

**VILLAGE OF BIG VALLEY**  
**Regular Council Meeting Minutes**  
29 - 1 Avenue South, Big Valley, Alberta  
Wednesday, February 11, 2026 @ 5:00 p.m.

**PRESENT:**

Mayor Clark German, Deputy Mayor Gail Knudson, Councillor  
Skyla Attfield  
CAO/Recording Secretary Elaine Macdonald  
Members of the Public

Delegates: Staff Sergeant Cam Russell – RCMP Stettler Detachment  
Justin Tanner, CPA – Gitzel & Company  
Sarah Cox

**CALL TO ORDER:**

Mayor German called the meeting to order at 4:59 p.m.

**ADOPTION OF AGENDA**

**RES 26-02-13:**

**MOVED** by Councillor Attfield to adopt the February 11, 2026 Regular Council Meeting Agenda as amended.

ADD: 3e. Special Council Meeting Minutes December 16, 2025

6h. Curling Club Water Billing

DELETE: 5B RFD 09-2026 – Bylaw 887 – ATCO Gas & Pipelines Franchise Agreement (2026-2035)

MOVE: 6e. to 5b. under Old Business

**CARRIED**

**ADOPTION OF MINUTES**

**RES 26-02-14:**

**MOVED** by Mayor German that the minutes from the December 10, 2025 Regular Meeting of Council be approved as presented.

**CARRIED**

**RES 26-02-15**

**MOVED** by Councillor Attfield that the minutes from the January 13, 2026 Special Meeting of Council be approved as presented.

**CARRIED**

**RES 26-02-16**

**MOVED** by Deputy Mayor Knudson that the minutes from the January 19, 2026 Special Meeting of Council be approved as presented.

**CARRIED**

**RES 26-02-17**

**MOVED** by Mayor German that the minutes from the January 20, 2026 Special Meeting of Council be approved as amended.

**CARRIED**

**RES 26-02-18**

**MOVED** by Deputy Mayor Knudson that the minutes of the December 16, 2025 Special Meeting of Council be approved as presented.

**CARRIED**

**VISITORS/DELEGATIONS:**

Staff Sergeant Russell presented Council with policing statistics.

Justin Tanner presented Council with the 2022 Audited Financial Statements.

Sarah Cox presented Council with a request to explore the option of creating a golf cart bylaw along with an amendment to the Land Use Bylaw.

**RES 26-02-19**

**MOVED** by Councillor Attfield that Council directs Administration to investigate the pilot project being conducted by the Province regarding the use of golf carts on municipal streets and report back to Council at a Committee of the Whole meeting.

**CARRIED**

**RES 26-02-20**

**MOVED** by Councillor Attfield that Council directs Administration to contact Parkland Community Planning Services regarding timing and estimated cost for a Land Use Bylaw review.

**CARRIED**

**RES 26-02-21**

**MOVED** by Mayor German that Council go into a Closed Session meeting at 5:57 p.m., pursuant to *Section 29 of the Access to Information Act – Advice from Officials*.

**CARRIED**

**RES 26-02-22**

**MOVED** by Mayor German that Council come out of the Closed Session meeting at 6:46 p.m.

**CARRIED**

**OUT OF CLOSED SESSION  
MOTION**

**RES 26-02-23**

**MOVED** by Mayor German that Council approves the 2022 audited financial statements and financial letters.

**CARRIED**

**OLD BUSINESS:**

**POLICY 02-2025 – OFFICE  
KEYS AND SECURITY**

**RES 26-02-24:**

**MOVED** by Councillor Attfield that Council approves Policy 02-2025 – Office Keys and Security Policy.

**CARRIED**

**RES 26-02-25:** **MOVED** by Mayor German that Council take a recess at 6:54 p.m.  
**CARRIED**

**RES 26-02-26:** **MOVED** by Mayor German that Council reconvene at 7:01 p.m.  
**CARRIED**

**ATCO GAS & PIPELINE  
FRANCHISE AGREEMENT  
(2026-2035)**

**RES 26-02-27:** **MOVED** by Mayor German that Council approves renewing the ATCO Gas and Pipeline Franchise Agreement for a ten (10) year term with a franchise fee rate of 12% for the first year.  
**CARRIED**

**NEW BUSINESS**

**BIG VALLEY STREET  
FESTIVAL STREET  
CLOSURE REQUEST**

**RES 26-02-28:** **MOVED** by Deputy Mayor Knudson that this request be tabled until the Village has been provided documentation of insurance.  
**CARRIED**

**CLEARVIEW SCHOOL  
BOARD MEETING  
ATTENDANCE:**

**RES 26-02-29:** **MOVED** by Mayor German that the Village sends Councillor Attfield and CAO Macdonald to the School Board meeting being held Feb. 26, 2026.  
**CARRIED**

**EMERGING TRENDS IN  
MUNICIPAL LAW –  
VIRTUAL ATTENDANCE:**

**RES 26-02-30:** **MOVED** by Councillor Attfield that Council approves CAO Elaine Macdonald attending the virtual session of the Emerging Trends in Municipal Law workshop Feb. 12, 2026.  
**CARRIED**

**REIMBURSEMENT FOR  
EMERGING TRENDS IN  
MUNICIPAL LAW  
VIRTUAL WORKSHOP**

**RES 26-02-31:** **MOVED** by Deputy Mayor Knudson that Council approves the reimbursement of \$156.45 to Elaine Macdonald for the Emerging Trends in Municipal Law workshop Feb. 12, 2026.

**CARRIED**

**MEETING REQUEST WITH  
COUNTY OF STETTLER  
NO. 6**

**RES 26-02-32:** **MOVED** by Councillor Attfield that Council approves sending Mayor German and CAO Macdonald to the meeting being hosted by County of Stettler No. 6 Feb. 26, 2026.

**CARRIED**

**DEVELOPMENT PERMIT  
APPLICATION \_ DP001-  
2026**

**RES 26-02-33:** **MOVED** by Councillor Attfield to refuse Development Permit Application DP-001-2026 as it does not comply with Land Use Bylaw 765.

**CARRIED**

**CURLING CLUB WATER  
BILLING**

**RES 26-02-34:** **MOVED** by Deputy Mayor Knudson that Council waives the charges for garbage, recycling and accrued penalties for the outstanding balance on the utility bill, with a three (3) month grace period for payment of the water and sewer portion of the billing and no additional penalties on that amount will be assessed.

**CARRIED**

**REPORTS**

**RES 26-02-35:** **MOVED** by Mayor German that Council accepts the CAO report, the Public Works report and the Council reports as information.

**CARRIED**

**FINANCIAL REPORTS**

**RES 26-02-36:** **MOVED** by Councillor Attfield that Council accepts the December, 2025 bank reconciliation, the December 2025 cheque register, and the water purchased/billed out reports as information. **CARRIED**

**CORRESPONDENCE**

**RES 26-02-37:** **MOVED** by Deputy Mayor Knudson that Council accepts the memo from County of Stettler No. 6 as information. **CARRIED**

**RES 26-02-38:** **MOVED** by Mayor German that Council takes a recess at 8:51 p.m. **CARRIED**

**RES 26-02-39:** **MOVED** by Mayor German that Council reconvene at 9:00 p.m. **CARRIED**

**CLOSED SESSION**

**RES 26-02-40:** **MOVED** by Mayor German that Council move into a Closed Session meeting pursuant to *Section 32 (privileged information) of the Access to Information Act (AITA)* at 9:01 p.m. **CARRIED**

**RES 26-02-41:** **MOVED** by Councillor Attfield that Council comes out of the Closed Session meeting at 9:37 p.m. **CARRIED**

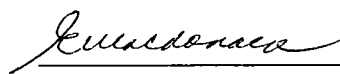
**OUT OF CLOSED SESSION MOTION**

**ADJOURNMENT**

**RES 26-02-42:** **MOVED** by Mayor German that the meeting be adjourned at 9:37 p.m.



Clark German, Mayor



Elaine Macdonald, CAO