

VILLAGE OF BIG VALLEY
Regular Council Meeting Minutes
29 - 1 Avenue South, Big Valley, Alberta
Tuesday , October 28, 2025 @ 7:00 p.m.

PRESENT: Mayor Clark German, Deputy Mayor Gail Knudson, Councillor Skyla Attfield
CAO/Recording Secretary Colleen Mayne

CALL TO ORDER: Mayor German called the meeting to order at 7:14 PM.

ADOPTION OF AGENDA

RES 25-10-17: **MOVED** by Mayor German to accept the October 28, 2025 Regular Council Meeting Agenda as amended.
Addition of: Delegation re: property tax penalties.

CARRIED

VISITORS & DELEGATIONS:

Sheryl Van Haga addressed Council regarding her property tax bill, and tax penalties which were applied to her account.

RES 25-10-18: **MOVED** by Mayor German to direct the CAO to determine the process by which property taxes being paid by a financial institution are processed and bring back to the next Regular Council Meeting.

CARRIED

ADOPTION OF REGULAR COUNCIL MEETING

MINUTES - SEPTEMBER 24, 2025

RES 25-10-18: **MOVED** by Councillor Attfield to approve the September 24, 2025 Regular Council Meeting Minutes as presented.

CARRIED

ADOPTION OF SPECIAL COUNCIL MEETING

MINUTES - OCTOBER 28, 2025

RES 25-10-19: **MOVED** by Deputy Mayor Knudson to approve the October 28, 2025 Special Council Meeting Minutes as presented.

CARRIED

NEW BUSINESS:

RFD 33-2025

Pursuant to Access to Information Act (ATIA) and the Protection of Privacy Act (POPA) relating to Land

RES 25-10-20:

MOVED by Deputy Mayor Knudson to go into camera to discuss land at 7:36 pm.

CARRIED

**OUT OF CAMERA
(LAND)**

RES 25-10-21:

MOVED by Mayor German to come out of camera at 7:41 pm.

CARRIED

RES 25-10-22:

MOVED by Councillor Attfield to direct the CAO to begin the legal process of transferring both titles for Lots 17 & 19, Block 2, Plan 4035AF, 49 & 57 Railway Avenue N. held by Hivernant Metis Cultural Society back to the Village of Big Valley.

CARRIED

RFD 34-2025 ATCO

ENERGY SYSTEMS

FRANCHISE RENEWAL

AGREEMENT 2026-2035

RES 25-10-23:

MOVED by Deputy Mayor Knudson that Council direct the CAO to prepare the necessary documentation to renew the ATCO Energy Systems Franchise Renewal 2026-2035 and bring back to the next Regular Council Meeting.

CARRIED

RFD 35-2025

iCITY MUNICIPAL

SOFTWARE/ CENTRAL

SQUARE IT SUPPORT

RES 25-10-24:

MOVED by Mayor German to table discussion of the iCity Municipal Software and Central Square IT Support to a later date, and issue payment for the 2026 Renewal Fees for both.

CARRIED

RFD 36-2025

WRITEOFF OF

UNCOLLECTABLE UTILITY

ACCOUNTS

RES 25-10-25:

MOVED by Deputy Mayor Knudson to write-off uncollectable utility accounts totalling \$11.94.

CARRIED

CAO REPORT
PW REPORT
COUNCIL REPORTS
RES 25-10-26:

MOVED by Councillor Attfield to accept all Reports as presented.

CARRIED

FINANCIAL STATEMENTS
ATB BANK STATEMENT
CHEQUE REGISTER
UTILITY WATER REPORT
BUDGET VARIENCES

RES 25-10-27:

MOVED by Mayor German to accept the Financial Statements for information.

CARRIED

MOVED by Mayor German to direct the CAO to provide a detailed written summary regarding the outstanding Year-End Financial Audits, 2022 to present at the next Council Meeting for review and discussion.

CARRIED

CORRESPONDENCE

RES 25-10-28:

MOVED by Councillor Attfield to accept the correspondence for information.

CARRIED

NEXT MEETING:

November 12, 2025 – Regular Council Meeting
November 26, 2025 – Committee of the Whole

IN CAMERA

Pursuant to Access to Information Act (ATIA) and the Protection of Privacy Act (POPA) relating to Personnel

RES 25-10-29:

MOVED by Mayor German to go into Closed Session at 9:18 pm.

CARRIED

OUT OF CAMERA:

MOVED by Mayor German to come out of Closed Session at 9:55 pm.

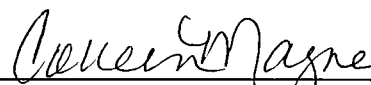
CARRIED

ADJOURNMENT:

Mayor German adjourned the meeting at 9:55 pm.



Clark German, Mayor



Colleen Mayne, CAO