations for Mayor.
Councillor Daniel Houle nominated Councillor Chantelle Janke for Mayor.
Councillor Janke accepted the nomination.

Official Administrator Sobolewski made a second call for additional nominations.
Official Administrator Sobolewski made a third call for additional nominations.
No additional nominations were brought forward.

RES 24-03-31 Moved by Official Administrator Sobolewski that nominations cease, and Councillor Janke be appointed as Mayor.

CARRIED.

AFFIRMATION OF MAYOR Councillor Janke was given the Oath of Mayor by Official Administrator Sobolewski and affirmed by CAO Mayne, Commissioner for Oaths.

NOMINATION AND APPOINTMENT OF DEPUTY MAYOR Mayor Janke called for nominations for Deputy Mayor.
Councillor Houle nominated Councillor Timmothy Field for Deputy Mayor.
Councillor Field accepted the nomination.

Mayor Janke made a second call for additional nominations.
Mayor Janke made a third call for additional nominations.

No additional nominations were brought forward.

RES 24-03-32

Moved by Mayor Janke that nominations cease and Councillor Field be appointed as Deputy Mayor.

CARRIED.

**AFFIRMATION OF
DEPUTY MAYOR**

Councillor Field was given the Oath of Deputy Mayor by Mayor Janke and affirmed by CAO Mayne, Commissioner for Oaths.

**SIGNING
AUTHORITIES**

RES 24-03-33

Moved by Councillor Houle that Mayor Chantelle Janke and Deputy Mayor Timmothy Field be added to the Alberta Treasury Branch as signing authorities for the Village of Big Valley.

CARRIED.

RES 24-03-34

Moved by Deputy Mayor Field to remove Official Administrator Sobolewski as a signing authority with Alberta Treasury Branch for the Village of Big Valley.

CARRIED.

ADJOURNMENT

RES 24-03-35

Moved by Mayor Janke to adjourn the meeting at 6:56 p.m.

CARRIED.



Chantelle Janke, Mayor



Colleen Mayne, Chief Administrative Officer