

VILLAGE OF BIG VALLEY
Regular Council Meeting Minutes
29 - 1 Avenue South, Big Valley, Alberta
Wednesday, May 20, 2026 @ 5:00 p.m.

PRESENT: Mayor Clark German, Deputy Mayor Gail Knudson, Councillor
Skyla Attfield
CAO/Recording Secretary Elaine Macdonald

Delegation: Eddie Shepel – Spectre Systems

CALL TO ORDER: Mayor German called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA

RES 26-05-87 **MOVED** by Mayor German to adopt the May 20, 2026 Regular Council Meeting Agenda as amended.
ADD: 9c. RCMP Report

CARRIED

ADOPTION OF MINUTES

RES 26-05-88 **MOVED** by Councillor Attfield that the minutes from the:
April 8, 2026 Regular Council meeting, the
April 16, 2026 Special meeting and the
April 22, 2026 Committee of the Whole meeting be adopted as presented.

CARRIED

VISITORS/DELEGATIONS:

Eddie Shepel of Spectre Systems discussed the paving project he had been contracted to perform in the Village in 2025. Barring no issues with the underground infrastructure, the project will proceed in 2026.

OLD BUSINESS:

**BYLAW 887 -ATCO GAS &
PIPEINE FRANCHISE
AGREEMENT BYLAW**

RES 26-05-89 **MOVED** by Mayor German that Council gives second reading to Bylaw 887 – ATCO Gas & Pipeline Franchise Agreement Bylaw.

CARRIED

RES 26-05-90 **MOVED** by Deputy Mayor Knudsen that Council gives third and final reading to Bylaw 887 – ATCO Gas & Pipeline Franchise Agreement Bylaw.

CARRIED

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NEW BUSINESS

**DP 003-2026 – VARIANCE
TO FRONT YARD
SETBACK**

RES 26-05-91

MOVED by Mayor German that Council approves the front yard variance request.

CARRIED

**SUBDIVISION &
DEVELOPMENT APPEAL
BOARD PROPOSALS**

RES 26-05-92

MOVED by Councillor Attfield that Council directs Administration to follow up with Dillon Consulting and bring this item back to the Special Meeting – date to be determined.

CARRIED

**2026 SUMMER
MUNICIPAL LEADER'S
CAUCUS**

RES 26-05-93

MOVED by Mayor German that Council approves Councillor Attfield's and CAO Macdonald's attendance at the AB Munis Summer Municipal Leader's Caucus in Red Deer June 24, 2026.

CARRIED

**ALBERTA PRAIRIE STEAM
REQUEST**

RES 26-05-94

MOVED by Mayor German that Council grants the request from Alberta Prairie Steam to construct a water tank shelter.

CARRIED

**ALBERTA RECREATION &
PARKS ASSOCIATION
TOURISM WEBINAR**

RES 26-05-95

MOVED by Councillor Attfield that all of Council will attend the webinar.

CARRIED

A handwritten signature in black ink, appearing to be 'AS' followed by a flourish, is written over a horizontal line.

**REPEAL BYLAW 826 –
BYLAW TO AMEND
SUBDIVISION
AUTHORITY BYLAW**

RES 26-05-96

MOVED by Mayor German that Council repeals Bylaw 826 – Bylaw to Amend Subdivision Authority Bylaw.

CARRIED

**REPEAL BYLAW 846 –
BYLAW TO ESTABLISH
MASTER AGREEMENT
FOR INTERMUNICIPAL
PLANNING SERVICES**

RES 26-05-97

MOVED by Deputy Mayor Knudson that Council repeals Bylaw 846 – Bylaw to Establish Master Agreement for Intermunicipal Planning Services.

CARRIED

**LETTER FOR ALBERTA
PRAIRIE STEAM RE TOUR
WAGON OPERATION**

RES 26-05-98

MOVED by Councillor Attfield that Council directs Administration to write a letter to Alberta Prairie Steam permitting the use of the tour wagon for as long as the excursion train is running to Big Valley and that adequate insurance is carried as per Bylaw 812 – Tour Wagon Bylaw.

CARRIED

**BYLAW 889 – FEES AND
CHARGES BYLAW**

RES 26-05-99

MOVED by Councillor Attfield that Council gives first reading to Bylaw 889 – Fees and Charges Bylaw.

CARRIED

RES 26-05-100

MOVED by Mayor German that Council gives second reading to Bylaw 889 – Fees and Charges Bylaw.

CARRIED

RES 26-05-101

MOVED by Deputy Mayor Knudson that Council gives unanimous consent to proceed to third and final reading of Bylaw 889 – Fees and Charges Bylaw.

CARRIED UNANIMOUS

RES 26-05-102

MOVED by Councillor Attfield that Council gives third and final reading to Bylaw 889 – Fees and Charges Bylaw.

CARRIED

Mayor German called for a recess at 6:36 p.m.
Council reconvened at 6:41 p.m.

QUOTES FOR SOFTWARE

RES 26-05-103

MOVED by Mayor German that Council directs Administration to get testimonials from municipalities currently using R&R as their software and implement the test environment (the Sandbox). The final decision will be made at the June 2026 Regular Meeting when the additional information can be presented to Council.

CARRIED

**ATCO ELECTRIC
FRANCHISE AGREEMENT**

RES 26-05-104

MOVED by Councillor Attfield that Council extends the ATCO Electric Franchise Agreement for a period of five (5) years.

CARRIED

**PROPERTY TAX
REDUCTION REQUEST**

RES 26-05-105

MOVED by Deputy Mayor Knudson that the request for property tax reduction of \$300 be granted for 2026 on the property described as Plan 6348BK; Block 18; Lot 16.

CARRIED

**ECONOMIC
DEVELOPMENT OFFICER
PROPOSAL**

RES 26-05-106

MOVED by Councillor Attfield that Council directs Administration to draft an Expression of Interest letter to Central Alberta Economic Partnership regarding a shared Economic Development Officer.

CARRIED

CLGM MEMBERSHIP FEES

RES 26-05-107

MOVED by Mayor German that Council approves payment of the 2026 CLGM membership dues.

CARRIED

**SENIOR'S WEEK
JUNE 1 – 7, 2026**

RES 26-05-108

MOVED by Mayor German that Council directs Administration to purchase donuts for the Drop In Center on a date to be worked out with the County during Senior's Week.

CARRIED

Mayor German called for a recess at 8:04 p.m.
Council reconvened at 8:12 p.m.



**QUOTE FROM
INSITUFORM FOR SEWER
LINE CAMERA WORK**

RES 26-05-109 **MOVED** by Councillor Attfield that Council approves the expenditure of \$9,688 for the sewer line camera work on 4th Avenue and that the monies come from unrestricted reserves.

CARRIED

**BYLAW 888 – LAND USE
BYLAW AMENDMENT**

RES 26-05-110 **MOVED** by Deputy Mayor Knudson that Council gives first reading to Bylaw 888 – Land Use Bylaw Amendment.

CARRIED

RES 26-05-111 **MOVED** by Councillor Attfield that a Public Hearing for Bylaw 888 – Land Use Bylaw Amendment be held June 10, 2026 during the next Regular Council meeting.

CARRIED

CLOSED SESSION

RES 26-05-112 **MOVED** by Mayor German that Council go into a Closed Session meeting at 8:37 p.m. pursuant to *Section 28 ATIA – Local Public Body Confidences*.

CARRIED

RES 26-05-113 **MOVED** by Mayor German that Council come out of Closed Session at 9:32 p.m.

CARRIED

**OUT OF CLOSED SESSION
MOTION**

RES 26-05-114 **MOVED** by Mayor German that the Village enters into the agreement with Ground State until the end of December, 2026.
Deputy Mayor Knudson requested a recorded vote.
Mayor German – YAY
Deputy Mayor Knudson – NAY
Councillor Attfield - YAY

CARRIED

REPORTS

RES 26-05-115 **MOVED** by Deputy Mayor Knudson that Council accepts all reports as presented.

CARRIED



FINANCIAL REPORTS

RES 26-05-116

MOVED by Councillor Attfield that Council accepts the financial reports as presented.

CARRIED

CORRESPONDENCE

RES 26-05-117

MOVED by Mayor German that Council accepts all correspondence as presented.

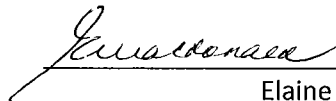
CARRIED

ADJOURNMENT

Meeting was adjourned at 10:15 p.m.



Clark German, Mayor



Elaine Macdonald, CAO