

VILLAGE OF BIG VALLEY
Special Council Meeting Minutes
29 - 1 Avenue South, Big Valley, Alberta
Thursday, November 27, 2025 @ 5:00 p.m.

PRESENT: Mayor Clark German, Deputy Mayor Gail Knudson, Councillor
Skyla Attfield
CAO/Recording Secretary Colleen Mayne

CALL TO ORDER: Mayor German called the meeting to order at 5:00 PM.

ADOPTION OF AGENDA

RES 25-11-22: **MOVED** by Deputy Mayor Knudson to adopt the November 27, 2025 Special Council Meeting Agenda as amended.

Additions of:

- a) *Heartland Regional Fire Commission request for support of an Alberta Community Partnership (ACP) grant.*
- b) *Proposed Truck Fill Station in the Big Valley area request for support of a Drought & Flood Protection Program (DFPP) grant.*

CARRIED

ADOPTION OF
ORGANIZATIONAL
COUNCIL MEETING
MINUTES –

OCTOBER 28, 2025

RES 25-11-23:

MOVED by Councillor Attfield to adopt the October 28, 2025 Organizational Council Meeting Minutes as amended.

Adoption of Agenda to include addition of:

- a) Swearing in of Officials

Nomination and Appointment of Deputy Mayor to read:

- b) *5th line:* Mayor German made a **third** call for nominations

CARRIED

BYLAW 885 –
COMMITTEES BYLAW
RES 25-11-24:

MOVED by Mayor German to accept amendments to Bylaw 885 – Committees Bylaw:

- a) Page 6, 11.4: to replace “Freedom of Information and Protection of Privacy Act” to: “*Access to Information Act (ATIA) and the Protection of Privacy Act (POPA)*”; and
- b) Page 9, 5: to remove “*and Code of Conduct Bylaw*”.

CARRIED

RES 25-11-25: **MOVED** by Mayor German to give First Reading to Bylaw 885 – Committees Bylaw. **CARRIED**

RES 25-11-26: **MOVED** by Councillor Attfield to give Second Reading to Bylaw 885 – Committees Bylaw. **CARRIED**

RES 25-11-27: **MOVED** by Deputy Mayor Knudson to unanimously give Third and Final Reading to Bylaw 885 – Committees Bylaw. **CARRIED**

RES 25-11-28: **MOVED** by Deputy Mayor Knudson to give Third Reading to Bylaw 885 – Committees Bylaw. **CARRIED**

**BYLAW 886 –
PROCEDURAL BYLAW**

RES 25-11-29: **MOVED** by Mayor German to accept amendments to Bylaw 886 – Procedural Bylaw:
a) Page 8, 11.4: to add “*or conflict of interest*”.
b) Page 9, 12.2: to amend the first line to read: “When a Member has a pecuniary interest *or conflict of interest*” ...
c) Page 13, 17.1: to amend Section 9.3 to read “Section 9.5”. **CARRIED**

RES 25-11-30: **MOVED** by Councillor Attfield to give First Reading to Bylaw 886 – Procedural Bylaw. **CARRIED**

RES 25-11-31: **MOVED** by Mayor German to give Second Reading to Bylaw 886 – Procedural Bylaw. **CARRIED**

RES 25-11-32: **MOVED** by Deputy Mayor Knudson to unanimously give Third and Final Reading to Bylaw 886 – Procedural Bylaw. **CARRIED**

RES 25-11-33: **MOVED** by Councillor Attfield to give Third Reading to Bylaw 886 – Procedural Bylaw. **CARRIED**

**STETTLER COUNTY
REQUEST FOR SUPPORT
OF ALBERTA COMMITTEE
PARTNERSHIP (ACP)**

GRANT
RES 25-11-34: **MOTION** of Mayor German to provide a motion of support, with no financial commitments at this time, for the Heartland Regional Fire

Commission application to the Alberta Community Partnership (ACP) - Intermunicipal Collaboration Grant to evaluate governance, cost-sharing and long-term service delivery options for Regional Fire protection.

CARRIED

STETTLER COUNTY
REQUEST FOR SUPPORT
OF DROUGHT AND
FLOOD PROTECTION
PROGRAM (DFPP)
GRANT
RES 25-11-35:

MOTION of Mayor German to provide a motion of support, with no financial commitments at this time, for a Drought and Flood Protection Program (DFPP) application for proposed Truck Fill Stations (Big Valley, Fenn, and Westwoods).

CARRIED

ADJOURNMENT:

Mayor German adjourned the meeting at 6:14 PM



Clark German, Mayor



Colleen Mayne, CAO