

VILLAGE OF BIG VALLEY
AGENDA of the REGULAR COUNCIL MEETING
Held at the Village of Big Valley Administration Building
Monday, December 16, 2024 – 7:00 p.m.

1. Call to Order – 7:00 PM
2. Adoption of Agenda
3. Adoption of Minutes
 - a. Regular Council Meeting Minutes – November 18, 2024
4. Visitors and Delegations
5. Old Business
 - a. RFD 57-2024 – FCSS 2024 Grant Application – Big Valley Community Centre
 - b. RFD 63-2024 – FCSS 2024 Grant Application – Big Valley Street Dance – Street Dance
 - c. RFD 64-2024 – FCSS 2024 Grant Application – Big Valley Historical Society
6. New Business
 - a. RFD 72-2024 – Water/Wastewater Grant Application (2025/26)
 - b. RFD 72-2024 - 2025 Operating & Capital Interim Budgets
7. Reports
 - a. CAO Report
 - b. PW Report
 - c. Council Reports
8. Financial Statements
 - a. ATB Bank Statement – November, 2024
 - b. Cheque Register – November, 2024
 - c. Utility Water Report – Water Purchased & Billed Out – November 2024
 - d. Budget Variances as of November 30, 2024
9. Correspondence
 - a. Wild Rose Assessment Services Inc –2025-2029 Professional Services Agreement)
 - b. 2024 Assessment Year Modifiers (for 2025 Taxes)
10. Public Comments – Limited to 5 Minutes
11. Next Regular Meeting – Monday, January 20, 2024 commencing at 7:00 PM
12. Closed Session
13. Adjournment

VILLAGE OF BIG VALLEY
Regular Council Meeting Minutes
Monday, November 18, 2024 @ 7:00 p.m.
29, 1st Avenue South, Big Valley, Alberta

PRESENT: Mayor Chantelle Janke, Deputy Mayor Timmothy Field, Councillor Daniel Houle
CAO/Recording Secretary Colleen Mayne
Members of the Public

CALL TO ORDER: Mayor Janke called the meeting to order at 7:02 PM

ADOPTION OF AGENDA:
RES 24-11-01 **MOVED** by Mayor Janke to accept the meeting agenda as amended.

CARRIED

ADOPTION OF MINUTES:
ORGANIZATIONAL
COUNCIL MEETING
OCTOBER 21, 2024
RES 24-11-02

MOVED by Deputy Mayor Field that the October 21, 2024 Organizational Meeting Minutes be accepted as presented.

CARRIED

REGULAR COUNCIL
MEETING OCTOBER
21,2024
RES 24-11-03

MOVED by Mayor Janke that the October 21, 2024 Regular Council Meeting Minutes be accepted as presented.

CARRIED

VISITORS &
DELEGATIONS:

OLD BUSINESS:
PARKLAND COMMUNITY
PLANNING SERVICES
(remote)
RES 24-11-04

MOVED by Mayor Janke to approve the Railway Plan 8493 AI, Station Grounds, NE-26-35-20-W4M, File Number BIG24101 Proposal to subdivide two (2) parcels from a rail right-of-way as provided within PCPS's Subdivision Report, dated November 18, 2024, with a registered Deferred Reserve Caveat on said land for the recovery of 10% of Municipal Reserve through payment or land transfer to the Village upon future subdivision or sale.

CARRIED

3 YEAR STRATEGIC PLAN

SCHEDULE

RES 24-11-05

MOVED by Mayor Janke to accept the documentation from Parkland Community Planning Services to accept the proposed 3-Year Strategic Plan Schedule for information.

CARRIED

NEW BUSINESS:

FCSS 2024 GRANT

APPLICATIONS:

Big Valley Street Dance

RES 24-11-06

MOVED by Deputy Mayor Field to table the Big Valley Street Dance FCSS Grant Application for \$4,000 to the December 16, 2024 Meeting until additional information has been received to confirm compliance with FCSS guidelines.

CARRIED

Big Valley Historical

Society

RES 24-11-07

MOVED by Deputy Mayor Field to table the Big Valley Historical Society FCSS Grant Application for \$2,500 to the December 16, 2024 Meeting until additional information has been received to confirm compliance with FCSS guidelines.

CARRIED

Big Valley Kids Christmas

RES 24-11-08

MOVED by Councillor Houle to approve the FCSS Grant Application submitted by Kids Christmas for \$1,500.

CARRIED

Big Valley Ag. Society

RES 24-11-09

MOVED by Deputy Mayor Field to table the Big Valley Ag. Society 2025 FCSS Grant Application for \$2,000 to the January 20, 2025 Meeting.

CARRIED

Bylaw 866 – Water &

Sewer Bylaw

RES 24-11-10

MOVED by Mayor Janke to direct the CAO to uphold Bylaw 866 wherein all service charges remain billable whether the water service is turned on or off.

CARRIED

Village Office Signage

RES 24-11-11

MOVED by Councillor Houle to accept the quote for replacing the Village Office and Library signs.

CARRIED

Local Growth and Sustainability Grant (LGSG)

RES 24-11-12

MOVED by Councillor Houle to direct the CAO to submit an application to Municipal Affairs for the new Local Growth and Sustainability Grant for funding toward the Big Valley Lagoon repairs.

CARRIED.

Proposed Disc Golf Course on Municipal Land

RES 24-11-13

MOVED by Mayor Janke to table discussions of a proposed disc golf course on municipal land, to 2025 Budget deliberations.

CARRIED

FCSS 2024 GRANT APPLICATION
Big Valley Christmas in the Village

RES 24-11-14

MOVED by Mayor Janke to approve the FCSS Grant Application submitted by Christmas in the Village for \$2,000.

CARRIED

REPORTS:
CAO Report
Public Works Report
Council Reports

RES 24-11-15

MOVED by Mayor Janke approve the CAO, Public Works and Council Reports for information.

CARRIED

NOV. 2024
FINANCIAL STATEMENTS:
ATB Bank Statement
Cheque Reports
Utility Water Report
Budget Variances
RES 2024-11-16

MOVED by Mayor Janke to accept the Financial Statements for information.

CARRIED

CORRESPONDENCE:
RES 2024-11-17

MOVED by Councillor Houle to accept the correspondence for information.

CARRIED

NEXT MEETING:

Monday, December 16, 2024 at 7:00 pm.

PUBLIC COMMENTS

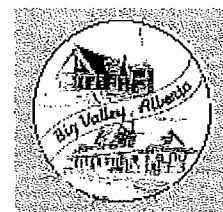
ADJOURNMENT:

Mayor Janke adjourned the meeting at 10:15 pm.

Chantelle Janke, Mayor

Colleen Mayne, CAO

REQUEST FOR DECISION



Date: Dec, 16, 2024,
Memo To: Village Council
From: Cheryl Bartley
Subject: FCSS grant application- Big Valley Community Center

RFD 57-2024

PURPOSE

To have the Council review the proposals from the Big Valley Community Hall requesting FCSS grant funding.

BACKGROUND:

The Big Valley community hall has been a staple in our community for decades. They are requesting funding to assist in the cost to provide internet to the people who use the hall. They would like to have internet added to facility to assist in providing a variety of services including adult learning, community enrichment as well as tourists that visit our community.

OPTIONS:

1. Approve the request
2. Deny the request

RECOMMENDATION:

Approve the request from the Big Valley Community Hall to assist with the cost of installing internet in the hall.

FINANCIAL IMPLICATIONS – \$1860.00

LEGAL – N/A

PREPARED BY:

Cheryl Bartley

Family and Community Support Services (FCSS) Grant Funding

Application Year: January 1 to December 31, 2024

Program Name: COMMUNITY CONNECTION PROJECT		GRANT AMOUNT REQUESTED \$ \$2000.00	\$ GRANT AMOUNT AWARDED \$
Organization Information:			
Organization Name:	Big Valley Community Hall		
Mailing Address:	Box 7		
Contact person:	Val Erickson	Position/title: Grant Director	
Email address:	valeatb@outlook.com		
Telephone:	Cell: 403-876-2613	Fax:	
Is your organization registered as a society or a corporation: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Charitable Number:		Incorporation Number:	

Eligibility for Financial Support

To be eligible, each proposed program or project must be managed by, or under the auspices of a community group or agency that is incorporated (or in the process of becoming incorporated) as a **non-profit society** in Alberta; or operating under the administrative jurisdiction of a school division or municipality.

ONLY applications that identify the Specific piece of the project or program that fits the FCSS Act and Regulation and identifies the Outcomes and Indicators will be considered.

Deadline Dates	
Applications for FCSS Grant Funding	October 15, 2024 <small>(for the upcoming year)</small>
Please note A Year End Summary report	January 31, 2025 <small>of the previous year</small>

must be submitted by:

Additional Organization Information:

Area: Description of your agency
 Mission, Mandate, History
 The Big Valley Community Hall has been a cornerstone in this community for decades. It is a gather place for a large variety of events and hosts people from all over the country.

Funded by: Provincial Gov't Federal Gov't Other (please list all)

Reason why you need additional funding for this project: The Big Valley Community Hall is applying for funding to enhance the level of activities available to not only Big Valley but the surrounding areas as well. This will ensure a continued learning opportunity for the community at large.

DEADLINE DATES
 Applications for FCSS Grant Funding: **October 15** (for the upcoming years' program)
 Please note that all of the shaded gray areas are reserved for your Year End report data and should not be filled in until completing the Year End report.
 Year End Report: **January 31** (of the following year, i.e. Year End Report for the 2023 Program Year will be submitted by January 31, 2024)

GREY SHADED AREAS - complete these areas ONLY for the YEAR END FINAL report	
	Big Valley
Total # of Volunteers:	
Total # of Volunteers HOURS:	
Total # of participants	

Program/Project Title: Community Connection Project

Statement of Need: The Big Valley Hall has provided extensive opportunity to a large quantity of people that arrive in town with the local Train, as well as hosts a variety of community events from Christmas concerts,
 What community need or issue does this

<p><i>program or project address?</i></p>	<p>funerals, weddings, and is often the place of community socializing and fellowship. By continuing to support this facility we continue to grow and enhance the general community.</p>
<p>Overall Goal <i>What do you hope to achieve with the program or project? (overall change or impact in the long term)</i></p>	<p>People participating and growing as a community are the overall goal of the Big Valley Community hall. By ensure our facility has the fundamental needs we ensure that people feel a sense of belonging and community enrichment. Along with providing an environment that allows people to socialize and develop community relations with people they may not always interact with will help to build community relations and sense of belonging.</p>
<p>Broad Strategy: <i>In general terms, how will the program or project address the community need?</i></p>	<p>Community sustainability and enhancement are strategies the BV community hall has strongly adopted. We continue to focus on providing a place where people can gather and share.</p>
<p>Rationale: <i>What evidence do you have that would support this approach? (e. If you do these things, then these results will occur? What is your "if/then statement"?)</i></p>	<p>The BV community hall believes the more people that are exposed to the hall the more people will feel a sense of community and belonging. We firmly believe that the more people who use our facility the stronger our community becomes. We are dedicated to maintaining our facility to provide a growing sense of belonging. We have seen over the years the positive impact the hall has had on our community's longevity.</p>
<p>Who is served? <i>What is the Target Group or population you want to reach with this program or project? (youth, seniors, adults, etc.)</i></p>	<p>Our target group are all members of the Community and surrounding area. Our weekly bingo in the fall and winter serves a mixed group of people including senior and middle age. During the summer months, the hall is busy with trains and that is a vast group of all ages from all over the world. Our focus continues to be the BV community. With activities like Christmas concerts, Kids Christmas parties, Village gatherings, community meetings, bridal showers, weddings, funerals and spring and fall suppers. Our target group continues to be people of all ages.</p>
<p>Inputs: <i>Identify the specific resources you have available for this program or to complete the project.</i></p>	<ul style="list-style-type: none"> • Staff • Volunteers • Money • Materials • Equipment • Technology • Partners • Information • Facility • Food <p>Staff, Volunteers, facility.</p>
<p>Outputs: <i>Identify the specific Activities and processes you will use to work toward your program or project goals</i></p>	<p>Our community events are on a booking basis, and we have found these booking to be of a repeat nature each year. We know from experience that people will attend gatherings in our facility when they are invited. By maintaining our facility we provide a stable environment for all to join.</p>
<p>Outputs: <i>Who will you reach (students, volunteers, seniors, etc.)</i></p>	<p>Must report to the province so please collect:</p> <p># of Families- 50-120 Families.</p>

<p>FCSS Overarching Goal FCSS programs must be of a creative nature that enhances the social well-being of individuals and families through promotion of innovative strategies, provision of needed services and opportunities. How do we live together in a better world?</p>	<p># of Youth -50- at Christmas Party, # of Children-80- Christmas party, Community events, # of Adults-350- Christmas in Village, fall supper, spring supper # of Seniors-120- Suppers, events # of Volunteers -15- Hall board # of volunteer hours related to this FCSS initiative-20</p> <p>If partners are involved: # of partners # of Community Businesses List of Partners</p> <p>Consider collecting other information relevant to this program/project: # of new participants # of individuals served by age category # of community events offered</p> <p>Providing this opportunity for cost effective physical exercise allows access to a healthy lifestyle choice as well as awareness of Community opportunity and encourages a sense of social responsibility.</p>
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Outcome Statement	Measures: Question On the Survey	Measures: Rank Numbers	Alignment with the FCSS Outcomes Model: Chart of Outcomes and Indicators	Data to be collected and reported on the Year End Summary Report after surveying	Strategic Direction
Community members know what is happening in their community.	As a result of [insert name]; I am more aware of what is happening in my community.	N/A	Community: Outcome 1: The community is connected and engaged. Indicator: Awareness of community.	Total # of Participants : # completing the tool: # experiencing a positive change: % of positive change:	SD1 help people to develop independence, strengthen coping skills and become more resistant to crisis
Community members are connected to others in their neighbourhood/ community.	[Insert name] has helped me to feel closer to the people in my neighbourhood/community.	N/A	Community Outcome 1: The community is connected and engaged. Indicator: Social engagement Community Outcome 1:	Total # of Participants : # completing the tool: # experiencing a positive change: % of positive change:	SD3 help people to develop interpersonal and group skills which enhance constructive relationships among people
Community	[Insert name] helped me to	N/A	Community Outcome 1:	Total # of Participants :	SD3 help people to

members feel welcome in their community.	feel welcome in my neighbourhood/community.	The community is connected and engaged. <i>Indicator:</i> Social engagement	# completing the tool: # completing measure: # experiencing a positive change: % of positive change:	develop interpersonal and group skills which enhance constructive relationships among people
Community members feel a sense of belonging.	Attending community events has helped me feel a sense of belonging in my neighbourhood/community.	Community Outcome 1: The community is connected and engaged. <i>Indicator:</i> Social engagement	Total # of Participants : # completing the tool: # completing measure: # experiencing a positive change: % of positive change:	SD3 help people to develop interpersonal and group skills which enhance constructive relationships among people


PROPOSED BUDGET		ACTUAL BUDGET	
REVENUE		REVENUE	
Big Valley FCSS Grant Funding	\$ 2000.00		
Other Funding Sources: fundraising	\$		
	\$		
Total Revenue:	\$		
EXPENDITURES		EXPENDITURES	
Program/Project Materials	\$		
Speaker/Presenter Expenses	\$		
Advertising/Promotions	\$		
Telephone/Postage/copying	\$		
Facility/other Rentals	\$ 2000.00		
Other Costs: Nutritional expenses	\$		
Administration/Coordination	\$		
Program Coordinator & Rev Canada Remit <i>[if applicable]</i>	\$		
Volunteer Expenses	\$		
Total Expenditures	\$		
Surplus (Deficit)			

Declaration of Applicant
I/we do certify to the best of my/our knowledge that this application contains a full and correct account of all matters stated

herein and complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation.

<https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx>

I acknowledge that should this application be approved, I/we will be required to enter into this funding agreement in its entirety.

Print Name	Val Erickson
Authorized Signature	
Date Signed	Dec 04, 2024
Date submitted to Village of Big Valley	

Please keep a copy of this application for your records along with supporting financials. This report will coincide with the Year End Summary.

Forward completed application to: Village of Big Valley

Contact: CAO

Phone:

FOR OFFICE USE ONLY

Date Received:	\$ Amount Approved:
By Mail:	Date Approved:
By Email:	Notes/Special requests or comments
	Future Recommendations

REQUEST FOR DECISION



Date: Dec 16, 2024, RFD 63-2024
Memo To: Village Council
From: Cheryl Bartley
Subject: FCSS grant application- Big Valley Ag Society- Street Dance

PURPOSE

To have the Council review the application for FCSS funding for the Big Valley Street Dance which is operated under the umbrella of the BV ag. Society.

BACKGROUND:

The Big Valley Street dance is a yearly event in the community that happens every summer. The Street dance is a true reflection of the essence of Big valley. People attend this event from all over the area. This yearly event brings tourist, revenue and community fellowship.

OPTIONS:

1. Approve the request

RECOMMENDATION:

Approve the request as the Street Dance is a summer tradition that involves volunteers, community members and people from all over.

FINANCIAL IMPLICATIONS – \$4000.00

LEGAL – N/A

PREPARED BY:

Cheryl Bartley

Village of Big Valley

Family and Community Support Services (FCSS) Grant Funding

Application Year: January 1 to December 31, 2025 _____

Program Name: COMMUNITY CONNECTION PROJECT	GRANT AMOUNT REQUESTED \$ 4,000	\$ GRANT AMOUNT AWARDED \$
Organization Information:		
Organization Name:	BIG VALLEY AGRICULTURAL SOCIETY	
Mailing Address:	BOX 7 BIG VALLEY AB T0J 0G0	
Contact person:	ANDREA WEBSTER	Position/title: GRANT DIRECTOR
Email address:	danweb@telusplanet.net	
Telephone: 403-876-2064	Cell: 403-741-5045	Fax:
Is your organization registered as a society or a corporation: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Charitable Number: 119215952	Incorporation Number: 5914284699	

Eligibility for Financial Support

To be eligible, each proposed program or project must be managed by, or under the auspices of a community group or agency that is incorporated (or in the process of becoming incorporated) as a **non-profit society** in Alberta; or operating under the administrative jurisdiction of a school division or municipality.

ONLY applications that identify the Specific piece of the project or program that fits the FCSS Act and Regulation and identifies the Outcomes and Indicators will be considered.

Deadline Dates Applications for FCSS Grant Funding	October 15, 2024 <i>(for the upcoming year)</i>
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Please note A Year End Summary report January 31, 2026 (of the following year) must be submitted by:

Additional Organization Information:	
Brief Description of your agency Mission, Mandate, History	The Big Valley Agricultural Society has played a vital role in our community for decades. We are responsible for the maintenance of the Big Valley Arena Agriplex, golf course and ball diamonds. We host the annual Street Festival and various other activities in our community.
Funded by	Provincial Gov't Federal Gov't Other (please list all) Association of Alberta Ag Societies, County of Stettler, local fundraising
Reason why you need additional funding for this project	The Big Valley Street Festival is an annual celebration held during the summer months in our town. We set up on Main Street, organize entertainment, a car show, food, games, activities and some community advocacy (which we hope to expand on) for little to no cost to participants. Community members have expressed to us that they look forward to this event every year! We all know that the cost of living has risen tremendously over the years due to the general state of our economy, which is part of the reason that this Festival is so important. Economic limitations should not be a barrier to socializing, volunteering or getting to know your neighbours. This Grant will help us to build on the event's success.

DEADLINE DATES
 Applications for FCSS Grant Funding: **October 15 (for the upcoming years' program)**
Please note that all of the shaded gray areas are reserved for your Year End report data and should not be filled in until completing the Year End report.
 Year End Report: **January 31 (of the following year, ie. Year End Report for the 2023 Program Year will be submitted by January 31, 2024)**

GREY SHADED AREAS - complete these areas ONLY for the YEAR END FINAL report	
	Big Valley
Total # of Volunteers:	

Total # of Volunteers HOURS:				
Total # of participants				

BIG VALLEY STREET FESTIVAL 2025	
Program/Project Title:	BIG VALLEY STREET FESTIVAL 2025
Statement of Need: <i>What community need or issue does this program or project address?</i>	A few years ago, the Grade 3 / 4 Social Studies Class in Big Valley did a quality of life survey. Some of the top priorities for residents in our area are: to be welcoming to newcomers, to have affordable events, to have more social functions, to provide volunteer opportunities for young people and to have entertainment for children. The Big Valley Street Festival provides an opportunity for all ages and abilities in our community to volunteer and to be involved. We hope to bring more groups in our Community together by providing space to showcase what their group is about, their history and how it applies to our area. This will be a chance for people to learn about and to feel more comfortable asking for and accessing support from these groups, by getting to know the people involved.
Overall Goal: <i>What do you hope to achieve with the program or project [overall change or impact in the long term]</i>	With this Festival and its many volunteer opportunities, we hope to forge relationships that will strengthen quality of life and our community - work together while having fun and create a sense of support and belonging. We plan to recruit, train and mentor volunteers, including young people and newcomers to our Village.
Broad Strategy: <i>In general terms, how will the program or project address the community need?</i>	An outdoor activity with family, friends and soon-to-be-friends will strengthen our community as a whole. When people feel supported and cared for, they will thrive, and when they have access to and information about services they can self-advocate to improve their quality of life for themselves and others in our Village.
Rationale: <i>What evidence do you have that would support this approach, ie., if you do these things, then these results will occur? What is your "if/then statement?"</i>	If people in our community feel that they belong, then they will be more likely to ask for help themselves or to provide support for others. We plan to provide training, information sessions and mentorship for our volunteers that will empower them to make a difference in our Village and beyond. If we include service groups and arts/cultural groups in our Festival, then our community members will see the resources that are available to them.
Who is served? <i>What is the Target Group or population you want to reach with this program or project? (youth, seniors, adults etc.)</i>	The Festival is truly for all ages in our local community (as seen at our Registration booth last year) - whether they attend as a group, as a family, a couple or a single person. It is a day to build new relationships, to celebrate our history and to grow memories for years to come.
Inputs:	<ul style="list-style-type: none"> • Staff

<p><i>Identify the specific resources you have available for this program or to complete the project.</i></p>	<ul style="list-style-type: none"> • Volunteers • Money • Materials • Equipment • Technology • Partners • Information • Facility • Food
<p>Outputs: Identify the specific Activities and processes you will use to work toward your program or project goals.</p>	<p>The Big Valley Street Festival is free for all to attend. We advertise our event as widely as possible through print, social media and word of mouth. Our committee meets monthly for organizational and planning meetings starting in January, until the end of the summer. Local community groups are invited to attend all meetings. Volunteers are definitely vital to the success of this event. Next year, we plan to include information about attracting volunteers, coordinating efforts between groups and dealing with difficult situations at our meetings.</p> <p>We recognize that the Big Valley Street Festival is a major event in our area, and want to use it as an opportunity to build people up and strengthen our community now and for years to come.</p>
<p>Outputs: <i>Who will you reach (students, volunteers, seniors etc.)</i></p>	<p>Must report to the province so please collect:</p> <ul style="list-style-type: none"> # of Families # of Youth # of Children # of Adults # of Seniors # of Volunteers # of volunteer hours related to this FCSS initiative <p>If partners are involved:</p> <ul style="list-style-type: none"> # of partners # of Community Businesses List of Partners <p>Consider collecting other information relevant to this program/project:</p> <ul style="list-style-type: none"> # of new participants # of individuals served by age category # of community events offered

FCSS Overarching Goal

FCSS programs must be of a preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity.
How does this program or project contribute?

Outcome Statement:	Measures: Question On the Survey	Measures Bank Numbers:	Alignment with the FCSS Outcomes Model: Chart of Outcomes and Indicators:	Data to be collected and reported on the Year End Summary Report after surveying	Strategic Direction
Community members know what is happening in their community.	As a result of [insert name]; I am more aware of what is happening in my community.	PM4	<p>Community: Outcome 1: The community is connected and engaged.</p> <p>Indicator: Awareness of community.</p>	<p>Total # of Participants : # completing the tool: # completing measure: # experiencing a positive change: % of positive change:</p>	SD1 help people to develop independence, strengthen coping skills and become more resistant to crisis
Community members are connected to others in their neighbourhood/ community.	[Insert name] has helped me to feel closer to the people in my neighbourhood/community.	PM3	<p>Community Outcome 1: The community is connected and engaged.</p> <p>Indicator: Social engagement</p>	<p>Total # of Participants : # completing the tool: # completing measure: # experiencing a positive change: % of positive change:</p>	SD3 help people to develop interpersonal and group skills which enhance constructive relationships among people
Community members feel welcome in their community.	[Insert name] helped me to feel welcome in my neighbourhood/community.	PM7	<p>Community Outcome 1: The community is connected and engaged.</p> <p>Indicator: Social engagement</p>	<p>Total # of Participants : # completing the tool: # completing measure: # experiencing a positive change: % of positive change:</p>	SD3 help people to develop interpersonal and group skills which enhance constructive relationships among people
Community members feel a sense of belonging.	Attending community events has helped me feel a sense of belonging in my neighbourhood/ community.	PM2	<p>Community Outcome 1: The community is connected and engaged.</p> <p>Indicator: Social engagement</p>	<p>Total # of Participants : # completing the tool: # completing measure: # experiencing a positive change: % of positive change:</p>	SD3 help people to develop interpersonal and group skills which enhance constructive relationships among people

PROPOSED BUDGET		ACTUAL BUDGET	
REVENUE		REVENUE	
Big Valley FCSS Grant Funding	\$ 4,000		
Other Funding Sources: fundraising	\$ 2,000		
	\$		
Total Revenue:	\$6,000		
EXPENDITURES:		EXPENDITURES:	
Program/Project Materials	\$ 3,000		
Speaker/Presenter Expenses - training	\$ 500		
Advertising/Promotions	\$ 500		
Telephone/Postage/copying	\$		
Facility/other Rentals	\$ 500		
Other Costs: Nutritional expenses	\$ 1,500		
Administration/Coordination	\$		
Program Coordinator & Rev Canada Remit [if applicable]	\$		
Volunteer Expenses	\$		
Total Expenditures	\$ 6,000		
Surplus (Deficit)			

Declaration of Applicant

I/we do certify to the best of my/our knowledge that this application contains a full and correct account of all matters stated herein and complies with the requirements and conditions set out in the Family and Community Support Services Act and Regulation.

<https://www.alberta.ca/family-and-community-support-services-fcss-program.aspx>

I acknowledge that should this application be approved, I/we will be required to enter into this funding agreement in its entirety.

Print Name

Andrea Webster

Authorized Signature



Date Signed

Nov.27/24

Date submitted to Village of Big Valley

Nov.28/24

REQUEST FOR DECISION



Date: Dec 16, 2024,
Memo To: Village Council
From: Cheryl Bartley
Subject: FCSS grant application- Big Valley Historical Society

RFD 64-2024

PURPOSE

To have the Council review the application for FCSS funding for Big Valley Historical Society.

BACKGROUND:

The Big Valley Historical society is asking for funding to assist in a project involving educational signage in the village. This signage would assist in educating tourists and villagers of the history of our village. .

OPTIONS:

1. Approve the request
2. Deny the request

RECOMMENDATION:

THAT; the village approve the grant request from the Big Valley Historical society.

FINANCIAL IMPLICATIONS – \$2500.00

LEGAL – N/A

PREPARED BY:

Cheryl Bartley

Family and Community Support Services (FCSS)

Funding Application: ~~2016~~ 2024

Organization Information:		
Organization Name:	BIG Valley Historical Society	
Mailing Address:	Box 342	
Contact person:	Tanya Plante	Position/title: President
Email address:		
Telephone:	Cell: 403-741-9366	Fax:
Is your organization registered as a society or a corporation:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Charitable Number:	0686444-50-24	Incorporation Number: 502856693

Eligibility for Financial Support

To be eligible, each proposed program or project must be managed by, or under the auspices of a community group or agency that is incorporated (or in the process of becoming incorporated) as a **non-profit society** in Alberta; or operating under the administrative jurisdiction of a school division or municipality.

ONLY applications that identify the Specific piece of the project or program that fits the FCSS Act and Regulation and identifies the Outcomes and Indicators will be considered.

NOTE: Programs or projects that are primarily recreational in nature are not eligible for FCSS funding. Please see Strategic Direction below.

Is your funding request for an event that was approved for funding last year: Yes No

Have there been significant changes to the event since last year:

If Yes: Please describe _____

If No: Go to FCSS Funding Request and complete the form.

Program/Project Title:	Historical Educational Signage.
Beginning Date:	Completion Date: On going
Statement of Need: What community need or issue does this program or project address?	This project allows for education concerning our past. It allows students + visitors the ability to learn the significance of Big Valley in the area of province.
Overall Goal: What do you hope to achieve with the program or project [overall change or impact in the long term]	To maintain a historical record of our past. At present verbal stories are presented by seniors + older residence to our children. This will not always be the case unfortunately.
Broad Strategy: In general terms, how will the program or project address the community need?	It allows for seniors to interact with our youth to engage in historical information + events and their importance to our area.
Rationale: What evidence do you have that would support this approach, ie., if you do these things, then these	Children/students engage their parents. They ask questions + often want to come and see displays and listen to the stories. The signs invoke curiosity. History tends to be

results will occur? What is your "if/then statement?"	Forgotten if there aren't reminders.
Who is served? What is the Target Group or population you want to reach with this program or project?	The general public & people of the area and village. Tours often come to see our displays and school use the museum as a teaching resource.
Inputs : Identify the specific resources you have available for this program or to complete the project.	We use our historical data and photos to create displays that invoke questions. Our signs are designed based on what we have and on what questions may be asked.
Outputs: Identify the specific Activities and processes you will use to work toward your program or project goal [s]	We continue to engage in asking what people want-questions they want answered - what they want remembered. This is often done through individual/group tours + social media.
Outputs: Who will you reach	We reach both the seniors in the area as well as the youth. Schools often tour our facilities & the tourists in the summer are also an integral part of our output.
FCSS Overarching Goal FCSS programs must be of a preventive nature that enhances the social well-being of individuals, and families through promotion or intervention strategies provided at the earliest opportunity. How does this program or project contribute?	These signs help develop an awareness of our community, engages relationships between our youth & seniors and helps to support + encourage active support in the community.


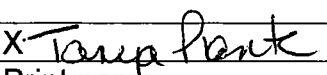
Strategic Direction: How does your program or project contribute to the overarching goal and five Strategic Directions in the FCSS Regulation? Which does it fit best?(circle one or two that apply)

SD 1	SD 2	SD 3	SD 4	SD 5
help people to develop independence, strengthen coping skills and become more resistant to crisis;	help people to develop an awareness of social needs	help people to develop interpersonal and group skills which enhance constructive relationships among people	help people and communities to assume responsibility for decisions and actions which affect them;	provide supports that help sustain people as active participants in the community

FCSS Funding Request: \$ 2500.-

Attach a Detailed Budget [specific to the program or project] 70 signs @ 15-25 each	
Attach any Supporting documents: [direct relevancy to FCSS program or project]	
# of Individuals Served	village pop is 350 - it is
# of Families Served	unknown how many people/families we serve in May-Oct
# of Volunteers - all hours @ our facilities	25-30
# of Volunteer Hours are volunteer	May - Oct 100+ / person 10-20 hrs/week offseason

# of Information & Referral	
# of Community Initiatives	
Areas of Need Addressed by Community Initiative	Prevent Isolation Poverty reduction Early childhood development Safe communities Other: area of focus

Declaration of Applicant	
I/we do certify to the best of my/our knowledge that this application contains a full and correct account of all matters stated herein.	
X 	X 
President's signature	Print name
X	X
Treasurer's signature	Print name
Date of application:	

Forward completed application to:

Village of Big Valley
PO Box 236
Big Valley AB
T0J 0G0
Contact:
Telephone: 403-876-2269
E-mail: info@villageofbigvalley.ca

Application for FSCC funding

The Big Valley Historical Society is requesting funds in the amount of \$2500.00 to complete our project of educational signage in the Big Valley town site and museums.

These signs are instrumental in the education of both local students and tourists. They provide for the interaction of the seniors and children. Children, both local and visiting are taken to local sites and guided through the village through these signs. They explain the history of what Big Valley was and is. Seniors often guide these tours and use these signs as "memory" enhancers to enable them to explain how Big Valley was and what it has become.

To date there are 70 of these signs explaining different buildings and events in the area. Many of them are part of a local walking tour developed to include many of the Canadian Northern historical sites in the village. Both organizations work together to ensure that all visitors, both local and tourists are given a good explanation of how Big Valley was an intricate part of Alberta history.

Many seniors offer their time to ensure that anyone visiting is welcomed and leaves our village with a better understanding of how we came to be and are. Many were part of its history and are more than willing to ensure that visitors know just how important the train, ranching, coal and other industry were to Big Valley. They also help to keep the historical legends alive.

The local school and children's groups often use these signs as part of scavenger hunts and tours to educate and ensure the children are aware of the history of our village.

The signs cost is dependent on the material used. They average between \$15 and \$25 each. We have approximately 70 ready to go to print. These involve more historical information concerning the village and are often designed from the suggestions of visitors wanting to know more information about certain events or artifacts.

Colleen Mayne

From: Taylor Sunderman <tsunderman@mpe.ca>
Sent: November 26, 2024 12:17 PM
To: Colleen Mayne
Cc: Marianne Bobik; Ronda Morgan
Subject: RE: Alberta Water/Wastewater Grant - deadline Nov 30/24

Hi Colleen,

As discussed on the phone, I have a sample council resolution that you can use in your next council meeting:

So moved that the Village of Big Valley supports the submission of a 2024/25 Alberta Municipal Water / Wastewater Partnership Program grant application in support of the Lagoon Upgrade project and is prepared to manage the grant project and related compliance requirements. The estimated Phase 1 project cost is up to \$200,000 Based on the official population of 331, the estimated eligible project costs would be calculated under a 75% provincial grant (\$150,000) / 25% (\$50,000) municipal contribution cost share arrangement.

Subject to grant approval, the municipal contribution will come from the Village of Big Valley's capital budget, reserves, debentures, and/or grants. It is anticipated that the Phase 1 funding commitment will be phased over two fiscal years from 2025 to 2026.

Can you confirm the highlighted portions and adjust as needed?

And I did confirm that the resolution does not need to be passed before the application deadline, but can you tell me when the next council meeting will be held so that we can include it in the application letter?

Thanks,
Taylor

From: Colleen Mayne <cao@villageofbigvalley.ca>
Sent: November 25, 2024 6:29 PM
To: Taylor Sunderman <tsunderman@mpe.ca>
Subject: Re: Alberta Water/Wastewater Grant - deadline Nov 30/24 [Filed 26 Nov 2024 09:00]

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Taylor,

Yes I'll be available.

Thanks,
Colleen

Sent from my iPhone

On Nov 25, 2024, at 4:18 PM, Taylor Sunderman <tsunderman@mpe.ca> wrote:

Village of Big Valley
PO Box 236 Big Valley, AB T0J 0G0
403.876.2269 (p) 403.876.2223 (f)
cao@villageofbigvalley.ca



November 27, 2024

Alberta Transportation and Economic Corridors – Central Region
Infrastructure Manager
4th Floor, Provincial Building
4920 51 Street
Red Deer, Alberta T4N 6K8

Attention: Denette Leask, Infrastructure Technologist

Dear Ms. Leask:

Re: Village of Big Valley - Alberta Municipal Water/Wastewater Partnership Application

The Village of Big Valley (Village) is formally submitting a grant application of \$3,895,700 under the Alberta Municipal Water/Wastewater Partnership (AMWWP) program in support of the Village of Big Valley Lagoon Upgrade project. Based on the Village population of 331 we calculate that the eligible project costs would be calculated under a 75% grant/25% municipal contribution cost share arrangement (\$2,921,775/\$973,925 respectively).

To move this critical project forward, we are proposing that the request for funding be split into two phases.

- The first phase funding of \$200,000 will include the completion of a sludge survey and sludge testing, preliminary design engineering to identify cost efficiencies, and a portion of detailed design.
 - Cost share arrangement of 75% (\$150,000) / 25% (\$50,000).
- The second phase funding of \$3,695,700 will be for remaining detailed design, construction, and contingency.
 - Cost-share arrangement of 75% (\$2,771,775) / 25% (\$923,925).

The following overview and appendices provide details on the project description, scope of work, rationale, implementation plan, and costs.

Project History and Existing System

The Village of Big Valleys lagoon system is comprised of four anaerobic cells (cell 1, 2, 3, and 4), one facultative cell (cell 5), and a single storage cell (cell 6) that treats municipal wastewater from the Village. During the completion of an Infrastructure Management Plan (IMP) conducted by MPE a division of Englobe (MPE) in 2024, serious deficiencies and deterioration were observed including signs of erosion and seepage. A subsequent geotechnical investigation confirmed that seepage is present at the site and there are significant concerns with berm stability, particularly on the Cell 6 west berm. The IMP Draft Report is included as **Appendix A**. The IMP Draft Report includes a summary of the findings at the lagoon site (*Appendix A, Section 4.6, p. 54*) as well the draft report for the Geotechnical Investigation (*Appendix F of the IMP report, p. 245*).

The draft IMP Report has been submitted to the Village of Big Valley for review. Meetings and discussions have been conducted between the Village and MPE regarding the condition of the lagoon and need for lagoon upgrades before any and all other infrastructure projects in order to avoid critical failure and ensure a continuous, safe wastewater treatment process for the Village. Comments from these discussions and a more in-depth lagoon cost estimate will be integrated into the final IMP Report. In support of the Lagoon Upgrade project, we will provide any further substantive reporting as it becomes available.

MPE will be assisting with the proposed lagoon system upgrades and requesting grant funding under the AMWWP program.

Project Description and Scope of Work

The sanitary lagoon is located approximately 500 m south of the Village, and is bordered by agricultural farmland, the Big Valley Creek, and Highway 590 to the north. As noted above, several serious failings have been identified with the Village wastewater lagoon system. This compromises its efficient and effective operation and creates health and safety risks for agricultural, environmental, recreational, and residential areas.

To correct these deficiencies, a series of proposed upgrades have been recommended and the scope of work for the proposed lagoon system upgrade include the following:

- completion of a sludge survey and assessment for land application;
- desludge the lagoon;
- prepare the base of the lagoon cells;
- installation of groundwater drain lines;
- installation of HDPE liner;
- replacement of transfer structures between Cell 5 and 6;
- replacement of the outlet structure;
- installation of geotextile under the liner where required;
- repair of erosion present in the discharge channel;
- installation of groundwater monitoring wells;
- related siteworks and restoration; and

- installation of a chain link fence to protect the liner.

This project is included in the Village of Big Valley's short-term and long-term capital plans.

Although on the surface there may not be any foreseeable innovation, the design process will include investigation of alternative construction materials and processes, and environmental impacts that may provide innovative solutions within the project objectives.

Project Rationale

The primary objective behind this project is to provide the Village of Big Valley with reliable, safe, and upgraded sewage services. The Village cares about the health of their residents, and the overall impact that lagoon services have on facility users, the environment, and wildlife.

The structural integrity of the lagoon infrastructure (i.e., berms, existing clay liner, and transfer structures) is at significant risk and poses critical health, safety, and operational risks to facility users, the environment, and wildlife. Specifically:

- Seeping through the storage cell berm may allow for the involuntary discharge of effluent through the berm and indicates the liner integrity is compromised. Prolonged seepage without repair could result in a catastrophic failure of the berm.
 - This poses a significant risk to the surrounding environment, including agricultural land.
 - Operator safety is at risk as berm instability may prevent safe access.
- The condition suggests sewage exfiltration into the surrounding area which exposes humans, wildlife, and the surrounding environment to raw sewage.
 - Failure of and damage to existing, dated infrastructure has a direct, negative impact on area wetlands and agricultural lands resulting in surface seepage.
- Erosion and slope failure is evident and require remediation to ensure safety and functionality.
 - This poses a significant risk to the surrounding environment, as the cell wall will continue to recede which may allow for the release of partially treated sewage into the surrounding area.
 - This would have health and safety risks for humans and wildlife, as well as environmental implications for the drainage course.
 - Operator safety is at risk as site instability may prevent safe access.

In addition to addressing critical upgrades to existing infrastructure, health and safety measures to be completed as part of this project include:

- Desludging of the lagoon to free up valuable treatment capacity and ensure it doesn't flow out with the effluent which will negatively impact the surrounding environment.
- The installation of monitoring wells to determine groundwater quality and ensure proactive maintenance and optimal operations (e.g., timely repair of identified or potential lagoon leaks) before source water for humans and wildlife is contaminated.
- Perimeter siteworks and remediation will secure infrastructure to ensure the wastewater lagoon system meets its intended useful life and provides safe, continuous wastewater treatment services.

The Village has had several meetings in recent months to discuss the urgent need to rehabilitate the existing lagoon to ensure uninterrupted services and to avoid a critical breakdown.

Detailed Cost Estimates

The detailed cost estimate and project scope is attached in **Appendix B**, in support of the AMWWP grant application.

Given the critical condition of the infrastructure, we are proposing a phased approval approach so that grant funding can be secured, and this vital project can move forward. This proposed flexible approval arrangement will also reduce the immediate demand on the Alberta Transportation and Economic Corridors (ATEC) wastewater program budgets.

Proposed Implementation Schedule

Subject to grant approval, the first phase of the project will be completed in 2025.

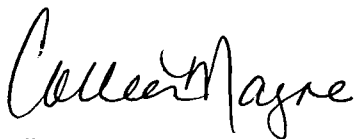
Applicant Contribution / Council Resolution Details

The Lagoon Upgrade project and associated AMWWP application is on the agenda for the next Village of Big Valley council meeting on December 16, 2024. At that time, it is expected that a council resolution will be passed in support of this project, and which will commit the 25% application contribution of \$50,000.

This project is ready to proceed upon notification of the funding decision. This project supports provincial objectives in that it would create an estimated 5-7 seasonal direct jobs for Albertans in 2025/26, and a stronger workforce strengthens the provincial economy. The Village is being proactive to ensure sound and reliable municipal infrastructure is in place which is vital to ensuring that it is positioned to enhance and respond to Alberta's economic growth.

Thank you for your consideration, and please contact me at 403-876-2269 or cao@villageofbigvalley.ca if you require additional information in support of this request.

Yours truly,



Colleen Mayne
Chief Administrative Officer, Village of Big Valley

Attachments

- Appendix A: Infrastructure Management Plan – Draft Report
- Appendix B: Cost Estimate



a division of Englobe

Village of Big Valley - Sanitary Lagoon Storage Cell Upgrades

COST ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
General Items				
1 Sludge Survey	1	L.S.	15,000.00	15,000.00
2 Mobilization and Demobilization	1	L.S.	125,000.00	125,000.00
3 Care of Water	1	L.S.	30,000.00	30,000.00
4 Sewage Bypass Pumping and Cell Isolation	1	L.S.	20,000.00	20,000.00
5 Clearing and Grubbing	1	L.S.	10,000.00	10,000.00
6 Topsoil Stripping	6500	m ²	4.00	26,000.00
7 Authorized Additional Waste Removal	5000	m ³	35.00	175,000.00
8 Authorized Import Fill	5000	m ³	35.00	175,000.00
9 Topsoil Placement	6500	m ²	3.00	19,500.00
10 Seeding	1	ha	30,000.00	19,500.00
11 Desludging	3000	m ³	350.00	1,050,000.00
12 Remove and Waste Existing Cell 5-6 Structure	1	L.S.	5,000.00	5,000.00
13 Remove and Waste Existing Outlet Structure	1	L.S.	5,000.00	5,000.00
14 Cell 5-6 Transfer Structure	1	L.S.	19,000.00	19,000.00
15 Outlet Structure	1	L.S.	65,000.00	65,000.00
16 Non-woven Geotextile	6250	m ²	5.00	31,250.00
17 Berm Grading and Standard Liner Base Preparation	17000	m ²	5.00	85,000.00
18 Geocomposite Venting	8500	m ²	12.00	102,000.00
19 HDPE Liner	17500	m ²	12.00	210,000.00
20 Liner Miscellaneous Details	1	L.S.	65,000.00	65,000.00
21 Perforated and Solid Drainline	1000	m	125.00	125,000.00
22 Drain Line Cleanouts	18	each.	4,000.00	72,000.00
23 Type 5A Precast Manholes (2)	11	V.m.	4,000.00	44,000.00
24 Drainline Outlet Erosion Protection	1	L.S.	5,000.00	5,000.00
25 Outlet Channel Repair and Erosion Protection	400	m ²	150.00	60,000.00
26 Groundwater Monitoring Wells	1	L.S.	15,000.00	15,000.00
27 Chain-link Fencing	850	m	150.00	127,500.00
Subtotal				\$ 2,710,000.00
CONTINGENCY (25%)				\$ 677,500.00
ENGINEERING (12%)				\$ 406,500.00
GEOTECHNICAL SUPPORT (3%)				\$ 101,700.00
TOTAL				\$ 3,895,700.00

Account	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Actual	2026 Budget	2027 Actual	2027 Budget
Revenues										
1-1-0100-111 Property Taxes Residential/Farmland	-270,663	-251,690	-251,690	-251,691		-251,691		-251,691		-251,691
Addtn'l Revenue - Minimum Tax			-19,490	-20,000		-20,000		-20,000		-20,000
ASFF 2023 Under Recoup - General Revenue			-9,454	-9,454				0		0
1-1-0100-112 Property Taxes Non-Residential	-25,496	-23,230	-23,625	-23,238		-23,238		-23,238		-23,238
1-1-0100-113 Property Taxes Industrial	-6,710	-6,181	-7,500	-7,500		-7,500		-7,500		-7,500
1-1-0100-115 Property Taxes M&E	-1,267	-556	-606	-569		-569		-569		-569
1-1-0100-116 Designated Industrial Taxes	-214	-200	-255	-255		-255		-255		-255
1-1-0100-119 Property Taxes Linear	-34,510	-25,250	-35,063	-36,792		-36,792		-36,792		-36,792
1-1-0100-197 Requisition - Senior	-13,238	-13,133	-12,766	-12,710		-12,710		-12,710		-12,710
1-1-0100-198 Requisition ASFF School Residential/Farmland	-48,781	-48,800	-57,567	-57,567		-57,567		-57,567		-57,567
1-1-0100-199 Requisition ASFF School Non-Residential/Linear	-18,323	-31,200	-19,646	-19,215		-19,215		-19,215		-19,215
1-1-0100-510 Tax Penalties & Costs	-7,027	-10,000	-13,951	-10,000		-10,000		-10,000		-10,000
1-1-0100-540 Franchise & Concession Fees	-25,954	-29,000	-22,231	-32,000		-32,000		-32,000		-32,000
1-1-0100-560 Interest Income	-51,065	-8,000	-48,222	-50,000		-50,000		-50,000		-50,000
1-1-0100-840 ACP Operational Grant-Infrast. Study	-91,922	-91,922		-158,078				0		0
CATEGORY TOTAL	-595,170	-539,162	-522,066	-689,069		-521,537		-521,537		-521,537
1-1-1200-410 Admin - Goods & Services Sales	-1,134	-200	-80	-300		-300		-300		-300
1-1-1200-511 Admin - Whistle Sales	-1,917	-1,750	-1,176	-2,000		-2,000		-2,000		-2,000
1-1-1200-520 Admin - Licenses & Permits	-1,630	-1,500	-3,967	-1,500		-1,500		-1,500		-1,500
1-1-1200-560 Admin - Rentals & Leases	-12,422	-18,000	-14,856	-14,000		-14,000		-14,000		-14,000
1-1-1200-840 Admin - Provincial Grants (2024 LGFF operating)		-7,000	-99,614	-92,000		-92,000		-92,000		-92,000
CATEGORY TOTAL	-17,103	-28,450	-119,693	-109,800		-109,800		-109,800		-109,800
1-1-2300-840 Fire - Grant Prov Conditional	-25,000	-25,000		-25,000		-25,000		-25,000		-25,000
CATEGORY TOTAL	-25,000	-25,000		-25,000		-25,000		-25,000		-25,000
1-1-2600-410 Bylaw Enforcement Revenue	-100	0		0		0		0		
CATEGORY TOTAL	-100	0		0		0		0		
1-1-3200-410 PW - Goods & Services Sales	-340	-200		-300		-300		-300		-300
1-1-3200-850 PW - Transfer from Local Gov't	0	-1,682	0	-1,682		-1,682		-1,682		-1,682
CATEGORY TOTAL	-340	-1,882	0	-1,982		-1,982		-1,982		-1,982

Account	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Actual	2026 Budget	2027 Actual	2027 Budget
1-1-4100-410 Water - Sales	-137,856	-128,966	-116,681	-120,000		-120,000		-120,000		-120,000
1-1-4100-490 Water - Sales - Misc Revenue	0		-140	-500		-500		-500		-500
1-1-4100-510 Utilities - Penalties & Costs	-2,173	-1,000	-1,163	-1,000		-1,000		-1,000		-1,000
CATEGORY TOTAL	-140,029	-129,966	-117,984	-121,500		-121,500		-121,500		-121,500
Account	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Actual	2026 Budget	2027 Actual	2027 Budget
1-1-4200-410 Sewer - Sales	-54,140	-47,280	-45,678	-50,000		-50,000		-50,000		-50,000
CATEGORY TOTAL	-54,140	-47,280	-45,678	-50,000		-50,000		-50,000		-50,000
1-1-4300-410 Garbage - Sales	-22,795	-21,630	-19,225	-22,000		-22,000		-22,000		-22,000
1-1-4300-411 Recycling Revenue (start June1/24)	-3,801	-4,000	-1,902	-2,500		-4,500		-4,000		-4,000
1-1-4300-590 Garbage - Hauling Credit	0	-4,966	-4,966	-4,966		-4,966		-4,966		-4,966
CATEGORY TOTAL	-26,596	-30,596	-26,093	-29,466		-31,466		-30,966		-30,966
1-1-5100-840 FCSS - Grant Prov Conditional	-8,211	-10,476	-10,476	-10,476		-10,476		-10,476		-10,476
CATEGORY TOTAL	-8,211	-10,476	-10,476	-10,476		-10,476		-10,476		-10,476
1-1-5600-410 Cemetery - Sales Plots & Donations Cemetery	-3,150	-400	-770	-1,000		-1,000		-1,000		-1,000
CATEGORY TOTAL	-3,150	-400	-770	-1,000		-1,000		-1,000		-1,000
1-1-7200-400 Recreation - Canada Day Donation	-780	0	0	0						0
1-1-7200-410 Recreation - campground income	-5,227	-3,000	-1,460	-5,000		-5,000		-5,000		-5,000
1-1-7200-590 Recreation - Canada Summer Jobs	0	-5,400	0	0		0		0		0
1-1-7200-840 Recreation - Grant Prov Conditional	0	0	0	0		0		0		0
1-1-7200-850 Recreation - Transfer Local Gov't	0	-1,000	-972	-1,000		-1,000		-1,000		-1,000
CATEGORY TOTAL	-6,007	-9,400	-2,432	-6,000		-6,000		-6,000		-6,000
Total Revenues	-875,946	-822,612	-845,192	-1,044,293		-878,761		-878,262		-878,262

Account	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Actual	2026 Budget	2027 Actual	2027 Budget
Expenses										
1-2-0100-197 Requisitions Other - Seniors Housing		13,133	12,557	12,708		12,708		12,708		12,708
1-2-0100-198 Requisition DI Property	0	200	0	255		255		255		255
1-2-0100-199 Requisitions ASFF School Foundation	76,558	80,000	57,565	76,754		76,754		76,754		76,754
CATEGORY TOTAL	76,558	70,122	70,122	89,717		89,717		89,717		89,717
1-2-1100-110 Legislative - Fees	7,151	12,500	2,563	10,000		10,000		10,000		10,000

Account	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Actual	2026 Budget	2027 Actual	2027 Budget
1-2-1200-130 Employer Contributions			56					0		0
1-2-1100-211 Legislative - Mileage	1,086	1,200	208	1,000		1,000		1,000		1,000
1-2-1100-274 Legislative - Insurance	410	410	398	400		400		400		400
1-2-1100-510 Legislative - General Goods	183	1,000	255	500		500		500		500
CATEGORY TOTAL	8,830	15,110	3,480	11,900		11,900		11,900		11,900

	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Actual	2026 Budget	2027 Actual	2027 Budget
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1-2-1200-110 Admin - Wages	106,435	107,500	99,079	110,000		110,000		110,000		110,000
1-2-1200-130 Admin - Employer Contributions	4,947	7,200	11,697	13,000		13,000		13,000		13,000
1-2-1200-148 Admin - Training	775	4,200	294	1,000		1,000		1,000		1,000
1-2-1200-211 Admin - Travel	1,926	3,200	236	800		800		800		800
1-2-1200-212 Admin - Memberships	2,848	0	689	500		500		500		500
1-2-1200-215 Admin - Telephone/Postage	5,859	6,200	5,689	5,500		5,500		5,500		5,500
1-2-1200-220 Admin - Advertising	1,214	1,200	424	1,200		1,200		1,200		1,200
1-2-1200-230 Admin - Contract/Professional Service	25,669	28,000	25,125	40,000		40,000		40,000		40,000
1-2-1200-250 Admin - Misc Services	850	8,000	1,873	8,000		8,000		8,000		8,000
1-2-1200-274 Admin - Insurance	10,241	9,920	11,549	10,500		10,500		10,500		10,500
1-2-1200-510 Admin - General Goods	2,182	3,956	861	2,500		2,500		2,500		2,500
1-2-1200-511 Admin - Whistle expenses	662	1,750	2,189	6,500		6,500		6,500		6,500
1-2-1200-512 Building Repairs and Maintenance	1,473	3,800	582	1,000		1,000		1,000		1,000
1-2-1200-540 Admin - Utilities Expense	2,637	2,650	2,731	2,629		2,629		2,629		2,629
1-2-1200-810 Admin - Bank & Interest Charges	510	350	339	350		350		350		350
1-2-1200-840 Project - Infrastructure Study MPE	91,922	91,922	162,113	158,078		0		0		0
CATEGORY TOTAL	260,150	279,848	325,470	361,557		203,479		203,479		203,479
1-2-1900-250 Election - Misc. Services	0	0	0	0		0		0		0
1-2-1900-510 Election - General Expenses	0	0	525	700		700		700		700
CATEGORY TOTAL	0	0	525	700		700		700		700
1-2-2100-510 Policing - General Expense	16,197	16,197	17,135	17,135		17,135		17,135		17,135
CATEGORY TOTAL	16,197	16,197	17,135	17,135		17,135		17,135		17,135
1-2-2300-215 Fire - Telephone/Freight	-129	750	368	500		500		500		500

Account	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Actual	2026 Budget	2027 Actual	2027 Budget
1-2-2300-350 Fire - Transfer to Local Gov't	25,000	25,000	25,000	25,000		25,000		25,000		25,000
1-2-2300-510 Fire - General Goods	613	100	59	100		100		100		100
1-2-2300-512 Repairs and Maintenance	4,885	9,000	0	5,000		5,000		5,000		5,000
CATEGORY TOTAL	30,369	34,850	25,427	30,600		30,600		30,600		30,600
1-2-2400-250 Disaster Services - Misc. Services	7,080	7,402	0	7,080		7,080		7,080		7,080
1-2-2400-510 Disaster Services - General Goods	0	1,500	0	500		500		500		500
CATEGORY TOTAL	7,080	8,902	0	7,580		7,580		7,580		7,580

	2023 Actual	2023 Budget	2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Actual	2026 Budget	2027 Actual	2027 Budget
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1-2-3200-110 PW - Wages	25,651	35,000	22,578	30,000		30,000		30,000		30,000
1-2-3200-130 PW - Employer Contributions	1,807	2,500	1,215	1,700		1,700		1,700		1,700
1-2-3200-132 WCB	3,697	3,900	4,357	3,700		3,700		3,700		3,700
1-2-3200-215 PW - Telephone/Freight	1,449	1,500	1,233	1,600		1,600		1,600		1,600
1-2-3200-250 PW - Misc. Services	11,504	2,500	4,183	4,000		4,000		4,000		4,000
1-2-3200-255 Contracted Snow Plowing	1,920	2,600	16,730	20,000		20,000		20,000		20,000
1-2-3200-274 PW - Insurance	4,706	4,600	4,700	4,700		4,700		4,700		4,700
1-2-3200-510 PW - General Goods	9,935	6,500	9,925	13,000		13,000		13,000		13,000
1-2-3200-520 PW - Repairs & Maintenance	36,784	25,000	12,566	50,000		50,000		50,000		50,000
1-2-3200-540 PW - Utilities Expense	26,593	26,000	23,193	30,000		30,000		30,000		30,000
CATEGORY TOTAL	124,046	110,100	100,680	158,700		158,700		158,700		158,700
1-2-4100-110 Water - Wages	25,644	29,675	16,675	30,000		30,000		30,000		30,000
1-2-4100-130 Water - Employer Contributions	1,704	2,078	966	1,400		1,400		1,400		1,400
1-2-4100-148 Water - Training	-417	3,500	799	620		620		620		620
1-2-4100-212 Memberships - Water Supp&Distrib	128	0	57					0		0
1-2-4100-215 Water - Telephone/Freight	72	300	107	300		300		300		300
1-2-4100-250 Water - Misc. Services	10,036	4,500	24,249	26,158		26,158		26,158		26,158
1-2-4100-274 Water - Insurance	666	670	800	800		800		800		800
1-2-4100-510 Water - General Goods	773	2,000	3,550	4,000		4,000		4,000		4,000
1-2-4100-540 Water - Utilities Expense	7,518	5,400	5,704	5,500		5,500		5,500		5,500

Account	2023		2024		2025		2026		2027	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
1-2-7400-540 Library - Utilities	2,637	2,419	2,418	2,629		2,629		2,629		2,629
1-2-7400-770 Library - Grants to other Organizations	2,000	2,000	2,000	2,000		2,000		2,000		2,000
CATEGORY TOTAL	7,905	7,919	8,409	8,329		8,329		8,329		8,329
Total Expenses	765,891	815,414	807,190	1,039,780	0	881,702	0	881,702	0	881,702
TOTAL REVENUE	-\$ 875,946.00	-\$ 822,612.00	-\$ 845,192.41	-\$ 1,044,293		-\$ 878,761.22		-\$ 878,262.22		-\$ 878,262.22
TOTAL EXPENSES	\$ 765,891.00	\$ 815,414.00	\$ 807,190.00	\$ 1,039,780		\$ 881,701.77		\$ 881,701.77		\$ 881,701.77
RESERVES	-\$ 110,055.00	-\$ 7,198.00	-\$ 38,002.41	-\$ 4,513		\$ 2,940.55		\$ 3,439.55		\$ 3,439.55
	<i>includes ACP Grant</i>		<i>includes ACP Grant</i>							

December 16th 2024

Public Works Report

Repairing sanding and painting garbage bins

Sanding and painting park benches

Building a coal car

Hanging up the Christmas decorations including adding lights to the boxcar along 590

Cleaning up the piles behind the Quonset

Cleaning and organizing the shop

Completed a course call FOGS -fats oils grease which can affect our lift station and our lagoon system

Repaired the air compressor via ordering a new air compressor pump

Plowing and sanding the roads

Water tested 3 times a week

Completed a SREMA tabletop exercise at County for Regional Emergency Management of an active shooter in school setting

Yours truly

Public works

Tammy Rotvik

ATB0114001_1722713_001 E D 07479 00511
 Village of Big Valley
 PO Box 236
 BIG VALLEY AB T0J 0G0

Your ATB Financial Branch

07479 Stettler Branch
 6604 50 Ave
 Stettler AB
 TOC 2L2

If you have any questions, contact us at
 1 800 332-8383 or visit us at
www.atb.com

A summary of your accounts on Oct 31, 2024

Deposits	Value on Oct 31, 2024
	CAD
Business Public Sector Account #00119372424	122,923.17
Business Public Sector Savings #00314543378	907,813.64
Notice on Amount 90 days #00627651200 <i>Inactive</i>	3,866.14
Total Deposits	\$1,034,602.95

Find an error? Give us a call or drop by a branch. We'll take care of it.

A summary of Deposit Account Business Public Sector Account

00119372424	Transit # 07479-219
Your balance forward on Sep 30, 2024	\$60,629.24
Debits to your account (37 items)	- \$71,887.77
Credits to your account (106 items)	+ \$134,181.70
Your closing balance on Oct 31, 2024	= \$122,923.17

ATB0114001_1722713_001 - 19 - 06 - 06 - 08 - 003887

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Sep 30	Balance forward			\$60,629.24
Oct 1	Customer Bill Pay Cover		\$236.94	60,866.18
Oct 1	INTERAC e-Transfer Received - Autodeposit		\$67.27	60,933.45
Oct 1	Direct Deposit Bill Payment CUCBC		\$110.00	61,043.45
Oct 1	INTERAC e-Transfer Received - Autodeposit		\$67.27	61,110.72
Oct 1	EFT Sent 000636164458	\$951.02		60,159.70
Oct 1	INTERAC e-Transfer Received - Autodeposit		\$55.67	60,215.37
Oct 1	Customer Bill Pay Cover		\$564.04	60,779.41
Oct 1	INTERAC e-Transfer Received - Autodeposit		\$90.47	60,869.88
Oct 1	Direct Debit ATB Govt Tax Filing MONTHLY FEE	\$1.00		60,868.88
Oct 1	Direct Debit School Taxes PTASFF	\$19,286.53		41,582.35
Oct 1	Direct Debit Misc. Payments AJUMA/AMSC	\$3,742.77		37,839.58
Oct 2	INTERAC e-Transfer Received - Autodeposit		\$159.43	37,999.01
Oct 2	INTERAC e-Transfer Received - Autodeposit		\$434.32	38,433.33
Oct 2	INTERAC e-Transfer Received - Autodeposit		\$75.97	38,509.30
Oct 2	INTERAC e-Transfer Received - Autodeposit		\$140.00	38,649.30
Oct 2	Customer Bill Pay Cover		\$163.54	38,812.84
Oct 2	INTERAC e-Transfer Received - Autodeposit		\$125.00	38,937.84
Oct 2	Deposit Mixed		\$1,233.98	40,171.82
Oct 2	Deposit Mixed		\$2,742.78	42,914.60
Oct 2	INTERAC e-Transfer Received - Autodeposit		\$84.67	42,999.27
Oct 2	INTERAC e-Transfer Received - Autodeposit		\$200.00	43,199.27
Oct 2	Cheque #000000012662	\$7,162.45		36,036.82
Oct 3	Customer Bill Pay Cover		\$93.02	36,129.84
Oct 3	INTERAC e-Transfer Received - Autodeposit		\$215.96	36,345.80
Oct 3	INTERAC e-Transfer Received - Autodeposit		\$300.00	36,645.80
Oct 3	Customer Bill Pay Cover		\$50.00	36,695.80
Oct 3	INTERAC e-Transfer Received - Autodeposit		\$113.31	36,809.11
Oct 3	INTERAC e-Transfer Received - Autodeposit		\$99.17	36,908.28
Oct 3	INTERAC e-Transfer Received - Autodeposit		\$87.57	36,995.85

Details of your account transactions (continued)

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Oct 4	INTERAC e-Transfer Received - Autodeposit		\$58.57	37,054.42
Oct 4	INTERAC e-Transfer Received - Autodeposit		\$200.00	37,254.42
Oct 4	Customer Bill Pay Cover		\$150.00	37,404.42
Oct 4	INTERAC e-Transfer Received - Autodeposit		\$500.00	37,904.42
Oct 4	INTERAC e-Transfer Received - Autodeposit		\$120.00	38,024.42
Oct 4	INTERAC e-Transfer Received - Autodeposit		\$200.00	38,224.42
Oct 4	INTERAC e-Transfer Received - Autodeposit		\$750.00	38,974.42
Oct 5	Customer Bill Pay Cover		\$137.44	39,111.86
Oct 6	INTERAC e-Transfer Received - Autodeposit		\$100.00	39,211.86
Oct 7	Customer Bill Pay Cover		\$61.47	39,273.33
Oct 7	INTERAC e-Transfer Received - Autodeposit		\$71.17	39,344.50
Oct 7	EFT Sent 000639658798	\$571.40		38,773.10
Oct 7	INTERAC e-Transfer Received - Autodeposit		\$39.67	38,812.77
Oct 7	INTERAC e-Transfer Received - Autodeposit		\$90.00	38,902.77
Oct 7	INTERAC e-Transfer Received - Autodeposit		\$90.47	38,993.24
Oct 7	INTERAC e-Transfer Received - Autodeposit		\$75.97	39,069.21
Oct 8	INTERAC e-Transfer Received - Autodeposit		\$271.41	39,340.62
Oct 8	Direct Deposit Misc. Payments Government of A		\$2,736.85	42,077.47
Oct 8	INTERAC e-Transfer Received - Autodeposit		\$200.00	42,277.47
Oct 8	Cheque #000000012660	\$155.14		42,122.33
Oct 9	Customer Bill Pay Cover		\$78.00	42,200.33
Oct 9	INTERAC e-Transfer Received - Autodeposit		\$99.17	42,299.50
Oct 9	INTERAC e-Transfer Received - Autodeposit		\$87.57	42,387.07
Oct 9	Customer Bill Pay Cover		\$65.08	42,452.15
Oct 9	Cheque #000000012669	\$60.88		42,391.27
Oct 9	Cheque #000000012664	\$362.25		42,029.02
Oct 10	Customer Bill Pay Cover		\$75.97	42,104.99
Oct 10	Customer Bill Pay Cover		\$25.00	42,129.99
Oct 10	INTERAC e-Transfer Received - Autodeposit		\$151.37	42,281.36
Oct 10	Deposit Mixed		\$2,196.86	44,478.22
Oct 10	Direct Deposit Misc. Payments CTY STET		\$48.40	44,526.62

Details of your account transactions (continued)

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Oct 10	Cheque #000000012671	\$247.38		44,279.24
Oct 11	Customer Bill Pay Cover		\$114.24	44,393.48
Oct 11	INTERAC e-Transfer Received - Autodeposit		\$55.34	44,448.82
Oct 11	INTERAC e-Transfer Received - Autodeposit		\$96.27	44,545.09
Oct 11	Customer Bill Pay Cover		\$111.98	44,657.07
Oct 11	Direct Deposit Accounts Payable ATCO ELECTRIC		\$714.15	45,371.22
Oct 11	INTERAC e-Transfer Received - Autodeposit		\$125.27	45,496.49
Oct 11	Cheque #000000012666	\$126.00		45,370.49
Oct 11	Cheque #000000012658	\$110.00		45,260.49
Oct 11	Cheque #000000012672	\$818.99		44,441.50
Oct 13	INTERAC e-Transfer Received - Autodeposit		\$96.27	44,537.77
Oct 15	Direct Deposit Accounts Payable CLEARVIEW SCHOO		\$201.07	44,738.84
Oct 15	Customer Bill Pay Cover		\$151.94	44,890.78
Oct 15	INTERAC e-Transfer Received - Autodeposit		\$137.00	45,027.78
Oct 15	INTERAC e-Transfer Received - Autodeposit		\$200.00	45,227.78
Oct 15	EFT Sent 000644024041	\$700.00		44,527.78
Oct 15	Cheque #000000012675	\$561.89		43,965.89
Oct 15	Cheque #000000012670	\$18.05		43,947.84
Oct 15	Direct Debit Misc. Payments WCB ALBERTA	\$1,553.33		42,394.51
Oct 17	Deposit Mixed		\$696.51	43,091.02
Oct 17	Cheque #000000012667	\$29.25		43,061.77
Oct 18	Customer Bill Pay Cover		\$270.17	43,331.94
Oct 18	INTERAC e-Transfer Received - Autodeposit		\$172.24	43,504.18
Oct 18	Cheque #000000012665	\$163.34		43,340.84
Oct 18	Cheque #000000012673	\$6,289.00		37,051.84
Oct 18	INTERAC e-Transfer Received - Autodeposit		\$125.27	37,177.11
Oct 19	Customer Bill Pay Cover		\$120.04	37,297.15
Oct 20	INTERAC e-Transfer Received - Autodeposit		\$84.67	37,381.82
Oct 21	Customer Bill Pay Cover		\$225.00	37,606.82
Oct 21	INTERAC e-Transfer Received - Autodeposit		\$81.34	37,688.16

Details of your account transactions (continued)

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Oct 21	Customer Bill Pay Cover		\$120.04	37,808.20
Oct 21	Bill Payment TELUS MOBILITY INC	\$123.70		37,684.50
Oct 21	Bill Payment TELUS COMMUNICATIONS	\$75.53		37,608.97
Oct 21	Bill Payment TELUS MOBILITY INC	\$207.74		37,401.23
Oct 21	Direct Deposit Misc. Payments BROOKFIELD TELU		\$55.67	37,456.90
Oct 22	Customer Bill Pay Cover		\$731.28	38,188.18
Oct 22	INTERAC e-Transfer Received - Autodeposit		\$142.67	38,330.85
Oct 22	Deposit Cheque		\$501.10	38,831.95
Oct 22	Withdrawal	\$501.10		38,330.85
Oct 22	Cheque #000000012676	\$193.60		38,137.25
Oct 22	INTERAC e-Transfer Received - Autodeposit		\$60.00	38,197.25
Oct 22	Cheque #000000012677	\$605.67		37,591.58
Oct 23	INTERAC e-Transfer Received - Autodeposit		\$150.00	37,741.58
Oct 23	Cheque #000000012674	\$141.75		37,599.83
Oct 24	INTERAC e-Transfer Received - Autodeposit		\$64.00	37,663.83
Oct 24	Customer Bill Pay Cover		\$50.00	37,713.83
Oct 24	INTERAC e-Transfer Received - Autodeposit		\$100.00	37,813.83
Oct 24	Deposit Mixed		\$5,043.41	42,857.24
Oct 24	Cheque #000000012680	\$5,226.41		37,630.83
Oct 24	Cheque #000000012679	\$501.10		37,129.73
Oct 25	INTERAC e-Transfer Received - Autodeposit		\$120.00	37,249.73
Oct 25	Customer Bill Pay Cover		\$120.00	37,369.73
Oct 25	Direct Deposit Accounts Payable ATCO GAS		\$811.86	38,181.59
Oct 26	Customer Bill Pay Cover		\$150.00	38,331.59
Oct 26	INTERAC e-Transfer Received - Autodeposit		\$40.00	38,371.59
Oct 26	INTERAC e-Transfer Received - Autodeposit		\$160.00	38,531.59
Oct 27	INTERAC e-Transfer Received - Autodeposit		\$55.76	38,587.35
Oct 27	INTERAC e-Transfer Received - Autodeposit		\$87.27	38,674.62
Oct 28	INTERAC e-Transfer Received - Autodeposit		\$67.27	38,741.89
Oct 28	INTERAC e-Transfer Received - Autodeposit		\$131.00	38,872.89
Oct 28	Direct Debit Misc. Payments AUMA/AMSC	\$3,886.14		34,986.75



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Details of your account transactions (continued)

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Oct 29	Direct Deposit Misc. Payments Government of A		\$99,614.00	134,600.75
Oct 29	INTERAC e-Transfer Received - Autodeposit		\$125.00	134,725.75
Oct 29	INTERAC e-Transfer Received - Autodeposit		\$490.00	135,215.75
Oct 29	INTERAC e-Transfer Received - Autodeposit		\$112.00	135,327.75
Oct 29	INTERAC e-Transfer Received - Autodeposit		\$93.37	135,421.12
Oct 30	Customer Bill Pay Cover		\$370.85	135,791.97
Oct 30	Direct Deposit Bill Payment CUCBC		\$173.31	135,965.28
Oct 30	INTERAC e-Transfer Received - Autodeposit		\$1,800.00	137,765.28
Oct 30	INTERAC e-Transfer Received - Autodeposit		\$55.67	137,820.95
Oct 30	EFT Sent 000652515992	\$4,326.22		133,494.73
Oct 30	EFT Sent 000652521590	\$2,875.36		130,619.37
Oct 30	EFT Sent 000652517790	\$3,494.44		127,124.93
Oct 30	INTERAC e-Transfer Received - Autodeposit		\$220.00	127,344.93
Oct 31	INTERAC e-Transfer Received - Autodeposit		\$78.87	127,423.80
Oct 31	Customer Bill Pay Cover		\$169.21	127,593.01
Oct 31	Deposit Cash		\$95.00	127,688.01
Oct 31	Deposit Mixed		\$1,874.48	129,562.49
Oct 31	Cheque #000000012678	\$6,774.74		122,787.75
Oct 31	Interest Payment		\$179.02	122,966.77
Oct 31	Fee Service	\$3.60		122,963.17
Oct 31	Monthly Maintenance Fees	\$25.00		122,938.17
Oct 31	Fee Service	\$15.00		122,923.17
Oct 31	Closing balance			\$122,923.17

A summary of Deposit Account Business Public Sector Savings

00314543378		Transit # 07479-219	
Your balance forward on Sep 30, 2024			\$904,226.46
Debits to your account (0 items)	-		\$0.00
Credits to your account (1 item)	+		\$3,587.18
Your closing balance on Oct 31, 2024	=		\$907,813.64

Details of your account transactions

Date	Description	Debits to your account (\$)	Credits to your account (\$)	Balance (\$)
Sep 30	Balance forward			\$904,226.46
Oct 31	Interest Payment		\$3,587.18	907,813.64
Oct 31	Closing balance			\$907,813.64



ATB Financial™

SAVING | BORROWING | INVESTING | KNOW-HOW

Business Public Sector Account 00119372424
Cheque #000000012662 \$7,162.45

VILLAGE OF BIG VALLEY P.O. BOX 239 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1258 Tel: (403) 742-4466 Stettin, Alberta T0C 2L0	12662 DATE 20240919 Y Y Y Y M M D D
PAY Seven Thousand One Hundred Sixty Two AND 45/100 Dollars		\$*****7,162.45	
TO THE ORDER OF Shirley McMillan Regional Water Commission Box 1270 Stettin AB T0C 2L0	<i>Shirley McMillan</i> <i>Colleen Mayne</i>		
012662 07479-219 1193724-24*			

Business Public Sector Account 00119372424
Cheque #000000012660 \$155.14

VILLAGE OF BIG VALLEY P.O. BOX 239 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1258 Tel: (403) 742-4466 Stettin, Alberta T0C 2L0	12660 DATE 20240919 Y Y Y Y M M D D
PAY One Hundred Fifty Five AND 14/100 Dollars		\$*****155.14	
TO THE ORDER OF PUROLATOR INC PAYMENTS BOX 4600 5TH MAIN CONCORD ON L4K 0K1	<i>Shirley McMillan</i> <i>Colleen Mayne</i>		
012660 07479-219 1193724-24*			

Business Public Sector Account 00119372424
Cheque #000000012669 \$60.88

VILLAGE OF BIG VALLEY P.O. BOX 239 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1258 Tel: (403) 742-4466 Stettin, Alberta T0C 2L0	12669 DATE 20241004 Y Y Y Y M M D D
PAY Sixty AND 82/100 Dollars		\$*****60.88	
TO THE ORDER OF Home Hardware Box 189 Stettin AB T0J 0G0	<i>Shirley McMillan</i> <i>Colleen Mayne</i>		
012669 07479-219 1193724-24*			

Business Public Sector Account 00119372424
Cheque #000000012664 \$362.25

VILLAGE OF BIG VALLEY P.O. BOX 239 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1258 Tel: (403) 742-4466 Stettin, Alberta T0C 2L0	12664 DATE 20240928 Y Y Y Y M M D D
PAY Three Hundred Sixty Two AND 25/100 Dollars		\$*****362.25	
TO THE ORDER OF AWYGA 11318 - 118 ST NW Edmonton AB T6G 2X4	<i>Shirley McMillan</i> <i>Colleen Mayne</i>		
012664 07479-219 1193724-24*			

Business Public Sector Account 00119372424
Cheque #000000012671 \$247.38

VILLAGE OF BIG VALLEY P.O. BOX 239 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1258 Tel: (403) 742-4466 Stettin, Alberta T0C 2L0	12671 DATE 20241004 Y Y Y Y M M D D
PAY Two Hundred Forty Seven AND 38/100 Dollars		\$*****247.38	
TO THE ORDER OF Kalzen Lab 285 - 2850 45 Ave SE Calgary AB T2B 3M1	<i>Shirley McMillan</i> <i>Colleen Mayne</i>		
012671 07479-219 1193724-24*			

Business Public Sector Account 00119372424
Cheque #000000012666 \$126.00

VILLAGE OF BIG VALLEY P.O. BOX 239 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1258 Tel: (403) 742-4466 Stettin, Alberta T0C 2L0	12666 DATE 20241004 Y Y Y Y M M D D
PAY One Hundred Twenty Six AND 00/100 Dollars		\$*****126.00	
TO THE ORDER OF CINDER MSP 4913 A 51 st Stettin AB T0C 2L0	<i>Shirley McMillan</i> <i>Colleen Mayne</i>		
012666 07479-219 1193724-24*			

Business Public Sector Account 00119372424
Cheque #000000012658 \$110.00

VILLAGE OF BIG VALLEY P.O. BOX 239 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1258 Tel: (403) 742-4466 Stettin, Alberta T0C 2L0	12658 DATE 20240919 Y Y Y Y M M D D
PAY One Hundred Ten AND 00/100 Dollars		\$*****110.00	
TO THE ORDER OF ALBERTA MUNICIPAL TAXATION PROFESSIONALS ASSOCIATION 10003 106 Street C/O Stella Purkis Westlock AB T7P 2K3	<i>Shirley McMillan</i> <i>Colleen Mayne</i>		
012658 07479-219 1193724-24*			

Business Public Sector Account 00119372424
Cheque #000000012672 \$818.99

VILLAGE OF BIG VALLEY P.O. BOX 239 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1258 Tel: (403) 742-4466 Stettin, Alberta T0C 2L0	12672 DATE 20241004 Y Y Y Y M M D D
PAY Eight Hundred Eighteen AND 99/100 Dollars		\$*****818.99	
TO THE ORDER OF Webtree.ca Inc Unit 300 245 McDermot Ave. Winnipeg MB R3B 0S6	<i>Shirley McMillan</i> <i>Colleen Mayne</i>		
012672 07479-219 1193724-24*			

ATB Financial™

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Business Public Sector Account 00119372424
Cheque #00000012675 **\$561.89**

VILLAGE OF BIG VALLEY
P.O. BOX 236
BIG VALLEY, ALBERTA T0J 0G0
TEL: 403-876-2269

ATB Financial
P.O. Box 1358 Tel: (403) 742-4456
Stettler, Alberta T0C 2L0

12675
DATE 20241009
1177M950

PAY Five Hundred Sixty One AND 89/100 Dollars \$*****561.89

TO THE ORDER OF OYRO AB LTD
Box 271
Stettler AB T0C 2L0

[Signature]

⑆012675⑆ ⑆07479⑆ 219⑆ 1193724⑆ 24⑆

Business Public Sector Account 00119372424
Cheque #00000012670 **\$18.05**

VILLAGE OF BIG VALLEY
P.O. BOX 236
BIG VALLEY, ALBERTA T0J 0G0
TEL: 403-876-2269

ATB Financial
P.O. Box 1358 Tel: (403) 742-4456
Stettler, Alberta T0C 2L0

12670
DATE 20241004
1177M950

PAY Eighteen AND 05/100 Dollars \$*****18.05

TO THE ORDER OF John Deere Financial INC
PO BOX 4305 5TH A
TORONTO ON M5W 3B1

[Signature]

⑆012670⑆ ⑆07479⑆ 219⑆ 1193724⑆ 24⑆ /0000001805⑆

Business Public Sector Account 00119372424
Cheque #00000012667 **\$29.25**

VILLAGE OF BIG VALLEY
P.O. BOX 236
BIG VALLEY, ALBERTA T0J 0G0
TEL: 403-876-2269

ATB Financial
P.O. Box 1358 Tel: (403) 742-4456
Stettler, Alberta T0C 2L0

12667
DATE 20241004
1177M950

PAY Twenty Nine AND 25/100 Dollars \$*****29.25

TO THE ORDER OF Futura Ag Inc.
Box 1510
Stettler AB T0C 2L0

[Signature]

⑆012667⑆ ⑆07479⑆ 219⑆ 1193724⑆ 24⑆

Business Public Sector Account 00119372424
Cheque #00000012665 **\$163.34**

VILLAGE OF BIG VALLEY
P.O. BOX 236
BIG VALLEY, ALBERTA T0J 0G0
TEL: 403-876-2269

ATB Financial
P.O. Box 1358 Tel: (403) 742-4456
Stettler, Alberta T0C 2L0

12665
DATE 20241004
1177M950

PAY One Hundred Sixty Three AND 34/100 Dollars \$*****163.34

TO THE ORDER OF Canadian Tire Associate Store
6607 65th Ave
Stettler AB T0C 2L0

[Signature]

⑆012665⑆ ⑆07479⑆ 219⑆ 1193724⑆ 24⑆

Business Public Sector Account 00119372424
Cheque #00000012673 **\$6,289.00**

VILLAGE OF BIG VALLEY
P.O. BOX 236
BIG VALLEY, ALBERTA T0J 0G0
TEL: 403-876-2269

ATB Financial
P.O. Box 1358 Tel: (403) 742-4456
Stettler, Alberta T0C 2L0

12673
DATE 20241004
1177M950

PAY Six Thousand Two Hundred Eighty Nine AND 00/100 Dollars \$*****6,289.00

TO THE ORDER OF Stettler Waste Management Authority
Box 1270
Stettler AB T0C 2L0

[Signature]

⑆012673⑆ ⑆07479⑆ 219⑆ 1193724⑆ 24⑆

Business Public Sector Account 00119372424
Cheque #00000012676 **\$193.60**

VILLAGE OF BIG VALLEY
P.O. BOX 236
BIG VALLEY, ALBERTA T0J 0G0
TEL: 403-876-2269

ATB Financial
P.O. Box 1358 Tel: (403) 742-4456
Stettler, Alberta T0C 2L0

12676
DATE 20241017
1177M950

PAY One Hundred Ninety Three AND 60/100 Dollars \$*****193.60

TO THE ORDER OF MAYNE, COLLEEN
201 - 57187 45 Ave.
Stettler AB T4K 0S4

[Signature]

⑆012676⑆ ⑆07479⑆ 219⑆ 1193724⑆ 24⑆

Business Public Sector Account 00119372424
Cheque #00000012677 **\$605.67**

VILLAGE OF BIG VALLEY
P.O. BOX 236
BIG VALLEY, ALBERTA T0J 0G0
TEL: 403-876-2269

ATB Financial
P.O. Box 1358 Tel: (403) 742-4456
Stettler, Alberta T0C 2L0

12677
DATE 20241011
1177M950

PAY Six Hundred Five AND 67/100 Dollars \$*****605.67

TO THE ORDER OF Rotvik, Tammy
Box 5
Big Valley AB T0J 0G0

[Signature]

⑆012677⑆ ⑆07479⑆ 219⑆ 1193724⑆ 24⑆

Business Public Sector Account 00119372424
Cheque #00000012674 **\$141.75**

VILLAGE OF BIG VALLEY
P.O. BOX 236
BIG VALLEY, ALBERTA T0J 0G0
TEL: 403-876-2269

ATB Financial
P.O. Box 1358 Tel: (403) 742-4456
Stettler, Alberta T0C 2L0

12674
DATE 20241009
1177M950

PAY One Hundred Forty One AND 75/100 Dollars \$*****141.75

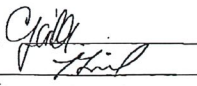
TO THE ORDER OF AYWQA
11318 - 119 ST NW
Edmonton AB T6G 2X4

[Signature]

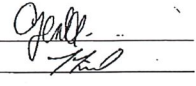
⑆012674⑆ ⑆07479⑆ 219⑆ 1193724⑆ 24⑆

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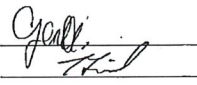
Business Public Sector Account 00119372424
Cheque #000000012680 \$5,226.41

VILLAGE OF BIG VALLEY P.O. BOX 236 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1354 Tel: 403-742-4458 Suite, Alberta T0C 2E0	12680 DATE 20241017 Y T T M M D D
PAY Five Thousand Two Hundred Twenty Six AND 41/100 Dollars		\$*****5,226.41	
TO THE ORDER OF CANADA REVENUE AGENCY Box 3800 STNA Sudbury ON P3A 0C3			
012680 007479-219 1193724-24*			

Business Public Sector Account 00119372424
Cheque #000000012679 \$501.10

VILLAGE OF BIG VALLEY P.O. BOX 236 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1354 Tel: 403-742-4458 Suite, Alberta T0C 2E0	12679 DATE 20241017 Y T T M M D D
PAY Five Hundred One AND 10/100 Dollars		\$*****501.10	
TO THE ORDER OF Village of Big Valley - Petty Cash			
012679 007479-219 1193724-24*			

Business Public Sector Account 00119372424
Cheque #000000012678 \$6,774.74

VILLAGE OF BIG VALLEY P.O. BOX 236 BIG VALLEY, ALBERTA T0J 0G0 TEL: 403-878-2269		ATB Financial P.O. Box 1354 Tel: 403-742-4458 Suite, Alberta T0C 2E0	12678 DATE 20241017 Y T T M M D D
PAY Six Thousand Seven Hundred Seventy Four AND 74/100 Dollars		\$*****6,774.74	
TO THE ORDER OF Striny McMillan Regional Water Commission Box 1270 Sherbrooke QC J0C 2L0			
012678 007479-219 1193724-24*			

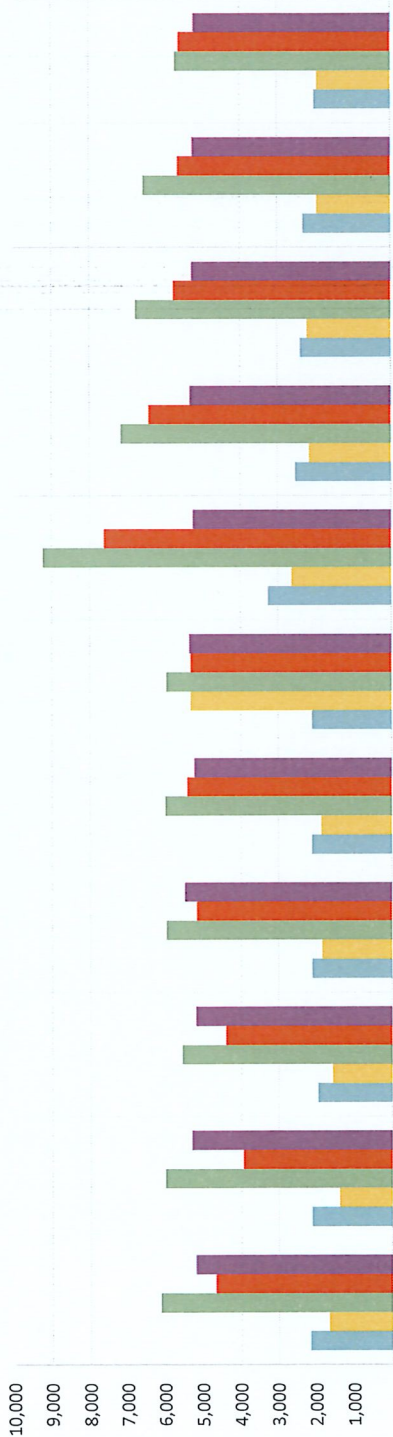


ATB Financial™

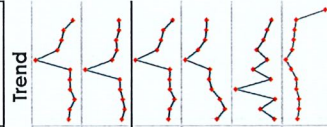
SAVING | BORROWING | INVESTING | KNOW-HOW

Name	Invoice #	Reason	Amount	GL Code	date	ck #
Canada Revenu ag	0	gst 2022-2023	\$2,031.37	1-2-1200-230	Nov. 5	12467
Puroator	505077523	shipping	53.93	1-2-4200-215	Nov. 5	12695
Jankstar	2938	picker truck and skid steer	\$278.25	4100/3200	Nov. 5	12693
East Central Review	22295	advertising atco gas/electric	561.02	1-2-1200-230	Nov. 5	12692
Cinder MSP	2077	stech support, yr renewal	1224.09	1-2-1200-230	Nov. 5	12691
White Owl	8994	fuel sept	369	1-2-3200-510	Nov. 5	12697
Action Plumbing	w43485	fire hydrant dig 1st ave	3243.71	1-2-4100-230	Nov. 5	12687
CRA-		payroll deductions	4568.68	1-2-	Nov. 5	12467
Central Square	q-193587	yearly software fee	4087.6	1-2-1200-230	Nov. 5	12690
MPE	4418-001-01-13	infrastructure study	23410.84	1-2-1200-840	Nov. 5	12694
Canoe	1-2-1200-510	office suplies	426.95	1-2-1200-510	Nov. 5	12688
Wolseley	9306569	hose cap	55.84	124200250	Nov. 5	12698
Trail tire	27636	mower fire repair	38.56	1-2-3200-520	Nov. 5	12696
Stettler Home Hardware	139174	xmas lights, bags and misc	79.03	1-2-3200-510	Nov. 13	12701
Kaizen LAB	988895	Lagoon testing fall sesion	424.2	1-2-4200-510	Nov. 13	12702
White Sands Auto Farming	5774	tractor repair	41725.24	1-3-0000-998	Nov. 13	12708
White Sands Welding	310	welding on bucket/loader	4305	1-3-0000-998	Nov. 13	12707
Home hardware		xmas lights, bags and misc	37.76	1-2-3200-510	Nov. 13	12701
Nextgen Automation	625914	Whistle and copier exp	689.31	1-2-1200-250	Nov. 13	12703
Shirley Mclellan Reg	smwsc003838	water consumption october	6574.37	1-2-4100-550	Nov. 13	12706
Parkland Regional Library	240028	4th quarter payment	821.71	1-2-7400-770	Nov. 13	12704
Greg Ranieri	45	repair Marj Olive Fence- PW dammag	300	1-2-3200-250	Nov. 13	12705
Canadian Tire	2610	antifreeze for hydrants, tape, lights	42.99	1-2-3200-510	Nov. 13	12700
Canadian tire	2618	lights	7.35	1-2-3200-510	Nov. 13	12700
Bounty on Site	001-158883	degreaser for lift station	505.07	1-2-4200-250	Nov. 13	12699
Rma Insurance		INSURANCE FOR 2025 YEAR	30,799.06	1-3-1200-412	Nov. 13	12709
Canada Post	10-Sep	4 rolls stamps	415.8	1-2-1200-215	Nov. 13	12710
Tammy Rotvik	Nov. 18	exp remb for course in Edmontn	188.43	124100148	Nov. 18	12711
East Central Revie	22535	Remembrance day advertising	41.99	1-2-1200-220	Nov. 18	eftansfer
MPE	4418-001-01-15	infrastructure study	13648.43	1-2-1200-840	Nov. 18	eft
Kids Christmas	Nov-24	FSCC Grant	2000	1-2-5100-770	Nov. 18	12713
Big Valley Library	Nov. 25	yearly portion of Village grant	2000	1-2-7400-770	Nov. 18	12714
Christmas in the Village	Nov. 18	fcss Grant	2000	1-2-5100-770	Nov. 18	12715
Big Valley Fire Dept		brent mailer donation	2000	holding acct	Nov. 28	12716
White Sands Welding	313	snow plow repair	367.5	1-2-3200-520	Nov. 28	12720
Canadian Tire	2641	Zip ties, supplies	32.51	1-2-3200-250	Nov. 28	12717
Canadian tire	2635	ties, ligts, supplies	27.27	1-2-3200-250	Nov. 28	12717
Shirley Mclellan Regional	smwsc003853	2024 Phase 1 dec billing	3107.05	1-2-4100-832/831	Nov. 28	12719
Civic Solutions	1634	offie work for 2022 year	289.93	1-2-1200-230	Nov. 28	EFT
Civic Solutions	1635	April to november	2219.47	1-2-1200-230	Nov. 28	EFT
Civic Solutions	1633	Jan. to March	1331.88	1-2-1200-230	Nov. 28	EFT

EXPENSE TRENDS



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Tips
Utility Bills 90 Days Overdue													
\$ Amount	\$1,871.79	\$3,120.39	\$3,688.90	\$4,686.95	\$1,143.32	\$1,148.18	\$1,484.81	\$1,369.61	\$650.89	\$718.26	\$883.42		
Expenses													
Cubic Meter Purchased	2,166.00	2,121.70	1,964.81	2,110.39	2,119.10	2,107.00	3,267.10	2,530.90	2,393.90	2,320.10	2,018.00		25,119.00
Cubic Meter Billed	1,671.00	1,398.00	1,572.00	1,847.00	1,867.00	5,318.60	2,627.00	2,156.00	2,205.00	1,942.00	1,935.00		
Shirley \$ Billed	6,129.78	6,004.41	5,560.41	5,972.40	5,997.05	5,962.81	9,245.89	7,162.45	6,774.74	6,565.88	5,710.94		71,086.76
Residents \$ Billed	4,678.80	3,941.40	4,401.60	5,171.60	5,414.30	5,318.60	7,618.38	6,420.60	5,750.70	5,631.80	5,611.50		59,959.28
Flat Water Fee \$	5,202.00	5,304.00	5,198.70	5,482.50	5,227.50	5,355.00	5,253.00	5,329.50	5,278.50	5,253.00	5,220.19		58,103.89
Total	19,847.58	18,769.51	18,697.52	20,583.89	20,624.95	24,062.01	28,011.37	23,599.45	22,402.84	21,712.78	20,495.63	0.00	#####



Village of Big Valley
Budget Variance Report

GL5070

Page : 1

Date : Dec 16, 2024

Time : 9:50 am

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
Revenue					
100 General Revenue					
1-1-0100-111	Property Taxes Residential	-271,180	-271,691	-511	0.19
1-1-0100-112	Property Taxes Commercial	-23,625	-23,238	387	-1.66
1-1-0100-113	Property Taxes Industrial	-7,500	-7,500	0	0.00
1-1-0100-115	Property Taxes M&E	-606	-569	37	-6.50
1-1-0100-116	DIP Taxes	-255	-255	0	-0.01
1-1-0100-119	Property Taxes Linear	-35,063	-36,792	-1,729	4.70
1-1-0100-197	Requisition - Senior Housing Found.	-12,766	-12,710	56	-0.44
1-1-0100-198	Requisition ASFF School Residential	-67,021	-67,021	0	0.00
1-1-0100-199	Requisition ASFF School Commercial	-19,646	-19,215	431	-2.24
1-1-0100-510	Tax Penalties & Costs	-13,951	-10,000	3,951	-39.51
1-1-0100-540	Franchise Fees - ATCO Gas/Electricity	-22,231	-32,000	-9,769	30.53
1-1-0100-560	Interest Income-Operating/Savings Acct	-48,222	-50,000	-1,778	3.56
1-1-0100-840	ACP Operational Grant-Infrast. Study	0	-158,078	-158,078	100.00
1-1-0100-998	Penny Rounding Over/Under	1	0	-1	0.00
Total General Revenue		-522,065	-689,069	-167,004	24.24
1200 Administration					
1-1-1200-410	Admin - Goods & Services Sales	-80	-300	-220	73.33
1-1-1200-511	Admin - Whistle Sales	-1,176	-2,000	-824	41.20
1-1-1200-520	Admin -Animal Licenses & Dev. Permits	-3,967	-1,500	2,467	-164.48
1-1-1200-560	Admin - Rentals & Leases	-14,856	-14,000	856	-6.12
1-1-1200-840	Admin - Provincial Grants	-99,614	-92,000	7,614	-8.28
Total Administration		-119,693	-109,800	9,893	-9.01
2300 Fire					
1-1-2300-840	Fire - Provincial Conditional Grant	0	-25,000	-25,000	100.00
Total Fire		0	-25,000	-25,000	100.00
3200 Public Works					
1-1-3200-410	PW - Goods & Services Sales	0	-300	-300	100.00
1-1-3200-850	PW - Transfer from Local Gov't	0	-1,682	-1,682	100.00
Total Public Works		0	-1,982	-1,982	100.00
4100 Water Supply & Distribution					
1-1-4100-410	Water - Sales	-116,681	-120,000	-3,319	2.77
1-1-4100-490	Water - Sales - Misc Revenue	-140	-500	-360	72.00
1-1-4100-510	Utilities - Penalties & Costs	-1,163	-1,000	163	-16.29
Total Water Supply & Distribution		-117,984	-121,500	-3,516	2.89
4200 Sewers & Treatment					
1-1-4200-410	Sewer - Sales	-45,678	-50,000	-4,322	8.64
Total Sewers & Treatment		-45,678	-50,000	-4,322	8.64
4300 Garbage Collection & Disposal					
1-1-4300-410	Garbage - Sales	-19,225	-22,000	-2,775	12.61
1-1-4300-411	Recycling Revenue	-3,819	-2,500	1,319	-52.76
1-1-4300-590	Garbage - Hauling Credit	-4,966	-4,966	0	0.00
Total Garbage Collection & Disposal		-28,011	-29,466	-1,455	4.94
5100 FCSS					
1-1-5100-840	FCSS - Prov Conditional Grant	-10,947	-10,476	471	-4.50
Total FCSS		-10,947	-10,476	471	-4.50
5600 Cemetery					
1-1-5600-410	Cemetery - Sales Plots & Donations	-770	-1,000	-230	23.00
Total Cemetery		-770	-1,000	-230	23.00
7200 Recreation					
1-1-7200-410	Recreation - campground income	-1,460	-5,000	-3,540	70.80
1-1-7200-850	Recreation - Transfer Local Gov't	-972	-1,000	-28	2.76
Total Recreation		-2,432	-6,000	-3,568	59.46
Total Revenue		-847,581	-1,044,293	-196,712	18.84

Expense					
100 General					
1-2-0100-197	Seniors Housing - Requisition	12,557	12,708	151	1.19
1-2-0100-198	DI Property Requisition	0	255	255	100.00
1-2-0100-199	ASFF School Foundation Requisition	57,565	76,754	19,189	25.00
Total General		70,122	89,717	19,595	21.84
1100 Council					
1-2-1100-110	Legislative - Fees	2,563	10,000	7,437	74.37
1-2-1100-130	Admin - Employer Contributions - Council	56	0	-56	0.00
1-2-1100-211	Legislative - Mileage	208	1,000	792	79.19
1-2-1100-274	Legislative - Insurance	398	400	2	0.50
1-2-1100-510	Legislative - General Goods	255	500	245	48.93
Total Council		3,480	11,900	8,420	70.76
1200 Administration					
1-2-1200-110	Admin - Wages	99,079	110,000	10,921	9.93
1-2-1200-130	Admin - Employer Contributions	11,697	13,000	1,303	10.02
1-2-1200-148	Admin - Training	294	1,000	706	70.60
1-2-1200-211	Admin - Travel	236	800	564	70.46
1-2-1200-212	Admin - Memberships	689	500	-189	-37.89
1-2-1200-215	Admin - Telephone/Postage	5,689	5,500	-189	-3.43
1-2-1200-220	Admin - Advertising	424	1,200	776	64.70
1-2-1200-230	Admin - Contract/Professional Services	25,125	40,000	14,875	37.19
1-2-1200-250	Admin - Misc Services	1,873	8,000	6,127	76.59
1-2-1200-274	Admin - Insurance	11,549	10,500	-1,049	-9.99
1-2-1200-510	Admin - General Goods	861	2,500	1,639	65.57
1-2-1200-511	Admin - Whistle expenses	2,189	6,500	4,311	66.32
1-2-1200-512	Admin - Building Repairs and Maintenance	582	1,000	418	41.83
1-2-1200-540	Admin - Utilities Expense	2,731	2,629	-102	-3.87
1-2-1200-810	Admin - Bank & Interest Charges	439	350	-89	-25.38
1-2-1200-840	Project - Infrastructure Study MPE	162,113	158,078	-4,035	-2.55
Total Administration		325,569	361,557	35,988	9.95
1900 Election					
1-2-1900-510	Election - General Expenses	525	700	175	25.02
Total Election		525	700	175	25.02
2100 Protection					
1-2-2100-510	Policing - General Expense	17,135	17,135	0	0.00
Total Protection		17,135	17,135	0	0.00
2300 Fire					
1-2-2300-215	Fire - Telephone/Freight	368	500	132	26.35
1-2-2300-350	Fire - Transfer to Local Gov't	0	25,000	25,000	100.00
1-2-2300-510	Fire - General Goods	59	100	41	41.09
1-2-2300-512	Repairs and Maintenance	0	5,000	5,000	100.00
Total Fire		427	30,600	30,173	98.60
2400 Disaster					
1-2-2400-250	Disaster Services Requisition	0	7,080	7,080	100.00
1-2-2400-510	Disaster Services - General Goods	0	500	500	100.00
Total Disaster		0	7,580	7,580	100.00
3200 Public Works					
1-2-3200-110	PW - Wages	22,578	30,000	7,422	24.74
1-2-3200-130	PW - Employer Contributions	1,215	1,700	485	28.54
1-2-3200-132	WCB	4,357	3,700	-657	-17.75
1-2-3200-211	PW - Travel	0	0	0	0.00
1-2-3200-215	PW - Telephone/Freight	1,233	1,600	367	22.95
1-2-3200-250	PW Streets & Sidewalks - Misc. Services	6,183	4,000	-2,183	-54.57
1-2-3200-255	PW - Contracted Snow Plowing	14,730	20,000	5,270	26.35
1-2-3200-274	PW - Insurance	4,700	4,700	0	0.00
1-2-3200-510	PW - General Goods	9,925	13,000	3,075	23.66
1-2-3200-520	PW - Repairs & Maintenance	59,804	50,000	-9,804	-19.61
1-2-3200-540	PW - Utilities Expense	23,193	30,000	6,807	22.69
Total Public Works		147,917	158,700	10,783	6.79
4100 Water Supply & Distribution					
1-2-4100-110	Water - Wages	16,675	30,000	13,325	44.42
1-2-4100-130	Water - Employer Contributions	966	1,400	434	31.03
1-2-4100-148	Water - Training	799	620	-179	-28.89
1-2-4100-212	Admin - Memberships - Water Supply & Dis	57	0	-57	0.00
1-2-4100-215	Water - Telephone/Freight	107	300	193	64.20
1-2-4100-255	Water - Misc Services	24,240	26,158	1,918	7.30

Village of Big Valley
Budget Variance Report

GL5070

Page : 3

Date : Dec 16, 2024

Time : 9:50 am

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
Expense					
1-2-4100-250	Water - Misc. Services	24,249	26,158	1,909	7.30
1-2-4100-274	Water - Insurance	800	800	0	0.00
1-2-4100-510	Water - General Goods	3,550	4,000	450	11.25
1-2-4100-540	Water - Utilities Expense	5,704	5,500	-204	-3.71
1-2-4100-550	Water - Cubic meters purchased	78,535	98,000	19,465	19.86
1-2-4100-831	Water - Debenture interest	2,130	2,745	615	22.41
1-2-4100-832	Water - Principal Payment	4,084	4,584	500	10.90
Total Water Supply & Distribution		137,657	174,107	36,450	20.94
4200 Sewers & Treatment					
1-2-4200-110	Sewer - Wages	16,675	30,000	13,325	44.42
1-2-4200-130	Sewer - Employer Contributions	966	1,550	584	37.69
1-2-4200-148	Sewer - Training	635	500	-135	-27.04
1-2-4200-215	Sewer - Telephone/Freight	51	0	-51	0.00
1-2-4200-250	Sewer - Misc. Services	58,125	60,000	1,875	3.12
1-2-4200-510	Sewer - General Goods	916	1,000	84	8.44
1-2-4200-540	Sewer - Utilities Expense	3,573	3,300	-273	-8.28
Total Sewers & Treatment		80,941	96,350	15,409	15.99
4300 Garbage Collection & Disposal					
1-2-4300-251	Recycling Cost Sharing	4,556	4,556	0	0.00
1-2-4300-350	Garbage - Transfer to Local Gov't	18,867	27,200	8,333	30.64
Total Garbage Collection & Disposal		23,423	31,756	8,333	26.24
5100 FCSS					
1-2-5100-770	FCSS - Grants to Other Organizations	15,548	13,350	-2,198	-16.46
Total FCSS		15,548	13,350	-2,198	-16.46
6100 Planning/Zoning					
1-2-6100-250	Land - Planning & Development	0	1,000	1,000	100.00
Total Planning/Zoning		0	1,000	1,000	100.00
7200 Recreation/Parks					
1-2-7200-110	Recreation - Wages	19,759	20,000	241	1.21
1-2-7200-130	Recreation - Employer Contributions	1,078	2,300	1,222	53.13
1-2-7200-250	Recreation - Misc. Services	806	1,000	194	19.43
1-2-7200-270	Recreation - Canada Day	666	840	174	20.72
1-2-7200-274	Recreation - Insurance	67	67	0	0.00
1-2-7200-350	Recreation - Transfer to Local Gov't	5,793	5,793	1	0.01
1-2-7200-510	Recreation - General Goods	664	2,000	1,336	66.78
1-2-7200-540	Recreation - Utilities Expense	4,538	5,000	462	9.25
Total Recreation/Parks		33,370	37,000	3,630	9.81
7400 Library					
1-2-7400-250	Library - Misc. Services	1,643	3,700	2,057	55.58
1-2-7400-540	Library - Utilities	2,418	2,629	211	8.03
1-2-7400-770	Library - Grants to other Organizations	4,348	2,000	-2,348	-117.39
Total Library		8,409	8,329	-80	-0.96
8000 Requisitions					
1-2-8000-199	Seniors Housing Requisition	0	0	0	0.00
Total Requisitions		0	0	0	0.00
Total Expense		864,523	1,039,781	175,258	16.86
Report Total		16,942	-4,512	-21,454	475.48

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT made this 1st day of January 2025

BETWEEN:

VILLAGE OF BIG VALLEY
(herein referred to as the "Municipality")

OF THE FIRST PART

AND

WILD ROSE ASSESSMENT SERVICES INC.
(herein referred to as the "Consultant")

OF THE SECOND PART

WARREN SINCLAIR LLP
Barristers & Solicitors
600, 4911 – 51 Street
Red Deer, Alberta
T4N 1Y1 T4N 6V4

Solicitor's File # 132677JKR

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT dated the 1st day of January 2025 (the “Effective Date”);

BETWEEN:

VILLAGE OF BIG VALLEY
(herein referred to as the “Municipality”)

OF THE FIRST PART

AND

WILD ROSE ASSESSMENT SERVICES INC.
(herein referred to as the “Consultant”)

OF THE SECOND PART

WHEREAS:

- A. The Municipality requires assessments of all lands and premises within the Municipality’s boundaries primarily for taxation purposes.
- B. The Consultant is in the business of supplying assessment services to various municipalities throughout Alberta.
- C. The Municipality and the Consultant wish to enter into a written agreement for the supply of the assessment services.

NOW THEREFORE, the Municipality and Consultant, in consideration of the covenants and agreement hereinafter contained, agree as follows:

Article 1

DEFINITIONS AND INTERPRETATION

- 1.1. **Definitions:** For the purposes of this Agreement and the Schedules hereto or any certificate, opinion or other document, agreement, undertaking or assurances delivered in accordance with or in furtherance of the purposes and intent of this Agreement, unless there is something in the subject matter or context inconsistent therewith, the following expressions shall have the following meanings respectively:
 - 1.1.1. “**Agreement**”, “**hereof**”, “**hereto**”, “**herein**”, “**hereby**”, “**hereunder**” and similar expressions when used in this agreement and any attached Schedules refer to this Agreement and to any Schedules attached hereto and not to any particular Articles, Sections, paragraphs, sub-paragraphs or other portion hereof, and including any and every instrument supplemental hereto; and any reference to a paragraph, sub-paragraph, Section or Article by number or letter of the alphabet means the appropriate paragraph, sub-paragraph, Section or Article of this Agreement unless the context otherwise require; and any reference to a Schedule by number or letter of the alphabet means the appropriate Schedule attached to this Agreement;
 - 1.1.2. “**Business Day**” means any day on which chartered banks in the City of Red Deer, Alberta are open for business;
 - 1.1.3. “**Claims**” means claims, losses, actions, suits, proceedings, causes or action, demands, damages, (direct, indirect, consequential or otherwise), judgments executions, liabilities, responsibilities, losses, costs, charges, payments and expenses including, without limitation, any professional, consultant and legal fees (on a solicitor and his own client basis);

- 1.1.4. **"Consultant"** means WILD ROSE ASSESSMENT SERVICES INC.;
 - 1.1.5. **"Consultant's Fee"** shall have that meaning set out in Section 4.1;
 - 1.1.6. **"Injury"** means bodily injury, personal discomfort, mental anguish, shock, sickness, disease, death, false arrest, detention or imprisonment, malicious prosecution, libel, slander, defamation of character, invasion of privacy, wrongful entry or eviction and discrimination, or any of them, as the case may be;
 - 1.1.7. **"Municipality"** means Village of Big Valley
 - 1.1.8. **"Services"** shall have that meaning set out in Schedule "A";
 - 1.1.9. **"Tax Year"** means each calendar year during the Term, commencing January 1; and
 - 1.1.10. **"Term"** shall have that meaning set out in Section 3.1.
- 1.2. This Agreement shall in all respects be governed by and be construed in accordance with the laws of the Province of Alberta. If any one of more of the provisions contained in this Agreement should be invalid, illegal or unenforceable in any respect in any jurisdiction, the validity, legality and enforceability of such provisions shall not in any way be affected or impaired thereby in any other jurisdiction and the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.
 - 1.3. Wherever the singular or the masculine is used herein the same shall be deemed to include the plural or feminine or the body politic or corporate where the context or the parties so require.
 - 1.4. The headings in this Agreement are inserted for convenience only and shall not affect the construction hereof.
 - 1.5. All accounting terms not defined in this Agreement shall have those meanings generally ascribed to them in accordance with generally accepted accounting principles in Canada, applied consistently.
 - 1.6. All reference to dollars of "\$" shall mean legal money of Canada.
 - 1.7. In any case where time limited by this Agreement expires on a day that is not a Business Day, the time shall be extended to and shall include the next Business Day.
 - 1.8. The following Schedules are incorporated by reference to this Agreement and form a part hereof.

Schedule "A" – Definition of Services and Basic Assessment Services
 Schedule "B" – Designated Assessor(s)
 Schedule "C" – Report and or Equipment to be supplied by Consultant
 Schedule "D" – Report and or Equipment to be supplied by Municipality

Article 2
APPOINTMENT AND RELATIONSHIP

- 2.1. The Municipality hereby appoints the Consultant to perform the Services and the Consultant hereby agrees to perform the Services for the Municipality during the Term.
- 2.2. During the Term, the Consultant shall perform the Services for each Tax Years.
- 2.3. For each Tax Year, the Consultant shall have reported to the Municipality all assessments for that particular Tax Year and report to the Municipality on or before February 28 in each said Tax Year.

- 2.4. The parties hereto agree that the Consultant shall provide the services hereunder as an independent contractor and not as a partner, joint venture, agent or employee of the Municipality. Neither party hereto shall make any representations or take any action that could imply any apparent relationship other than that of an independent contractor. The Municipality shall not be bound in any manner by this Agreement, representation or actions of the Consultant in respect of a third party.

Article 3
TERM

- 3.1. The term of this Agreement (the “**Term**”) shall take effect as of the Effective Date and continue for a period of five (5) years from the Effective Date of January 1, 2025 to December 31, 2029 unless terminated earlier in accordance with Article 9 hereof.
- 3.2. If the parties desire to extend the Terms of this Agreement for any additional term or terms after the expiration of the Term, the parties can negotiate and agree to extend, amend or replace this Agreement, so long as such extended, amended or replacement agreement is signed no later than thirty (30) days prior to the expiration of the Term.
- 3.3. Notwithstanding Section 3.2, if the Consultant continues to provide services beyond the end of the Term with the consent of the Municipality but without an extended, amended or replacement agreement, such Services shall continue on and subject to the terms of this Agreement, save that either party may terminate on ninety (90) days’ notice.

Article 4
CONSULTANT’S FEE

- 4.1. In consideration of the Services supplied by the Consultant, the Municipality shall pay to the Consultant a fee (the “**Consultant’s Fee**”) to be calculated as follows:
- 4.1.1. Year 1 of the Term: \$ 9,900.00 plus G.S.T;
 - 4.1.2. Year 2 of the Term: \$10,000.00 plus G.S.T;
 - 4.1.3. Year 3 of the Term: \$10,100.00 plus G.S.T;
 - 4.1.4. Year 4 of the Term: \$10,200.00 plus G.S.T;
 - 4.1.5. Year 5 of the Term: \$10,300.00 plus G.S.T.
- 4.2. Except as otherwise provided for in this Agreement, the Consultant will be solely responsible for:
- 4.2.1. all mileage and automobile expenses associated with the preparation of the contemplated assessments;
 - 4.2.2. all accommodation, meals and related living expenses incurred or experienced by employees and representatives of the Consultant in the execution of this Agreement.
 - 4.2.3. The Municipality will incur the costs to transfer assessment data to Wild Rose Assessment Services
- 4.3. The Municipality will be invoiced on a monthly basis, on the first calendar day that is a Business Day during the Term, for work in progress and payment of the invoice is due and payable within 30 days of receipt of the invoice.
- 4.4. Interest at the rate of 12% per annum, calculated monthly not in advance, shall be due on any late

payments.

- 4.5. Should the Municipality request the Consultant to undertake work that is not set out in Schedule "A" additional fees determined by the consultant (within reason) will be charged regarding same (as partly set forth therein). Should the amount of these additional fees exceed 10% of the amount set out in Section 4.1, such arrangement shall be handled by way of an amendment to this Agreement.

Article 5
COVENANTS OF THE CONSULTANT

- 5.1. The Consultant covenants and agrees with the Municipality as follows:
- 5.1.1. that the assessor(s) supplied by the Consultant for the performance of the Services shall be an Accredited Municipal Assessor of Alberta (AMAA) and shall designate those assessor(s) listed in Schedule "B" as the individuals to be the assessor(s) supplied;
 - 5.1.2. the appointed assessor will endeavor to maintain proper equity in assessments within the Municipality;
 - 5.1.3. the appointed assessor will be required to exercise independence and judgment in equating all of the relevant data involved in property assessment and determining final assessment value of property;
 - 5.1.4. unless required by law, any data or other information concerning the Municipality, which is obtained by the Consultant in its dealings with the Municipality under this Agreement, shall be treated as confidential and shall not be disclosed without prior approval by the Municipality.
- 5.2. In the event that the Workers' Compensation Act of Alberta requires the Consultant to register with the Worker's Compensation Board ("WCB") the Consultant shall do so and upon demand by the Municipality, it shall deliver to the Municipality certification from WCB;
- 5.3. The Consultant shall:
- 5.3.1. comply with the provisions of:
 - (a) any Act of the legislature of the Province of Alberta and of the Parliament of Canada now in force or enacted thereafter;
 - (b) any regulations in force from time to time under any of the legislation or acts referred to in section 5.3.1(a); and
 - (c) any bylaw or resolution of the Municipality that expressly or by implication applies to the Consultant in respect of this Agreement;
 - 5.3.2. ensure that its employees, when on assignment pursuant to this Agreement, will comply with any safety and security regulations and procedures in effect regarding the properties being assessed;
 - 5.3.3. in addition to any authorizations, consents, licenses, right-of-entry or other estates or interests in land that have been obtained by the Minister, the Consultant shall obtain all lawfully required authorizations, consents, licenses and right-to-entry to land or other estates or interests in land necessary for the Consultant to perform the Services;
 - 5.3.4. undertake the Services in an efficient, good and workmanlike manner, and in accordance with the Municipality's reasonable good standards;
 - 5.3.5. supply all equipment and motor vehicles necessary to carry out and record the Services including,

without limitation, that equipment listed in Schedule "C".

Article 6

REPRESENTATIONS AND WARRANTIES OF CONSULTANT

The Consultant warrants that all the Services will be conducted strictly in accordance with the provisions of any relevant Provincial Legislation and Regulations thereto.

Article 7

COVENANTS OF THE MUNICIPALITY

- 7.1. The Municipality covenants and agrees with the Consultant as follows:
- 7.1.1. that the Municipality will provide notice either directly or indirectly to all rate payers affected by the assessments that the Consultant has been retained to perform the inspections and prepare assessment reports;
 - 7.1.2. that the Municipality will be responsible for costs that may be incurred as a result of rate payer information brochures, requests for information, newspaper advertisements, etc.;
 - 7.1.3. that the Municipality will provide all necessary aerial photographs suitably mounted and numbered as well as all required maps to assist in the preparation of satisfactory assessments;
 - 7.1.4. the Municipality shall make available to the Consultant all existing assessment information in the possession of Alberta Municipal Affairs relating to the land and premises forming the subject matter of this Agreement;
 - 7.1.5. the Municipality shall provide for, where no road access is available, alternate forms of transportation such as, but no limited to, aircraft or boat, subject to approval of the Municipality;
 - 7.1.6. the Municipality agrees that the Consultant may utilize staff (other than AMAA staff) to assist the assessor(s) in performing the Services;
 - 7.1.7. unless required by law, any data or other information concerning the Consultant which is obtained by the Municipality in its dealings with the Consultant under this Agreement, shall be treated as confidential and shall not be disclosed without prior approval by the Consultant;
 - 7.1.8. the Municipality shall supply to the Consultant, at no cost to the Consultant, the equipment listed in Schedule "D".

Article 8

INSURANCE AND INDEMNIFICATION

- 8.1. The Consultant, at its expense, shall acquire and maintain throughout the Term the insurance (the "Insurance") described in Section 8.2.
- 8.2. The Insurance required is as follows:
- 8.2.1. FIVE MILLION (\$5,000,000.00) dollars inclusive limits commercial general liability insurance. The insurance will:
 - (a) include personal injury, employers, provisions for cross liability, and occurrence property damage; and
 - (b) name the Municipality as an insured, only if required by the Municipality as provided in written notice to the Consultant; and

- (c) contain a provision that precludes invalidation as respects the interest of the Municipality by reason of any breach or violation of warranties, representations, declarations or conditions; and
- 8.2.2. FIVE MILLION (\$5,000,000.00) dollars inclusive limits automobile liability insurance on a non-owned form, and on an owner's form, covering all licensed vehicles operated by or on behalf of the Consultant.
- 8.3. The Consultant shall cause each insurance policy to:
 - 8.3.1. be primary, non-contributing with, and not excess of, any other insurance available to the Municipality;
 - 8.3.2. contain a prohibition against cancellation or material change that reduces or restricts the insurance except on 30 days prior written notice to the Municipality, and
 - 8.3.3. be in a form and with insurers satisfactory to the Municipality, acting reasonably.
 - 8.3.4. The Consultant shall promptly indemnify and hold harmless the Municipality from and against all Claims in connection with any injury or any loss or damage to property arising from or out of this Agreement or occasioned wholly or in part by any fault, default, negligence, act or omission of the Consultant, or for those for whom the Consultant is responsible at law.

Article 9
TERMINATION

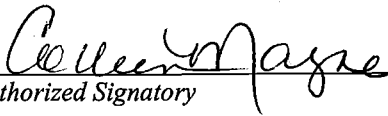
- 9.1. The Municipality may terminate this Agreement forthwith in the event that:
 - 9.1.1. the Consultant declares bankruptcy or makes an assignment in bankruptcy; or
 - 9.1.2. a receiver is appointed for the Consultant.
- 9.2. The Municipality may terminate this Agreement in the event that the Consultant shall be in breach or default of any obligation on its part under this Agreement by issuing a notice in writing of breach/default and on failure of the Consultant to remedy the same or cause the same to be remedied within 60 days after the issuance of the notice.
- 9.3. The Consultant may terminate this Agreement in the event that the Municipality shall be in breach or default of any obligation on its part under this Agreement by issuing a notice in writing of breach/default and on failure of the Municipality to remedy the same or cause the same to be remedied within 60 days after the issuance of the notice.
- 9.4. In the event of termination of this Agreement, all obligations of the Municipality to the Consultant under this Agreement shall terminate, except that the Consultant shall be entitled to receive all remuneration and benefits to which the Consultant is entitled under this Agreement as at the date of termination.
- 9.5. Upon termination of this Agreement, the Consultant shall immediately deliver to the Municipality all equipment, documents, effects, passwords, passcodes, intellectual property, keys, money and other property belonging to the Municipality, or for which the Municipality is liable to others, that is in the Consultant's possession, charge, control or custody. The Consultant acknowledges and agrees that the Municipality may set-off and deduct any outstanding indebtedness owed by the Consultant to the Municipality from any remuneration owing by the Municipality to the Consultant.

Article 10
GENERAL

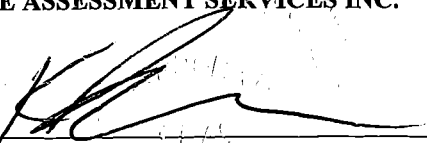
- 10.1. This Agreement may be amended solely by written consent of both parties.
- 10.2. This Agreement represents the entire agreement between the parties. No other terms, representations or warranties, verbal or otherwise, are to be inferred or implied.
- 10.3. Should the parties be unable to resolve any disputes which may arise regarding this Agreement, the matter(s) in dispute shall be referred to arbitration in accordance with the provisions of the *Arbitration Act* (Alberta).
- 10.4. This Agreement ensures to the benefit of and is binding upon the parties to this Agreement and their respective successors and any permitted assignees of the Consultant.
- 10.5. The Consultant may not assign its rights and obligations under this Agreement without the prior written consent of the Municipality.
- 10.6. Each party acknowledges having had an opportunity to obtain independent legal advice in respect of this Agreement and agrees whatever independent legal advice he determined necessary in connection with this Agreement was obtained or waived by such party prior to signing, and each party now executes and unconditionally delivers this Agreement voluntarily and without compulsion to act.
- 10.7. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together constitute one agreement. Delivery of an executed counterpart of this Agreement by facsimile or transmitted electronically in legible form, including in a portable document format (PDF), shall be equally effective as delivery of a manually executed counterpart of this Agreement.

IN WITNESS WHEREOF the Municipality and the Consultant, each by a duly authorized representative of such party, have executed and delivered this Agreement to become effective as of the Effective Date.

VILLAGE OF BIG VALLEY

Per: 
Authorized Signatory

WILD ROSE ASSESSMENT SERVICES INC.

Per: 
Authorized Signatory

SCHEDULE "A"

1. The Services to be carried out under this Agreement generally refer to those services as may be required to inspect and assess all lands and premises located within the Municipality's boundaries including, without limitation, the following:
 - Land
 - establish criteria in consultation with Municipal Affairs Assessment Standards and Inspection Branch; and
 - in accordance with Section 289(1) of the *Municipal Government Act* (Alberta), visual inspections of each parcel of land, carrying out tests and investigations if in the opinion of the Consultant such tests and investigations are required; and
 - Improvements
 - establish criteria in consultation with Municipal Affairs Assessment Advisory Services Branch;
 - in accordance with Section 291(1), *Municipal Government Act* (Alberta), visual inspections of each improvement on lands within the Municipality and carry out interior inspections, if in the opinion of the Consultant, such interior inspection is required; and
 - the production of diagrams if in the opinion of the Consultant such diagrams are required;
2. The following are the specific Services to be provided hereunder this Agreement by the Consultant:
 - Assessment of new and progressive buildings
 - Land valuation
 - Review sales for market value studies
 - Prepare assessment audit functions
 - Review obsolescence, market trends
 - Attend to ratepayer concerns
 - Re-evaluation of property to current market value
 - Re-inspection of improved parcels
3. The Consultant agrees that the Services above are a summary only and non-exhaustive and, upon written agreement by each of the Consultant and the Municipality, the Municipality may expand or restrict the Services to be provided by the Consultant under this Agreement.
4. Notwithstanding Section 3 of this Schedule "E", the Consultant shall charge the Municipality additional costs for expanding the scope of the Services to be provided by the Consultant under this Agreement, which shall include the following specific Services:
 - Business Tax assessment
 - Equalization appeals
 - Lawyers at the Municipalities request
5. As part of the Services, the Consultant will provide up to 40 hours of court and preparation time for LARB and or CARB proceedings per annum. These specific items would be on a "as needed" basis, and are a variable/will be paid on a user fee basis at the rate of \$100.00/hour plus expenses, plus G.S.T.
6. The Consultant recognizes that the Services under this Agreement are vital to the Municipality and should be continued without interruption. Upon expiration or termination of this Agreement, the Services provided by the Consultant will continue through a "Continuation of Services Agreement" to be negotiated and agreed upon by both parties.

SCHEDULE "B"

Designated Assessors of Consultant

Riley Kloss, A.M.A.A.
Rodney Vikse, A.M.A.A.
Kevin Bohlken, A.M.A.A.
David Clark, A.M.A.A.
Ken Waters, A.A.C.I. P. APP

SCHEDULE "C"

Reports and/or Equipment to be supplied by Consultant

All Designated Industrial Property (DIP) linear and Designated Industrial Property (DIP) non-linear will be prepared by Alberta Municipal Affairs unless otherwise mentioned.

SCHEDULE "D"

Information and/or Equipment to be supplied by Municipality

- Office Space as needed
- Maps
- Land title changes as needed
- Sub-division plans
- Land Use By-laws
- Building permits
- Plans or blueprints as needed
- All correspondence relating to ratepayer information

AR117417

December 5, 2024

Dear Chief Administrative Officers, Appointed Assessors, and Industry Associations,

The 2024 Assessment Year Modifiers (AYMs) have been calculated and are detailed below. Since the assessment models are not updated annually, AYM's serve as a cost index, adjusting the assessment values of regulated properties each year. Separate AYM's are calculated for each property type.

The previous method for calculating AYM's was viewed as unclear and difficult to validate, creating challenges for stakeholders in managing tax planning due to unpredictable fluctuations in property values. As part of the Assessment Model Review (AMR) process, stakeholders have expressed a preference for a methodology that is consistent in its formulation, uniformly applied across all property types, transparent about the data sources used, and balanced between accuracy and predictability. It should be noted that the selected indices, including the weightings, will undergo further review to ensure they remain appropriate during the model reviews of each property type.

The updated methodology detail is attached and has been used to calculate the AYM's for this year.

2024 AYM Summary

Cost increases in the 2024 AYM's are reflected in the indices used and generally mirror current inflationary trends seen across the economic landscape.

Property Type	2023 Assessment Year AYM	2024 Proposed AYM	Percent Change 2023 to 2024 Assessment Years
Wells	1.576	1.659	5.29%
Pipelines	1.062	1.112	4.74%
Electric power	1.715	1.808	5.40%
Telecommunication carriers	1.341	1.406	4.85%
Cable distribution undertakings	1.620	1.699	4.85%
Machinery and equipment	1.596	1.682	5.36%
Railway property	1.807	1.895	4.88%
Farm Land			
Dry Arable	1.000	1.000	0%
Dry Pasture	1.000	1.000	0%
Irrigated Arable	1.030	1.030	0%
Woodlots	1.000	1.000	0%

The AYMs will be official once approved and published later this year in the 2024 Minister's Guidelines for Linear Property, Machinery and Equipment, Railway, and Farm Land.

If you have questions, please contact the Assessment and Property Tax Policy unit at 780-422-1377 or by email at ma.aptp@gov.ab.ca.

Sincerely,

Ethan Bayne
Assistant Deputy Minister

Attachment

Assessment Year Modifiers (AYMs)

Update to the Methodology

Background

Since assessment models are not updated annually, AYM's serve as a cost index, adjusting the assessment values of regulated properties each year. Separate AYM's are calculated for each property type. The previous method for calculating AYM's was viewed as unclear and difficult to validate, creating challenges for stakeholders in managing tax planning due to unpredictable fluctuations in property values.

As part of the Assessment Model Review (AMR) process, stakeholders have expressed a preference for a methodology that is consistent in its formulation, uniformly applied across all property types, transparent about the data sources used and balanced between accuracy and predictability.

Overview

Existing Methodology

The previous methodology for calculating AYM's, which annually adjusts regulated property assessments, has been modified based on feedback from stakeholders. Many expressed concerns about the complexity of the current process, the potential for significant fluctuations due to historical trends, and the lack of transparency in the calculation approach, which incorporated proprietary data.

New Methodology

The new methodology reflects the discussions of the AMR Steering Committee, which highlighted stakeholder concerns regarding the clarity and reliability of the current process. Stakeholders noted difficulties in understanding how cost changes are calculated, challenges in validating construction cost data, and the impact of fluctuating values on tax planning. The revised methodology aims to address these concerns by introducing a more consistent, transparent, and predictable approach to AYM's.

Key Changes in the New Methodology

The updated methodology introduces several important changes. It incorporates Statistics Canada indices for four primary cost categories and also includes a 3-year rolling average to reduce volatility and ensure stable year-over-year changes. The cost categories include:

- **Labour** (Index 18-10-0140-01): Construction union wage rate index for the Edmonton area.
- **Construction Equipment** (Index 18-10-0279-01): Rental and leasing services price index for construction equipment
- **Bulks Material** (Index 18-10-0266-01): Industrial Product Price Index (IPPI) for various material categories and
- **Major Equipment** (Index 18-10-0270-01): Machinery and Equipment price index (MEPI).

At a high level the methodology calculates cost changes extracted from the indices with an appropriate weighting applied for each property type and index (as shown in the table below). The total change for each property type is calculated for the current and two previous years and then averaged to provide the current construction cost change that is used to calculate the current year AYM.

Table 1: AYM Indices and Weighting

Primary Cost Category	Index	Pipeline Weights	Wells Weights	M&E Weights	EPP Weights	Telecom Weights	Rail Weights
Labour	18-10-0140-01	45%	10%	45%	40%	35%	30%
Construction Equipment	18-10-0279-01	22%	32%	7%	12%	27%	32%
Bulks Material	18-10-0266-01	33%	58%	15%	15%	38%	38%
Major Equipment	18-10-0270-01	0%	0%	33%	33%	0%	0%
TOTAL		100%	100%	100%	100%	100%	100%

Next Steps

Beginning in 2025, the new methodology for calculating AYM will be applied using publicly available Statistics Canada data and an updated method that ensures smoother and more stable year to year changes. AYM in the 2024 Minister's Guidelines for linear, railway, and machinery and equipment will be calculated using this methodology and are expected to be available in December 2025. The selected Statistics Canada indices, including the weightings, will undergo further review to ensure they remain appropriate during the model reviews of each property type.

Stakeholders can follow the progress of the AMR on the Regulated Property Assessment Model Engagement website at [Assessment Model Review engagement | Alberta.ca](https://www.alberta.ca/assessment-model-review-engagement)

For inquiries during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at ma.amr@gov.ab.ca.