

**VILLAGE OF BIG VALLEY  
REGULAR COUNCIL MEETING MINUTES  
Monday, February 12, 2024 @ 7:00 p.m.  
29, 1<sup>st</sup> Avenue South, Big Valley, Alberta**

**PRESENT:** Eugene Sobolewski, Appointed Official Administrator, by signed Ministerial Order No MSD-079/23  
CAO/Recording Secretary Colleen Mayne  
Members of the Public

**CALL TO ORDER:** Official Administrator Sobolewski called the meeting to order at 7:00 p.m.

**AGENDA:**  
**RES 24-02-15** **MOVED** by Official Administrator Sobolewski to adopt the meeting agenda as presented.

**CARRIED**

**ADOPTION OF MINUTES**

Regular Meeting Minutes  
– January 15, 2024

**RES 24-02-16** **MOVED** by Official Administrator Sobolewski to adopt the January 15, 2024 Regular Meeting minutes as presented.

**CARRIED**

**VISITORS AND DELEGATIONS**

N/A

**OLD BUSINESS**

2024 Municipal Census

**RES 24-02-17** **MOVED** by Official Administrator Sobolewski that Administration notify Alberta Municipal Affairs prior to the application deadline of February 29<sup>th</sup> of the Village's interest in participating in a municipal census in 2024, pending approval of Village Council upon quorum being restored.

**CARRIED**

**RES 24-02-18** **MOVED** by Official Administrator Sobolewski to table the decision to hold a 2024 Municipal Census within the Village to the first Regular Council Meeting upon quorum being restored, and advise Municipal Affairs if Council wishes to undertake.

**CARRIED**

**NEW BUSINESS**

Bridge Replacement

**RES 24-02-19**

**MOVED** by Official Administrator Sobolewski to table discussion regarding County of Stettler Invoice COS09954, received for bridge replacement charges on Township Road 355, connecting Range Road 201/Railway Ave. N, and Highway 56 until the first Regular Council Meeting once quorum has been restored.

**CARRIED**

Big Valley Wastewater  
Lagoon – Federal &  
Provincial Contraventions

**RES 24-02-20**

**MOVED** by Official Administrator Sobolewski that Village Administration draft a letter responding to the Environmental Enforcement Branch of Environment and Climate Change Canada regarding the written warning issued February 24, 2022, acknowledging the identified contraventions of the Fisheries Act Wastewater Systems Effluent Regulations wherein the release of suspended solids were found to have exceeded acceptable limits, and that current practice of monitoring and mandatory reporting is being completed through an agreement with the County of Stettler.

**CARRIED**

**RES 24-02-21**

**MOVED** by Official Administrator Sobolewski that Administration contact MPE Engineering in Red Deer who were contracted in 2023 to produce an Infrastructure Study of the Village, requesting the lagoon report be finalized, including the cost of bringing lagoon infrastructure to compliance.

**CARRIED**

**RES 24-02-22**

**MOVED** by Official Administrator Sobolewski that Administration contact Stettler County to inquire about the possibility of their assistance in scheduling a meeting with the Minister of Transportation at the Rural Municipalities of Alberta (RMA) 2024 Spring Convention to discuss possible emergency grant funding for Lagoon repairs in 2024.

**CARRIED**

**RES 24-02-23**

**MOVED** by Official Administrator Sobolewski to table the Village Lagoon discussion until the first Regular Council Meeting once quorum has been restored.

**CARRIED**

**REPORT**

CAO Report

**RES 24-02-24**

**MOVED** by Official Administrator Sobolewski to accept the Chief Administrative Officer's verbal report for information.

**CARRIED**

**FINANCIAL STATEMENTS**

ATB Bank Statement –  
January, 2024

**RES 24-02-25**                      **MOVED** by Official Administrator Sobolewski to accept the January, 2024 ATB Bank Statement as information. **CARRIED**

Cheque Register for  
January, 2024

**RES 24-02-26**                      **MOVED** by Official Administrator Sobolewski to accept the January, 2024 Cheque Register as information. **CARRIED**

Budget Variance Report  
as of December 31, 2023  
and January 31, 2024

**RES 24-02-27**                      **MOVED** by Official Administrator Sobolewski to accept the December 31, 2023 and January 31, 2024 Budget Variance Reports as information. **CARRIED**

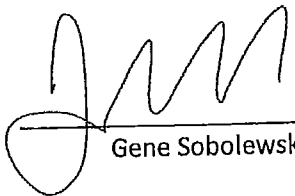
**CORRESPONDENCE**                      N/A

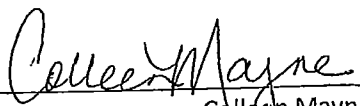
**NEXT REGULAR COUNCIL MEETING DATE**

**RES 24-02-28**                      **MOVED** by Official Administrator Sobolewski the next Village of Big Valley Regular Council Meeting will be held March.18, 2024 at 7:00 p.m at which time Council will have restored quorum. **CARRIED**

**ADJOURNMENT**

**RES 24-02-29**                      **MOVED** by Official Administrator Sobolewski to adjourn the meeting at 8:45 p.m. **CARRIED**

  
\_\_\_\_\_  
Gene Sobolewski, Official Administrator

  
\_\_\_\_\_  
Colleen Mayne, CAO