

**VILLAGE OF BIG VALLEY**  
**Regular Council Meeting Minutes**  
Monday, July 21, 2025 @ 7:00 p.m.  
29 - 1 Avenue South, Big Valley, Alberta

**PRESENT:** Mayor Chantelle Janke, Deputy Mayor Timmothy Field, Councillor Daniel Houle  
CAO/Recording Secretary Colleen Mayne

**CALL TO ORDER:** Mayor Janke called the meeting to order at 7:00 PM

**ADOPTION OF AGENDA**

**RES 25-07-05:** **MOVED** by Mayor Janke to accept the Monday, July 21, 2025 Meeting Agenda as presented.

**CARRIED**

**REGULAR COUNCIL**  
**MEETING MINUTES**  
**JUNE 23, 2025**

**RES 25-07-06:** **MOVED** by Councillor Houle that the June 23, 2025 Regular Council Meeting Minutes be accepted as presented.

**CARRIED**

**SPECIAL COUNCIL**  
**MEETING MINUTES**  
**JULY 7, 2025**

**RES 25-07-07:** **MOVED** by Deputy Mayor Field that the July 7, 2025 Special Council Meeting Minutes be accepted as presented.

**CARRIED**

**VISITORS &**  
**DELEGATIONS:**

N/A

**OLD BUSINESS:**  
**RFD 26-2025**  
**RFP-2025-01 – 4<sup>TH</sup> AVE.**  
**ROAD CONSTRUCTION**  
**BETWEEN 2<sup>ND</sup> & 3<sup>RD</sup> ST.**

**RES 25-07-08:** **MOVED** by Mayor Janke to hold a Special Meeting on Tuesday, August 5, 2025 at 7:00 p.m. to review all RFP-2025-01 – 4<sup>th</sup> Avenue Road Construction sealed bids received up to and including the July 31, 2025, 4:00 p.m. deadline.

**CARRIED**

**RFD 29-2025**  
**BIG VALLEY RESIDENT**  
**CONCERNS**  
**RES 25-07-09:**

**MOVED** by Councillor Houle to accept the Big Valley resident's concerns which will be taken into consideration as information.

**CARRIED**

**RFD 30-2025**  
**BIG VALLEY AG. SOCIETY**  
**UTILITY ACCOUNT**  
**WATER CONSUMPTION**  
**RES 25-07-10:**

**MOVED** by Councillor Houle to deny the Big Valley Ag. Society request to adjust the Big Valley Ag. Society utility bill (Acct 000-4000-000) high water consumption useage during the month of May, 2025.

**CARRIED**

**RES 25-07-11:**

**MOVED** by Deputy Mayor Field to reverse late penalties which were paid in the amount of \$82.56 and be applied as a credit to the Big Valley Ag. Society utility bill (Acct 000-4000-000).

**CARRIED**

**CAO REPORT**  
**PW REPORT**  
**COUNCIL REPORTS**  
**RES 25-07-12:**

**MOVED** by Mayor Janke to accept the presented reports for information.

**CARRIED**

**FINANCIAL STATEMENTS:**  
**RES 25-07-13:**

**MOVED** by Deputy Mayor Field to accept the Financial Statements for information.

**CARRIED**

**CORRESPONDENCE:**  
**RES 25-07-14:**

**MOVED** by Mayor Janke to accept the Correspondence as information.

**CARRIED**

**SPECIAL MEETING:**

Tuesday, August 5, 2025 at 7:00 p.m.

**NEXT REGULAR**  
**MEETING:**

Monday, August 18, 2025 at 7:00 p.m.

**ADJOURNMENT:**

Mayor Janke adjourned the meeting at 9:02 p.m.

  
\_\_\_\_\_  
Chantelle Janke, Mayor

  
\_\_\_\_\_  
Colleen Mayne, CAO