

VILLAGE OF BIG VALLEY
Regular Council Meeting Minutes
29 - 1 Avenue South, Big Valley, Alberta
Wednesday, March 11, 2026 @ 5:00 p.m.

PRESENT:

Mayor Clark German, Deputy Mayor Gail Knudson, Councillor
Skyla Attfield
CAO/Recording Secretary Elaine Macdonald

Delegation: Ryland Stefanik

CALL TO ORDER:

Mayor German called the meeting to order at 4:59 p.m.

ADOPTION OF AGENDA

RES 26-03-46:

MOVED by Deputy Mayor Knudson to adopt the March 11, 2026 Regular Council Meeting Agenda as amended.

ADD: 5a. RFD 02-2026 – Big Valley Street Festival request for street closure.
6e. Credit Card Policy Amendment

CARRIED

ADOPTION OF MINUTES

RES 26-03-47:

MOVED by Councillor Attfield that the minutes from the February 11, 2026 Regular Council meeting and the February 25, 2026 Committee of the Whole meeting be adopted as presented.

CARRIED

VISITORS/DELEGATIONS:

RES 26-03-48:

MOVED by Mayor German that Council approves the development permit application with a variance to the Land Use Bylaw to allow the development of a dwelling unit below the second floor of a commercial building with the condition to keep the site debris free and all material being taken from the basement to be removed from the site expeditiously.

CARRIED



OLD BUSINESS:

**BIG VALLEY STREET
FESTIVAL REQUEST**

RES 26-03-49: **MOVED** by Councillor Attfield to take the discussion regarding the street closure for the Big Valley Street Festival off the table.

CARRIED

RES 26-03-50: **MOVED** by Councillor Attfield that Village Council approves the street closures as submitted, provided the Big Valley Agricultural Society and the Big Valley Inn provide proof of insurance with the Village named as an additional insured by the June 10, 2026 Regular Council meeting.

CARRIED

NEW BUSINESS

**BIG VALLEY LIBRARY
BUDGET**

RES 26-03-51: **MOVED** by Mayor German that the Village increases the annual appropriation to the library by 10% which would bring the amount for 2026 to \$2,200.

CARRIED

**JOINT USE PLANNING
AGREEMENT**

RES 26-03-52: **MOVED** by Councillor Attfield that Council approves entering into the Joint Use Planning Agreement (JUPA) with Clearview School Division with the following amendments:

- Add the tennis court as a separate amenity
- Remove the arena as a Village facility

CARRIED

**CENTRAL ALBERTA
ECONOMIC
PARTNERSHIP COURSES**

RES 26-03-53 **MOVED** by Deputy Mayor Knudson that Mayor German and Councillor Attfield attend the economic development courses being offered by the Central Alberta Economic Partnership on March 24, 2026 and March 30, 2026.

CARRIED



VILLAGE CREDIT CARD

RES 26-03-54: **MOVED** by Mayor German that Council approves Administration obtaining a replacement credit card for use in Village business. **CARRIED**

**CREDIT CARD POLICY
15-23 AMENDMENT**

RES 26-03-55: **MOVED** by Councillor Attfield that Administration amends the Credit Card Policy 15-23 to include the word "itemized" when referring to receipts. **CARRIED**

Mayor German called for a recess at 6:53 p.m.

Council reconvened at 7:02 p.m.

REPORTS

RES 26-03-56: **MOVED** by Deputy Mayor Knudson that Council accepts the CAO report, the Public Works report and the Council reports as information. **CARRIED**

FINANCIAL REPORTS

RES 26-03-57: **MOVED** by Councillor Attfield that Council accepts the financial reports as presented. **CARRIED**

CORRESPONDENCE

RES 26-03-58: **MOVED** by Mayor German that Council receives the correspondence as information. **CARRIED**

CLOSED SESSION

RES 26-03-59: **MOVED** by Councillor Attfield that Council move into a Closed Session meeting pursuant to *Section 32 (privileged information) of the Access to Information Act (AITA)* at 8:11 p.m. **CARRIED**

RES 26-03-60: **MOVED** by Mayor German that Council comes out of the Closed Session meeting at 8:54 p.m. **CARRIED**



**OUT OF CLOSED SESSION
MOTION**

RES 26-03-61 **MOVED** by Deputy Mayor Knudson that Administration locate historical data on the underground infrastructure on 4th Avenue and obtain the cost for getting the appropriate camera work done on the sewer line.

CARRIED

RES 26-03-62 **MOVED** by Mayor German that the discussion regarding pasture lease be tabled until the June 2026 Regular Meeting of Council.

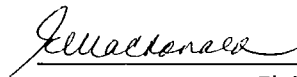
CARRIED

ADJOURNMENT

RES 26-03-63: **MOVED** by Mayor German that the meeting be adjourned at 8:58 p.m.



Clark German, Mayor



Elaine Macdonald, CAO