

VILLAGE OF BIG VALLEY
Regular Council Meeting Minutes
Monday, June 23, 2025 @ 7:00 p.m.
29 - 1 Avenue South, Big Valley, Alberta

PRESENT: Mayor Chantelle Janke, Deputy Mayor Timmothy Field, Councillor Daniel Houle
CAO/Recording Secretary Colleen Mayne

Note being made the Regular June 16, 2025 Council Meeting was cancelled due to not having quorum, and rescheduled to June 23, 2025.

CALL TO ORDER: Mayor Janke called the meeting to order at 7:03 PM

ADOPTION OF AGENDA

RES 25-06-01: **MOVED** by Mayor Janke to approve the June 23, 2025 Regular Council Meeting Agenda as amended.

CARRIED

**ADOPTION OF REGULAR
COUNCIL MEETING
MINUTES -**

MAY 12, 2025

RES 25-06-02: **MOVED** by Mayor Janke to approve the May 12, 2025 Regular Council Meeting Minutes as presented.

CARRIED

**ADOPTION OF SPECIAL
COUNCIL MEETING
MINUTES -**

MAY 28 2025

RES 25-06-03: **MOVED** by Mayor Janke to approve the May 28, 2025 Special Council Meeting Minutes as amended.

CARRIED

**VISITORS &
DELEGATIONS:**

Eddie Shepel with Spectre Systems of Lougheed, AB made a presentation to Council regarding future road con in the Village.

**RFD 24-2025
APPOINTMENT OF
RETURNING OFFICERS**

RES 25-06-04: **MOVED** by Deputy Mayor Field to rescind RES 25-03-09 to appoint Colleen Mayne, Chief Administrative Officer as Returning Officer for the General Municipal Election to be held October 20, 2025, with Cheryl Bartley, Admin Assistant as the Substitute Returning Officer.

CARRIED

RES 25-06-05:

MOVED by Deputy Mayor Field to appoint Colleen Mayne, Chief Administrative Officer as Returning Officer for the October 20, 2025 General Municipal Election, with Tammy Rotvik, Public Works and Tanya Plante, Admin Assistant appointed as Deputy Returning Officers.

CARRIED

RFD 25-2025
PROPOSED LAND
LEASE AGREEMENT
RES 25-06-06:

MOVED by Councillor Houle to table the Proposed Land Lease Agreement until a future meeting.

CARRIED

RFD 26-2025
2025 CAPITAL BUDGET
4TH AVENUE ROAD
CONSTRUCTION
RES 25-06-07:

MOVED by Councillor House to call a Special Council Meeting on July 7, 2025 at 7:00 pm to discuss proposed 2025 Road Construction on 4th Avenue between 2nd and 3rd Street.

CARRIED

RFD 27-2025
ALBERTA PRAIRIE
RAILWAY EXCURSIONS
PERMISSION
RES 25-06-08:

MOVED by Mayor Janke to approve Alberta Prairie Railway's request for permission to host the 2025 Annual Live Stream, Vintage Equipment and Antique Car Show on the weekend of July 12 & 13, specifically located along the grassy area to the west of the Museum Railcars and south of the public washrooms, with the provision Alberta Prairie Railway have liability insurance in place for the event.

CARRIED

RFD 28-2025
RE-APPOINTMENT OF
BIG VALLEY LIBRARY
BOARD
RES 25-06-09:

MOVED by Deputy Mayor Field to appoint the following individuals to the Village of Big Valley Library Board for the following specified terms:

Timothy Field	October 20, 2025
Joan Grover	November 20, 2025
Barb Skodopole	November 20, 2025
Mandi Rietmann	November 20, 2027
Andrea Webster	November 20, 2027
Breanne Kihn	November 20, 2027

CARRIED

CAO REPORT
PW REPORT
COUNCIL REPORTS
RES 25-06-10:

MOVED by Mayor Janke to approve the CAO, PW and Council Reports as information.

CARRIED

FINANCIAL STATEMENTS
RES 25-06-11:

MOVED by Deputy Mayor Field to approve the Financial Statements as information.

CARRIED

CORRESPONDENCE
RES 25-06-12:

MOVED by Mayor Janke to accept the Correspondence as information.

CARRIED

NA


PUBLIC COMMENTS:

NEXT MEETING(S):

July 7, 2025 – Special Council Meeting at 7:00 PM
July 21, 2025 – Regular Council Meeting at 7:00 PM

ADJOURNMENT:

Mayor Janke adjourned the meeting at 9:30 PM



Chantelle Janke, Mayor



Colleen Mayne, CAO