

VILLAGE OF BIG VALLEY
Special Council Meeting Minutes
29 - 1 Avenue South, Big Valley, Alberta
Wednesday, December 8, 2025 @ 5:00 p.m.

PRESENT: Mayor Clark German, Deputy Mayor Gail Knudson, Councillor Skyla Attfield
Justin Tanner, Auditor w/Gitzel and Company
CAO/Recording Secretary Colleen Mayne

CALL TO ORDER: Mayor German called the meeting to order at 4:05 PM

ADOPTION OF AGENDA

RES 25-12-01: **MOVED** by Mayor German to adopt the December 8, 2025 Special Council Meeting Agenda as amended with the addition of:
a) *Closed Session after Appointment of Library Board Members.*

CARRIED

INTO CLOSED SESSION:

Pursuant To Disclosure Harmful To The Economic Or Other Interests Of A Public Body

RES 25-12-02:

MOVED by Mayor German to go into Closed Session at 4:06 PM.

CARRIED

RES 25-12-03:

MOVED by Deputy Mayor Gail Knudson to come out of Closed Session at 4:47 PM.

CARRIED

Justin Tanner, Auditor, left the meeting at 4:49 PM

LIBRARY APPOINTMENTS

RES 25-12-04:

MOVED by Councillor Attfield to appoint:
- Joan Grover as Secretary/Vice President, for a 1 Year Term ending November 20, 2026; and
- Tamara Melanson as Treasurer for a 3 Year Term ending November 6, 2028.

CARRIED

IN CLOSED SESSION

Pursuant to Access to Information Act (ATIA) and the Protection of Privacy Act (POPA) relating to Economic Interests of a Public Body

RES 25-12-05:

MOVED by Mayor German to go into Closed Session at 4:57 PM.

CARRIED

RES 25-12-06:

MOVED by Mayor German to come out of Closed Session at 6:15 PM.

CARRIED

2022 YE AUDIT

RES 25-12-07:

MOVED by Councillor Attfield to direct the CAO to email the Auditor in regard to completing the 2022 Year End Audit, to be finalized by December 31, 2025.

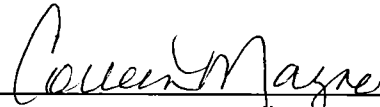
CARRIED

ADJOURNMENT

Mayor German adjourned the meeting at 6:16 PM



Clark German, Mayor



Colleen Mayne, CAO