

VILLAGE OF BIG VALLEY
Council Regular Meeting Minutes
Monday, April 15, 2024 @ 7:00 p.m.
29, 1st Avenue South, Big Valley, Alberta

PRESENT: Mayor Chantelle Janke, Deputy Mayor Timmothy Field, Councillor Daniel Houle
Recording Secretary Colleen Mayne
East Central News Reporter Stu Salkeld, Members of the Public

CALL TO ORDER: Mayor Janke called the meeting to order at 7:02 p.m.

ADOPTION OF AGENDA:
RES 24-04-01 **MOVED** by Deputy Mayor Field that the meeting agenda be accepted as amended.

CARRIED

ADOPTION OF MINUTES:
Regular Council Meeting
March 18, 2024
RES 24-04-02 **MOVED** by Deputy Mayor Field that the March 18, 2024 Regular Council Meeting Minutes be approved as presented.

CARRIED

Special Council Meeting
March 25, 2024
RES 24-04-03 **MOVED** by Mayor Janke that the March 25, 2024 Special Council Meeting Minutes be approved as presented,

CARRIED

VISITORS & DELEGATIONS:
Big Valley Street Festival
RES 24-04-04 **MOVED** by Deputy Mayor Field to accept the Big Valley Street Festival Committee's request to close a portion of Railway Avenue from Main Street to 2nd Avenue, and 1st Avenue to the Hotel on July 27, 2024.

CARRIED

OLD BUSINESS:
MPE Wastewater Lagoon
Geotechnical Engineering
Proposal
RES 24-04-05 **MOVED** by Deputy Mayor Field to accept the MPE Proposal and Quote to change the Scope of the ongoing Infrastructure Study to conduct a Geotechnical Inspection of the Big Valley Lagoon effluent pond.

CARRIED

BRIDGE REPLACEMENT

INVOICE:

RES 2024-04-06

MOVED by Councillor Houle to accept the bridge replacement update as information.

CARRIED

VILLAGE EQUIPMENT:

John Deere Tractor

RES 2024-04-07

MOVED by Councillor Houle to table the John Deere Tractor discussion to a future meeting, upon receiving a 3rd quote in determining the feasibility of repairing it.

CARRIED

COUNCIL

REMUNERATION:

RES 2024-04-08

MOVED by Deputy Mayor Field to amend Policy 05-14 - Council Remuneration Policy, under Social Functions, paragraph 2, "Members of Council have the authority to take others out to a meal of up to a \$100 value without prior approval, where it is believed to be in the Village's best interest. Meals in excess of \$100 require approval from Council as a whole before they occur".

CARRIED

RES 2024-04-09

MOVED by Deputy Mayor Field to amend the current CRA mileage rates, to current Province of Alberta mileage rates.

CARRIED

RES 2024-04-10

MOVED by Mayor Janke to continue with meeting rates as set forth in the Remuneration Policy.

CARRIED

RES 2024-04-11

MOVED BY Deputy Mayor Field to amend the Annual Council Stipend from \$1,250 to \$1,400; \$350 paid quarterly.

CARRIED

SPECIAL MEETING:

RES 2024-04-12

MOVED by Mayor Janke to hold a Special Budget Meeting on March 25, 2024.

CARRIED

MINIMUM TAX

ADJUSTMENT:

RES 2024-04-13

MOVED by Deputy Mayor Field that based on specific circumstances, to adjust the Minimum Tax on Lot 22, Block 18 to \$300.00 for the 2024 Tax Year, and whereas the property owner will be required to resubmit each year for consideration.

CARRIED

**COMMUNITY CENTRE
UTILITY OVERBILLING**
RES 2024-04-14

MOVED by Councillor Houle to issue a credit of \$800.00 to the Big Valley Community Centre Utility Account 000-0440-000 which was overbilled due to a faulty meter.

CARRIED

DAMAGED PROPERTY
RES 2024-04-15

MOVED by Deputy Mayor Field to table discussion of on property damage caused by Public Works which occurred in 2023 to the May 13, 2024 Regular Council Meeting.

CARRIED

**TRAVIS MEMORANDUM
OF AGREEMENT:**
RES 2024-04-16

MOVED by Mayor Janke to accept and sign the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ) Memorandum of Agreement as presented.

CARRIED

**PARKLAND COMMUNITY
PLANNING SERVICES 3-
YR WORKPLAN 2023-27:**
RES 2024-04-17

MOVED by Deputy Mayor Field to table the Parkland Community Planning Services 3-Year Workplan 2023-27 to the May 13, 2024 Regular Council Meeting.

CARRIED

REPORTS:
CAO Report
RES 2024-04-18

MOVED by Mayor Janke to accept the CAO's verbal report as presented.

CARRIED

**Council Committee
Reports**
RES 2024-04-19

MOVED by Mayor Janke to accept the Council Committee Reports as presented.

CARRIED

FINANCIAL STATEMENTS:
ATB Bank Statement
Cheque Register
RES 2024-04-20

MOVED by Mayor Janke to accept the ATB Bank Statement and Cheque Register as information.

CARRIED

CORRESPONDENCE:
RES 2024-04-21

MOVED by Councillor Houle to accept the correspondence as information.

CARRIED

CLOSED SESSION:
RES 2024-04-22

MOVED by Councillor Houle to go into Closed Session to discuss Human Resources at 8:50 pm.

CARRIED

OUT OF CLOSED SESSION:
RES 2024-04-23

MOVED by Councillor Houle to go out of Closed Session at 9:39 pm.

CARRIED

ADJOURNMENT:

Mayor Janke adjourned the meeting at 9:40 pm.



Chantelle Janke, Mayor



Colleen Mayne, Chief Administrative Officer